

# NETWORKS NORTHWEST BOARD

## MEETING MINUTES Monday, February 4, 2019

**Present:** Eric Bachmann; Lee Ballard; Ed Boettcher; Ken Bollman; Alan Cooper; Chris Christensen; Gary Fedus; Andy Hayes; Bryce Hundley; Art Jeannot (alternate for Linda Farrell); Bill Kennis; Pat Lamb; Ken Osborne; Sue Peters; Kim Pontius; Bob Scheele; Richard Schmidt; Bill Shorter (alternate for Charlie McInnis); Sid Van Slyke; Caroline Kennedy; Mike Powers; Leslie Nowlin; Jim Smith; Clint Steele; Nicole Sulak; Ben Townsend; Tom Vine; Kim Weckesser; Chuck Welch; Ty Wessell;

**Absent:**

Sean Adams; Diane Allington; Jamie Al-Shamma; Mike Ascione; Jim Barnard; Stacie Bytwork; Michael Cain; Elizabeth Dewey; Kohn Fisher; Mike Groleau; Amanda Haworth; Jane Korthase; Kristine Lagios; Chuck Lombardo; Douglas Mansfield; Josh Mills; Joe Moch; Tim Nelson; Steve Perdue; Doug Rath; Dean Smallegan; Kelli Stepka; Chris Warren; Kent Wood; Betty Workman.

**Staff present:** Matt McCauley; Denise Culman; Darla Rowland; Terry Vandercook; Steve Shugart; Jessie Mitchell.

**Guests present** Bill Shorter; John Stakoe; Tom Slater (meeting videographer).

**Call to Order and introductions**

Gary Fedus, Chair, called the meeting to order at 5:34 p.m. and welcomed everyone to the meeting. Introductions were made.

**Public Comment**

None.

**2019 Workforce Development Board Officer Elections**

M. McCauley reminded those present that, per the by-laws of Networks Northwest, the elected Chair and Vice Chair of the Workforce Development Board also becomes the Chair and Vice Chair of the Networks Northwest Board. He then asked for nominations for Chair for 2019. G. Fedus then asked for nominations for Vice Chair and Secretary/Treasurer.

Chairman – K. Bollman nominated and support by K. Osborne for Gary Fedus as Chairman.  
Motion passed unanimously.

Vice Chair – K. Bollman nominated and support by K. Osborne for Sue Peters as Vice Chair.  
Motion passed unanimously.

Secretary/Treasurer – K. Bollman nominated and support by K. Osborne for Steve Perdue as Secretary/Treasurer.  
Motion passed unanimously.

No other nominations were provided.

**Networks Northwest Board Minutes of December 10, 2018**

G. Fedus asked if there were any additions or corrections to the Networks Northwest Board meeting minutes of December 10, 2018. Hearing none, he asked for approval.

Motion by B. Kennis, supported by S. Peters, to approve the Networks Northwest Board meeting minutes for December 19, 2018 as presented. Motion passed unanimously.

**Consent Agenda**

G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question. M. McCauley gave a short verbal CEO report.

- a. NW MI County Consortium (COG) minutes of 12/10/18
- b. Finance Committee minutes of 12/10/18
- c. CEAC minutes of 12/6/18
- e. CEO Report

Motion by B. Kennis, supported by C. Welch, to accept the consent agenda with the possible amendment to Executive minutes and the additional agenda item. Motion passed unanimously.

**Item(s) pulled from the Consent Agenda**

None.

**Finance Committee Report**

K. Bollman presented the Finance Committee reports.

- a. Networks Northwest budget reports of 12/31/18

Motion by K. Bollman, supported by S. Peters, to accept the Networks Northwest budget report of 12/31/18 as presented. Motion passed unanimously.

- b. NW Michigan Works! Inc. budget report of 12/31/18

Motion by K. Bollman, supported by A. Cooper, to accept the NW Michigan Works! Inc. budget report of 12/31/18 as presented. Motion passed unanimously.

- C. A letter from the agency's auditors was shared stating that the annual audit process has begun.

**Networks Northwest Board 2019 Outlook**

M. McCauley provided a 2019 organizational outlook to the Board, including programs and governance matters. He stated that declines in revenue have been addressed primarily through organizational and facilities adjustments. He provided an optimistic view of 2019 primarily as the organization continues its diversification of programming.

**MI Works Business Services**

T. Vandercook and J. Mitchell (Business Services Team Manager) provided information to the board about MICareerQuest Northwest 2019. They also led discussion regarding strategies for increasing private sector participation in the event.

**Board member and staff comments & announcements**

An award was presented to Ken Osborne in recognition of his time on the board.

**Correspondence**

Various news releases, articles, and items of correspondence were included in the board packet.

**Adjourn**

The meeting was adjourned by consensus at 7:14 p.m.

Respectfully submitted,  
Denise Culman  
Recording Secretary

## Check In Sheet

✓	#	First Name	Last Name	Title
	1	Sean	Adams	Vice-President, Bear Lake Hardware
	2	Diane	Allington- excused	Owner, Master Craft Extrusion Tools, Inc
	3	Jamie	Al-Shamma - excused	Executive Vice President, Bay Construction
	4	Mike	Ascione	CEO, American Waste
✓	5	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
✓	6	Lee	Ballard	HR Director, Ebel's Family Center
	7	Jim	Barnard	Owner, Barnard Engineering
✓	8	Ed	Boettcher	Antrim County Commissioner
✓	9	Kenneth	Bollman	President, Saber Tool Company
	10	Stacie	Bytwork	Executive Director, Manistee Area Chamber of Commerce
	11	Michael	Cain	Manager, City of Boyne City
✓	12	Chris	Christensen	County Commissioner, Charlevoix
✓	13	Alan	Cooper	Manager, Wexford County Road Commission
	14	Elizabeth	Dewey- excused	Human Resources Manager, Kalkaska Screw Products, Inc
✓	15	Linda	Farrell	Commissioner, Benzie County - Alternate Art Jeannot attended
✓	16	Gary	Fedus	President, Mitchell Graphics
	17	Kohn	Fisher- excused	Chair, Kalkaska County
	18	Mike	Groleau- excused	Co-owner/Project Manager, RJG, Inc
	19	Amanda	Haworth	HR Director, Boyne Resorts
✓	20	Andy	Hayes	President, Northern Lakes Economic Alliance
✓	21	Bryce	Hundley	Commissioner, Grand Traverse County
	22	Caroline	Kennedy	Assistant Village Manager/Clerk, Village of Elk Rapids
✓	23	Bill	Kennis	Executive Director, Benzie Transportation Authority
	24	Jane	Korthase- excused	Human Resources Director, Grandvue Medical Care Facility
	25	Kristine	Lagios	DHS Director, DHS -Benzie & Manistee Counties
✓	26	Pat	Lamb	Principal, TBA ISD CTC
	27	Chuck	Lombardo	Director of Marketing & Communications, Northern MI Chamber Alliance
✓	28	Charlie	MacInnis	Commissioner, Emmet County – alternate Bill Shorter attended
	29	Douglas	Mansfield	President, MI Township Association
	30	Josh	Mills	Manager, City of Frankfort
	31	Joe	Moch	CEO, ACAT Global
	32	Tim	Nelson - excused	President, NMC
✓	33	Leslie	Nowlin	HR System Administrator, Groupe Beneteau
✓	34	Ken	Osborne	Vice President of Manufacturing, Boride Engineered Abrasive
	35	Steve	Perdue - excused	President & CEO, Grand Traverse Industries -GTI
✓	36	Sue	Peters	Vice President-Human Resources, Munson Medical Center
✓	37	Kim	Pontius	CEO, Traverse Association of Realtors
✓	38	Mike	Powers	Energy Solutions Consultant, Keene Technical Solutions
	39	Doug	Rath	Graceland Fruit, Inc.
✓	40	Bob	Scheele	Vice President, Central Labor Council
✓	41	Richard	Schmidt	County Commissioner, Manistee

	42	Dean	Smallegan - excused	County Commissioner, Missaukee
✓	43	Jim	Smith	Controls Designer, Tool North Inc
✓	44	Clint	Steele	Plumber & Pipefitter, UAW Local 85
	45	Kelli	Stepka	Human Resource Manager, Cherry Republic
✓	46	Nicole	Sulak	Director of Accounting, Munson Medical Center
✓	47	Ben	Townsend	Commissioner, Wexford County
✓	48	Sid	Van Slyke	Senior Vice president, West Shore Bank - pending
✓	49	Tom	Vine	Plant Manager, Viking Energy
	50	Chris	Warren	General Manager, Midwest Broadcasting Company
✓	51	Kim	Weckesser	Director Human Resources, West Shore Medical Center
✓	52	Chuck	Welch	Parole Field Supervisor, State of MI Dept of Corrections
✓	53	Ty	Wessell	County Commissioner, Leelanau
	54	Kent	Wood	Director of Gov. Relations & Community Development, TC Chamber
	55	Betty	Workman - excused	Owner, Vacation Trailer Park & Sales Inc



	#	First Name	Last Name	Title
✓	1	John	Stakoe	
✓	2	Matt	McCauley	Networks Northwest
✓	3	Denise	Culman	Networks Northwest
✓	4	Terry	Vandercook	NW Michigan Works
✓	5	Darla	Rowland	Networks Northwest
✓	6	Jessie	Mitchell	NW Michigan Works
✓	7	Steve	Shugart	Networks Northwest
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