

## NETWORKS NORTHWEST BOARD

### MEETING MINUTES

Monday, April 4, 2022

**Present:** M. Cain; K. Dunjahn; P. Lamb; B. Kennis; S. Lamp; N. Sulak; R. Schmidt; D. Emmel; C. Christensen; L. Leedy; S. Peters; G. Schneider; G. Fedus; D. Luciani; D. Cox; T. Miner; M. Roman; K. Bollman; D. Dmallegan; A. Cooper; B. Townsend; B. Hundley; A. Jeanot; M. Skeels; M. Castiglione; P. Soutas-Little

**Staff present:** M. McCauley; J. Willis; D. Rowland; S. Shugart; R. Dickinson; C. Nelson

**Guests present:** None.

#### **Call to Order & Introductions**

S. Peters called the meeting to order at 5:30 p.m. and led roundtable introductions.

#### **Public Comment**

None.

#### **Networks Northwest Board Minutes of 2/7/2022**

S. Peters presented the February meeting minutes.

Motion by R. Schmidt, supported by B. Hundley, to approve the Networks Northwest Board meeting minutes for February 7, 2022 as presented with the corrections stated. Motion passed unanimously.

#### **Consent Agenda**

S. Peters presented the consent agenda and asked if any board member would like any item pulled for further discussion or a separate vote. No request was made.

- NNW Executive Committee minutes of 3/7/22
- Networks Northwest County Consortium 2/7/2022
- Networks NW/NW Michigan Works! dashboard as of 1/31/22

Motion by G. Fedus, supported by R. Schmidt, to accept the consent agenda as presented. Motion passed unanimously.

#### **Item(s) pulled from the Consent Agenda**

None.

### **CEO Report**

M. McCauley provided a synopsis of his submitted report to the Board. Brief discussion ensued.

### **Financial Reports**

D. Rowland presented the Finance Committee reports.

- Networks Northwest/NW Michigan Works! dashboard as of 2/28/22
- Networks Northwest budget report of 2/28/22
- Northwest Michigan Works! Inc. budget report of 2/28/22
- Networks Northwest/NW Michigan Works Audit Update

Motion by N. Sulak, supported by A. Cooper, to accept the Networks Northwest and Northwest Michigan Works! Budget report as of 2/28/22 as presented. Motion passed unanimously

### **Networks Northwest Room Usage Policy**

S. Shugart stated that there is additional interest in the community to use the Networks Northwest Conference Room. He further stated that there should be a Board policy for its use and presented a suggested approach created by him and M. McCauley.

Motion by A. Jeanot, supported by B. Kennis, to approve the Networks Northwest Room Usage Policy as presented, pending legal review. Motion passed unanimously

### **Adult Education Program Update**

C. Nelson provided an update on the Adult Education Program. Among a variety of points, she noted that the northwest region is the only region in the state to integrate adult education with MI Works programming. Questions and brief discussions ensued.

### **Career Education Advisory Committee Update**

J. Willis and R. Dickinson provided an update to the work of the advisory committee.

### **EDA Grant Updates**

M. McCauley stated that the agency submitted three U.S. Department of Commerce Economic Development Administration grants that were extremely time intensive. He further stated that during his tenure to date the agency has never been successful with an EDA Grant. M. McCauley expressed confidence in at least one of the grants being funded this year.

### **Board member comments, staff notices, and announcements**

None.

**Correspondence**

M. McCauley complimented the staff for their continued recognition by local media for programs and projects occurring across the region.

**Adjourn**

The meeting was adjourned by consensus and Board Chair at 7:03 p.m.

Respectfully submitted,

Matt McCauley, CEO