

TRANSPORTATION PLANNER

FULL JOB DESCRIPTION

Networks Northwest is seeking a transportation planner who assists with the management and implementation of the Networks Northwest Regional Planning & Community Development Department's transportation programs. This is a professional position is directed by and responsible to the Director of the Department who, in coordination with the CEO, makes all final decisions regarding the program, policies and recommendations. This individual must have the ability to work individually and as a team.

EXAMPLES OF WORK: (Illustrative only and not limited to)

- Implements planning and community development programs as outlined in the Department's Transportation Programs (examples include: Asset Management, Rural Task Force, Small Urban Task Force, Traverse Transportation Coordinating Initiative);
- Assists the Department, including program development and liaison with MDOT and Local agencies;
- Provide transportation planning expertise on planning projects to Agency staff and stakeholders;
- Conduct transportation planning training workshops and informational meetings;
- Manage other planning projects and write reports as required;
- Coordinates and communicates activities with the Department's Director, providing advice and information;
- Implements the decisions of the Department's Director and the CEO.

This is a full-time, salaried position that occasionally requires some auto travel and time out of the office beyond normal professional work hours. An agency vehicle is available for use when travel is needed. A valid Michigan driver's license and the ability to be insured is required.

A minimum of Bachelor's degree in urban/regional planning, transportation planning, economics, civil engineering, public administration or a related field, and three years of progressively

responsible transportation planning experience. Preference to AICP certification holders and GIS proficient applicants.

For questions regarding this position, please contact Matt McCauley, CEO of Networks Northwest, at mccauley@networksnorthwest.org or 231-929-5061.

Please e-mail all applications (including cover letter, resume, and short writing sample) to mccauley@networksnorthwest.org. Applications will be accepted until 1/18/19. Interviews will be held the week of 1/28 and an expected start date on or before 3/1/19.

Networks Northwest is an Equal Opportunity Employer.