

**AGENDA**  
**RURAL TASK FORCE 10-B (Manistee, Missaukee, Wexford)**  
**Thursday, April 8, 2021**  
**1:00pm – <https://us02web.zoom.us/j/86762124632>**

- I. Introductions
- II. Approval of Agenda/Meeting minutes
- III. Rural Task Force updates (MDOT)
  - a. FY 2024-2027 STIP
- IV. 2020-2023 Revision/Update of TIP projects
  - a. HIP Covid Funding
- V. Discussion/Public Comments
- VI. Adjourn

**Minutes**  
**Rural Task Force 10B (Manistee, Missaukee, Wexford)**  
**December 14, 2020**  
**10:00am – Zoom Meeting**

*In Attendance: Mark Sohlden (Manistee RC), Kelly Bekken (Missaukee RC), Karl Hansen (Wexford RC), Josh Grab (MDOT), Carrie Thompson (WexExpress), Richard Strevey (Manistee Bus), Mathew Cooke (Networks Northwest), Heather Jensen (Missaukee Transit), Heather Bowden (MDOT)*

**1. Introductions**

Kelly Bekken, Missaukee County, Chair, called the meeting to order at 10:01 a.m.

**2. Approval of agenda/meeting minutes**

**Motion to approve the December 14, 2020 agenda and May 6, 2020 minutes by Mark Sohlden, supported by Karl Hansen.**

**Motion approved by all members in attendance.**

**3. RTF updates**

Josh Grab provided updates on the Rural Task Force program:

- STP and State D monies are out. STP was a bit lower than anticipated and State D was about 16 to 17% down.
- New 1799 and 1797 forms to be used for new jobs and change requests
  - Non-local LAP amounts on form – if you have the information please provide, if not leave blank and default amounts will take place (10% PE phase, 15% CE Phase-found to be standard across State)
- 2021 Monthly meetings for the RTF program are out.
  - Anyone may attend meetings. If interested, please let Mathew Cooke know and he will forward you the information.
- MichiganRTF.Com has the recorded meetings
  - Website also has two webinars from the fall. One is on the STIP process and the other is on filling out 1799 and 1797 forms.
  - Webinar on programming jobs will be released soon.
- State D money older than 3 years is no longer allowed.
- LFFE Program has grown in popularity, but this year the numbers are down. This was affected by COVID uncertainties and the buying counties being more urban counties who are running out of rural roads to use purchased funds on.
  - RTF changes result in rural money being able to be used for urban projects now.

Kelly Bekken mentioned that the State D reduction seemed high. Josh Grab said that State D amounts were “sacrificed” so that MTF could keep their typical amounts. Mark Sohlden asked if new forms were

needed for FY21, 22, and 23 projects. Josh Grab said that no, unless a job is new or there is a change request.

#### **4. 2020-2023 Revision/Update of TIP projects**

Mathew Cooke noted that Karl Hanson had balanced Missaukee and Wexford Counties STP allocations and that Manistee needed to make up \$8,301 to make RTF 10B constraint. He also added that Karl Hanson requested changes to the All Season Network in Wexford. Specifically, the proposed route change was to include 9 Road from 4 Road to County Line Road and County Line Road from 9 Road to County Road 633/13 Road.

Mathew Cooke asked if Grant Traverse County/RTF 10C should approve the all season network proposal. Josh Grab said that would be a good idea to cover all bases as it is a border road. Karl Hanson also mentioned that 13 Road from M-37 to County Line Road is already all season. Kelly Bekken asked why another all season road so close to another. Karl Hansen said it was a heavy traffic area and they would like to do all of 9 Road as all season.

**Motion to add 9 Road (from 4 Road to County Line Road) and County Line Road (from 9 Road to CR 633/13 Road) by Carrie Thompson, seconded by Mark Sohlden.**

**Motion Carries – Unanimous**

Mark Sohlden said he had a pre-construction meeting upcoming and hoped for a February 5<sup>th</sup> letting. He said the biddable package has been submitted, but Josh Grab said a change request will be needed to reflect the updated target values.

**Motion to allow Wexford County to borrow up to \$4,000 of Manistee County's State D if needed by Kelly Bekken, seconded by Mark Sohlden.**

**Motion Carries- Unanimous**

#### **5. Public Comments**

None.

Mathew Cooke will send out a poll for the next meeting in April.

#### **6. Adjourn**

Meeting adjourned at 10:36 a.m.

**Table 7: FY 2021 HIP COVID Relief Funding Allocations for Local Program – Rural Task Force (RTF)**

FY 2021 HIP COVID Relief			2/11/2021		
RURAL TASK FORCE					
2970 (HIP)					
<b>RTF 1</b>	Livingston	\$ 298,635	<b>RTF 9</b>	Alcona	\$ 164,461
	Monroe	\$ 285,508		Alpena	\$ 155,296
	St.Clair	\$ 357,112		Cheboygan	\$ 232,754
	Washtenaw	\$ 308,033		Crawford	\$ 148,745
	<b>RTF 1 Total</b>	<b>\$ 1,249,288</b>		Montmorency	\$ 141,737
	Hillsdale	\$ 251,371		Oscoda	\$ 147,945
	Jackson	\$ 357,866		Otsego	\$ 161,070
	Lenawee	\$ 340,593		Presque Isle	\$ 170,068
<b>RTF 2</b>	<b>RTF 2 Total</b>	<b>\$ 949,830</b>		<b>RTF 9 Total</b>	<b>\$ 1,322,076</b>
	Barry	\$ 271,772	<b>RTF 10A</b>	Antrim	\$ 189,791
	Branch	\$ 212,839		Charlevoix	\$ 155,655
	Calhoun	\$ 281,471		Emmet	\$ 184,124
<b>RTF 3</b>	Kalamazoo	\$ 238,691		Kalkaska	\$ 173,063
	St.Joseph	\$ 225,153	<b>RTF 10A</b>	<b>\$ 702,633</b>	
	<b>RTF 3 Total</b>	<b>\$ 1,229,926</b>	<b>RTF 10B</b>	Manistee	\$ 184,649
	Berrien	\$ 282,220		Missaukee	\$ 174,681
	Cass	\$ 231,246		Wexford	\$ 200,281
	Van Buren	\$ 314,083	<b>RTF 10B Total</b>	<b>\$ 559,611</b>	
<b>RTF 4</b>	<b>RTF 4 Total</b>	<b>\$ 827,549</b>	<b>RTF 10C</b>	Benzie	\$ 135,265
	Lapeer	\$ 359,121		Grand Traverse	\$ 228,402
	Shiawassee	\$ 251,542		Leelanau	\$ 138,635
<b>RTF 5</b>	<b>RTF 5 Total</b>	<b>\$ 610,663</b>	<b>RTF 10C Total</b>	<b>\$ 502,302</b>	
	Clinton	\$ 253,825	<b>RTF 11</b>	Chippewa	\$ 331,043
	Eaton	\$ 250,030		Luce	\$ 142,910
	Ingham	\$ 228,963		Mackinac	\$ 191,980
<b>RTF 6</b>	<b>RTF 6 Total</b>	<b>\$ 732,818</b>	<b>RTF 11 Total</b>	<b>\$ 665,933</b>	
	Huron	\$ 307,967	<b>RTF 12A</b>	Alger	\$ 161,223
	Sanilac	\$ 361,437		Marquette	\$ 377,838
	Tuscola	\$ 350,546		Schoolcraft	\$ 181,244
<b>RTF 7A</b>	<b>RTF 7A Total</b>	<b>\$ 1,019,950</b>	<b>RTF 12A Total</b>	<b>\$ 720,305</b>	
	Bay	\$ 203,182	<b>RTF 12B</b>	Delta	\$ 243,005
	Gratiot	\$ 228,056		Dickinson	\$ 147,153
	Saginaw	\$ 372,056		Menominee	\$ 251,188
<b>RTF 7B</b>	<b>RTF 7B Total</b>	<b>\$ 803,294</b>	<b>RTF 12B Total</b>	<b>\$ 641,346</b>	
	Clare	\$ 203,651	<b>RTF 13A</b>	Baraga	\$ 166,047
	Gladwin	\$ 191,035		Houghton	\$ 210,635
	Isabella	\$ 243,079		Keweenaw	\$ 81,499
<b>RTF 7C</b>	Midland	\$ 212,909	<b>RTF 13A Total</b>	<b>\$ 458,181</b>	
	<b>RTF 7C Total</b>	<b>\$ 850,674</b>	<b>RTF 13B</b>	Gogebic	\$ 203,096
	Arenac	\$ 136,836		Iron	\$ 206,318
	Iosco	\$ 163,038		Ontonagon	\$ 215,035
	Ogemaw	\$ 191,537	<b>RTF 13B Total</b>	<b>\$ 624,449</b>	
<b>RTF 7D</b>	Roscommon	\$ 160,804	<b>RTF 14</b>	Lake	\$ 177,181
	<b>RTF 7D Total</b>	<b>\$ 652,215</b>		Mason	\$ 178,813
	Mecosta	\$ 228,611		Muskegon	\$ 221,348
	Montcalm	\$ 346,675		Newaygo	\$ 321,842
	Osceola	\$ 204,041		Oceana	\$ 215,289
<b>RTF 8A</b>	<b>RTF 8A Total</b>	<b>\$ 779,327</b>	<b>RTF 14 Total</b>	<b>\$ 1,114,473</b>	
	Allegan	\$ 427,174	<b>Rural Total</b>		
	Ionia	\$ 252,055			\$ 17,968,728
	Ottawa	\$ 272,656			
<b>RTF 8B</b>	<b>RTF 8B Total</b>	<b>\$ 951,885</b>			

The funds listed to the left are being allocated directly to RTFs for local project selection through their rural planning process. Projects should be programmed for eligible activities using the HIP fin sys code in the template HIP Rural. If the RTF chooses to use the funds for activities listed in eligible activities #2 (page 6), then the RTF needs to contact the MDOT RTF Coordinator on or before June 1, 2021 to discuss how to program the funds.

## FY 2021 HIP COVID Relief General Information

- Must be obligated by September 30, 2024. MDOT recommends obligation as soon as possible.
- These funds come with their own obligation authority and are not subject to any limitations on obligation.
- Federal share is 100% payable. No match required.
- Eligible activities:
  1. Surface Transportation Block Grant (STBG) program activities eligible under 23 USC 133 (b) see Appendix A (page 6) for the full list of items.
  2. **Special eligibilities:** costs related to preventative maintenance, routine maintenance, operations, personnel, including salaries of employees (including those employees who have been placed on administrative leave) or contractors, debt service payments, availability payments, and coverage for other revenue losses. Contact your MDOT representative or coordinator if you intend to utilize the funds in this way.
- TMA funds must be used in the TMA area they are assigned to.
- Must be programmed in S/TIP.
- Disadvantaged Business Enterprises (DBE) Program Section 1101 of FAST Act applies to this funding.
- FHWA Program Codes are listed below. If a special eligibility is intended to be used, please contact MDOT to discuss how to program the project.
  1. Z970 (parent) HIP COVID Supplemental – any area (regular STBG activities)
  2. Z971 (child) HIP COVID Supplemental special eligibilities– any area
  3. Z972 (parent) HIP COVID Supplemental – TMA areas (regular STBG activities)
  4. Z973 (child) HIP COVID Supplemental special eligibilities– TMA areas

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### Appendix A: Eligible Activities under Surface Transportation Block Grant (STBG) program 23 USC 133

(b) source: <https://www.law.cornell.edu/uscode/text/23/133>

#### (1) Construction of—

- (A) highways, bridges, tunnels, including designated routes of the Appalachian development highway system and local access roads under section 14501 of title 40;
- (B) ferry boats and terminal facilities eligible for funding under section 129(c);
- (C) transit capital projects eligible for assistance under chapter 53 of title 49;
- (D) infrastructure-based intelligent transportation systems capital improvements, including the installation of vehicle-to-infrastructure communication equipment;
- (E) truck parking facilities eligible for funding under section 1401 of MAP–21 (23 U.S.C. 137 note); and
- (F) border infrastructure projects eligible for funding under section 1303 of SAFETEA–LU (23 U.S.C. 101 note).

- (2) [Operational improvements](#) and capital and [operating costs for traffic monitoring, management, and control](#) facilities and programs.
- (3) Environmental measures eligible under sections 119(g), 328, and 329 and transportation control measures listed in section 108(f)(1)(A) (other than clause (xvi) of that section) of the [Clean Air Act \(42 U.S.C. 7408\(f\)\(1\)\(A\)\)](#).
- (4) [Highway](#) and transit safety infrastructure improvements and programs, including railway-[highway](#) grade crossings.
- (5) Fringe and corridor parking facilities and programs in accordance with section 137 and [carpool projects](#) in accordance with section 146.
- (6) Recreational trails [projects](#) eligible for funding under section 206, pedestrian and bicycle [projects](#) in accordance with [section 217](#) (including modifications to comply with accessibility requirements under the [Americans with Disabilities Act of 1990 \(42 U.S.C. 12101 et seq.\)](#)), and the safe routes to school program under section 1404 of SAFETEA-LU ([23 U.S.C. 402](#) note).
- (7) Planning, design, or [construction](#) of boulevards and other roadways largely in the right-of-way of former [Interstate System](#) routes or other divided [highways](#).
- (8) Development and implementation of a [State asset management](#) plan for the [National Highway System](#) and a performance-based management program for other [public roads](#).
- (9) Protection (including painting, scour countermeasures, seismic retrofits, impact protection measures, security countermeasures, and protection against extreme events) for bridges (including approaches to bridges and other elevated structures) and tunnels on [public roads](#), and inspection and evaluation of bridges and tunnels and other [highway](#) assets.
- (10) Surface transportation planning programs, [highway](#) and transit research and development and technology transfer programs, and workforce development, training, and education under [chapter 5 of this title](#).
- (11) Surface transportation infrastructure modifications to facilitate direct intermodal interchange, transfer, and access into and out of a port terminal.
- (12) [Projects](#) and strategies designed to support congestion pricing, including electronic toll collection and travel demand management strategies and programs.
- (13) At the request of a [State](#), and upon Secretarial approval of credit assistance under chapter 6, subsidy and administrative costs necessary to provide an [eligible entity](#) Federal credit assistance under chapter 6 with respect to a [project](#) eligible for assistance under this section.
- (14) The creation and operation by a [State](#) of an office to assist in the design, implementation, and oversight of public-private partnerships eligible to receive funding under this title and chapter 53 of title 49, and the payment of a stipend to unsuccessful private bidders to offset their proposal development costs, if necessary to encourage robust competition in public-private partnership procurements.
- (15) Any type of [project](#) eligible under this section as in effect on the day before the date of enactment of the FAST Act, including [projects](#) described under [section 101\(a\)\(29\)](#) as in effect on such day.