

## M22 BYWAY

### Management Council/Committee Meeting – **DRAFT MINUTES**

September 25<sup>th</sup>, 2025 at 10:00 AM

Zoom ID:

<https://us02web.zoom.us/j/2319295012?omn=87626886238>

Meeting ID: 231 929 5012



### Present

Amanda Holmes, Fishtown Preservation Society  
Barb Conley, Leelanau Township  
Ben DuBois, MDOT  
Brad Kluczynski, Manistee County Road Commission  
Brendan Mullane, Leelanau County Road Commission  
Brenna Nugent, Frankfort/Elberta Chamber of Commerce  
Cassidy Robarts, Networks Northwest  
Chad Jordan, Leelanau Conservancy  
Christy Trigg, Benzie County Board of Commission  
Clayton Sigmann, MDOT  
Collin Hoffmeyer, Michigan Department of Labor and Economic Opportunity  
Dan Wagner, MDOT  
David Jarvi, Manistee County Planning Department  
Gary Sauer, Blaine Township  
Jeff Shaw, CHAIR, Elmwood Township  
Jenny Herman, Leelanau County Planning and Community Development  
Jim Dyer, Leelanau County  
Katie Gruenberg, Manistee County Planning Department  
Kim Kelderhouse, Leelanau Historical Society  
Lauren Cypher, Leelanau County  
Trevor Tkach, Traverse City Tourism



## 1. Call to Order and Introductions

Chair Jeff Shaw called the meeting to order at 10:00 AM. Introductions were noted for the attendees. This meeting was online only.

## 2. Additions to Agenda and Approval of Agenda

*Motion by Barb Conley to approve the agenda as presented, second by Gary Sauer. All in favor, none opposed. Motion carries unanimously.*

## 3. Approval of Previous Minutes

*Motion by David Jarvi to approve the meeting minutes as presented, second by Chad Jordan. All in favor, none opposed. Motion carries unanimously.*

## 4. Chair Opening Remarks

Jeff Shaw gave an opening statement expressing the purpose of the meeting is to discuss website host proposals and a letter of support for the Onekama trail project.

## 5. Public Comment - None.

## 6. Old Business

### a. Website Hosting

The committee reviewed four proposals for a new website host to replace the current provider, who is retiring. Proposals were received from Big Water Media, Blue Winds Media, Jamie Judson, and Byte Productions, with costs and maintenance fees varying significantly. The discussion focused on the need for a long-term, sustainable solution, and the importance of local familiarity. After comparing costs, maintenance structures, and provider backgrounds, the committee selected Jamie Judson as their new website host.

*Motion by Barb Conley to accept Jamie Judson's website hosting quote as presented, following clarification on adding a multi-year contract, second by Gary Sauer. Roll call vote was taken 15 in favor, 1 opposed. Motion passes.*

## 7. New Business

### a. Onekama Trail Project - Request for Letter of Support

The committee discussed a request to provide a letter of support for the Onekama Trail Project to help strengthen upcoming grant applications, particularly for an MDOT TAP submission. Cassidy Roberts explained the request and the value of the committee's endorsement. Clayton Sigmann noted that supporting the project aligns with the committee's goals and previous corridor management plans, especially regarding trail connectivity. There were no objections or



concerns raised by the committee. Jeff requested that Cassidy draft a letter of support and circulate it to the committee for review.

*Motion by Barb Conley to send a letter of support to the Onekama Trail Project, second by Brendan Mullane. Roll call vote was taken. All in favor, none opposed. Motion passes unanimously.*

## **8. Next Meeting**

- a. The committee discussed changing the regular meeting schedule due to conflicts with the fourth Tuesday of the month, which overlaps with county commission meetings for some members. Several alternatives were considered, including different days and times. After discussion, the group agreed to move regular meetings to the third Tuesday of each month at 11 AM.

*Motion by Gary Sauer to change the FY2026 meeting schedule to the third Tuesday of every third month at 11AM beginning in November 2025, second by Christy Trigg. All in favor, none opposed. Motion passes unanimously.*

## **9. Public Comment - None.**

## **10. Adjournment**

The meeting was adjourned at 10:40 AM. The next meeting will be held on November 18th, 2025 at 11 AM via Zoom.

