

# Networks Northwest Board Mtg

Tuesday, October 24, 2022

@ the Networks Northwest Conference Center  
1209 S Garfield Traverse City, MI 49686

## MEETING MINUTES

### Roll Call

**Present:** Sean Adams, Doug DeYoung, Mike Castiglione, Art Jeannot, Richard Schmidt, Ben Townsend, Steve Perdue, Bill Kennis, Patrick Lamb, Jim Smith, Matt Skeels, Nicole Sulak, Bryce Hundley, Eric Lingaur, Lisa Leedy,

**Remote:** Mike Cain, Chris Christensen

**Staff present:** Terry Vandercook, Darla Rowland, Evelyn Szpliet, Jessica Willis, Steve Shugart.

**Guests present:** Elaine Wood, Sherwood Smith

### Call to Order and Introductions

Meeting was called to order at 5:30 pm by Bill Kennis and introductions were made.

### Public Comment

No public comment occurred.

### Networks Northwest Board minutes of 8/1/2022

Bill Kennis directed attention to the minutes of the August 1 Board meeting. Richard Schmidt made a motion to approve the meeting minutes as presented. Ben Townsend supported the motion. The motion passed unanimously.

### Consent Agenda

Bill Kennis presented the Consent Agenda for acceptance. Art Jeannot made a motion to accept the Consent Agenda as presented. Matt Skeels supported the motion. The motion passed unanimously. (No items were pulled from the Consent Agenda)

### CEO Report

Terry Vandercook presented the CEO report followed by a question and answer session with Board members.

### Finance Report

Darla Rowland directed everyone's attention to the Networks NW/NW Michigan Works dash board for information and entertained questions.

Darla Rowland then presented the Networks NW finance report through August 31, 2022. A question and answer period followed. Motion was made by Steve Perdue to accept the Networks NW finance report as presented. Sean Adams supported the motion. The motion passed unanimously.

Darla Rowland then presented the NW Michigan Works finance report through August 31, 2022. A question and answer period followed. Motion was made by Steve Perdue to accept

the NW Michigan Works finance report as presented. Sean Adams supported the motion. The motion passed unanimously.

**Networks Northwest FY 2023 Budget**

Darla Rowland presented the Networks NW budget for FY 2023. A question and answer period followed. Motion was made by Sean Adams to approve the Networks NW FY 2023 budget as presented. Richard Schmidt supported the motion. The motion passed unanimously.

**Networks Northwest Board & Committee Meeting Schedule**

Terry Vandercook presented the 2023 Board & Committee Meeting Schedule (as seen in the Board Packet). Discussion ensued which included the possibility of investigating other meeting times in 2023 and amending this calendar as necessary. A motion was made by Art Jeannot to adopt the calendar as presented. The motion was supported by Richard Schmidt. The motion passed unanimously.

**Networks Northwest Strategic Planning Meeting**

Terry Vandercook reviewed what led to the canceling of the Board Retreat in October. Terry discussed the need to complete a Strategic Planning process and plans to re-start that discussion at the December Board meeting.

**Networks Northwest Client Survey Results**

Sherwood (Woody) Smith presented the results of the Networks NW Client Survey his organization completed. The data was presented for information and to set the stage for future Strategic Planning by the Board.

**Adjourn**

The meeting was adjourned by consent at 6:58 PM

Respectfully submitted,

Steve Shugart, Chief Support Officer, Networks NW