

Minutes
Rural Task Force 10A Meeting
April 22, 2021
1:00pm – Zoom Meeting

In Attendance: Brian Gutowsk (Emmet County Road Commission), Pat Harmon (Charlevoix County Road Commission), Burt Thompson (Antrim County Road Commission), John Rogers (Kalkaska County Road Commission), Mathew Cooke (Networks Northwest), Josh Grab (MDOT), Mary Cook (Beaver Island Transit), Tracy Fisher (Kalkaska County Public Transit), Harry Shipp (Kalkaska County Public Transit), Tina Makarewicz (MDOT), Lisa Hoig (Emmet County COA),

1. Introductions

Brian Gutowski called the meeting to order at 1:04 p.m.

Those in attendance were introduced to one another.

2. Approval of agenda

Motion to approve the December 14, 2020 minutes and the April 22, 2021 agenda by Pat Harmon, supported by John Rogers.

Motion approved by all members in attendance.

3. RTF updates

Josh Grab mentioned the HIP-COVID funds being a large part of the Rural Task Force program at the moment. The funds must be obligated by 2024, can be used on a federal aid eligible road and special eligibilities, and no match is needed to use these (but cannot be used as STP match). Josh Grab mentioned that if you use the funds for a special eligibility, good documentation will be necessary.

Mathew Cooke mentioned that this fall there will be a call for projects to program towards Fiscal Years 2023-2026. He wanted to make sure this was on everyone's radar.

4. 2021-2023 Revision/Update of TIP projects

Members reviewed and adjusted the RTF projects for 2021 and beyond. Mathew Cooke noted he added in Emmet County and Antrim County's proposed uses of HIP-COVID funding to the RTF 10A Balance Sheet.

FY 2022

- Burt Thompson mentioned a change to his C48 Atwood Road funding. He also wanted to move \$189,791 of HIP-COVID funds to this project rather than using in 2024.
- Emmet County added a chip seal job on S. Pleasantview Road using \$184,124 of HIP-COVID funds

**Motion by Pat Harmon, seconded by Burt Thompson, to approve Antrim County Road Commission's Atwood Road and Emmet County Road Commission's South Pleasantview Road Fiscal Year 2022 jobs
Motion approved by all members in attendance.**

Mathew Cooke asked if anyone knew if they would have any bid savings. Josh Grab said MDOT was working on a bid savings document and did not believe there would be any bid savings. Discussion ensued regarding RTF 10A's carryover balance. Josh Grab explained that this was money that cannot be programmed to but can be used if there are financial overages of RTF projects. He went over a brief overview of the process to clarify the carryforward balances. Josh Grab mentioned to contact Mathew Cooke if members who are not on the Local Agency Balance Report listserv and would like to be on it.

5. Public Comments

Mathew Cooke mentioned that Zach Vega from Networks Northwest will eventually take over Rural Task Force duties. He added that he will continue through the rest of this year but expected Zach Vega to take over next year.

A poll will be sent out for a fall meeting once the Call for Projects has been sent out by MDOT.

6. Adjourn

- a. Meeting adjourned at 1:47 p.m.