



**Old Mission Peninsula Scenic Heritage Route  
Committee Meeting  
Tuesday, June 20, 2017, 9:00 – 11:00 a.m.  
Peninsula Township Office**

**MINUTES (draft)**

**Committee Members Present:** Ann Swaney, Bern Kroupa, Jim Sullivan, Nancy Heller, Patty O'Donnell (MDOT)

**Guests/Community Members Present:** Rick Vida, Dave McLeod, Tom Cowell

**Staff Present:** Megan Olds (Parallel Solutions, via contract with Networks Northwest)

**1. Welcome and Introductions**

Some new participants joined the meeting in response to the invitation in the township newsletter. Ann and Patty shared information about the role of the committee and welcomed the guests.

**2. Review Proposed Agenda**

The agenda was reviewed and there were no changes.

**3. Adoption of Minutes (April 2017)**

No minutes were taken at the last meeting, but Ann shared an update of the last meeting's discussion. Topics included illegal beach fill, the AT&T tower, the Vineyard Ridge, and byways signs.

Since the last meeting, two byways signs were installed.

**4. Correspondence**

None.

**5. Old Business**

TODS (Tourist Oriented Directional Signs) were revisited. Patty shared an update regarding MDOT's role in approving sign location. Signs are limited to three businesses per panel and there can be two panels per intersection. Sign development is with a private company: Logos Inc. MDOT does not get the money for the signs. There was some concern expressed that relatively low cost (\$385 per year for each business) will encourage sign proliferation. There was also a concern expressed that the signs are not maintained well; there has been no mowing and no replacement when signs are damaged.

## 6. New Business

A. **Recruitment of new members** – Ann welcomed new voices to the table and encouraged people to attend the meeting, or to join the committee.

B. **Planning for a multi-route meeting this fall – desired outcomes, format, potential dates** – The group felt that there was no urgency to meet and no big topics to address. Participants mentioned they could see the committee going to two to three meetings per year, and maybe meeting with the other committees for a multi-route meeting in the spring 2018. Nancy said she benefitted from the joint meeting in the past and would be happy to host peers routes at regular committee meetings if there was interest.

7. **MDOT Update** – Patty shared copies of construction maps. No projects are planned over the next few years on the heritage route. Patty also referenced the Byway Annual Work Plan for the route. The Corridor Plan was supposed to be updated this year. Patty will update the Annual Work Plan document and send to the committee.

## 8. Networks Northwest Staff Update

1. Next steps will include updating the brochure and Guidebook, and revisiting and updating the Corridor Plan. Megan will send new drafts to the committee to review, as well as to Brian (Township Planner). She will also check with Networks Northwest to see if new copies of the brochure and Guidebook can be printed in house, or if there are finds for printing.
2. The committee would like to see the Old Mission Byways webpage updated more frequently. If Networks Northwest is not able to do this, the committee would like to request administrator permissions so that Jim can update the site, including adding agendas and minutes and copies and digital copy of the brochure and Guidebook.

## 9. Public Comment

- Rick indicated he was interested in joining the committee.
- Dave said he would like to be kept informed as a stakeholder and would like to be included on the email list.
- Tom would like to attend future meetings.

## 10. Committee Member Comments

No additional comments.

## 11. Next Meeting:

Meet Tuesday, September 19 at 9:00 a.m. – 11:00 a.m. to update Corridor Management Plan and bring copies of brochure and Guidebook to the meeting.

Plan is to meet three times a year with one joint meeting, if desired. The months of April, June, September and November will be held open for this work.

## 12. Adjourn

