

RURAL TASK FORCE 10-B
BY-LAWS

Updated 1-16-15

PURPOSE:

The Michigan Department of Transportation (MDOT) and the Federal Highway Administration (FHWA) requires rural transportation planning within boundaries defined by MDOT.

ORGANIZATION:

Rural Task Force 10-B represents the counties and Indian Tribal land within **Manistee, Missaukee, and Wexford**. Each county has one representative from the Road Commission, Transit, and cities/villages under 5,000 population. MDOT has one representative to provide status of funds to the Rural Task Force.

The Chairperson and Vice-Chairperson shall be elected for a three year period. The Secretary shall be appointed by the Chairperson.

OPERATING PROCEDURE:

A simple majority shall rule in all matters to be voted on by the Rural Task Force, provided at least one representative from each county is present.

Waiver of matching funds may be requested by an individual county without Rural Task Force approval providing fund balance for that county is not exceeded. Waiver of matching funds shall be approved by the Rural Task Force in advance of a request to MDOT in cases where county fund balances are exceeded.

Rural Task Force 10-B status reports shall be made annually. The Rural Task Force may request an interim status report on projects if it is deemed necessary.

Priority routes on the Rural Major Collectors shall be approved by the Rural Task Force. All work on approved priority routes selected will be to "All Season" standards.

Transit projects approved by the Rural Task Force will be administered by the County Transit Authority and MDOT.

A county may transfer money between fund accounts not to exceed that county's fund balance, with approval of MDOT. Rural Task Force approval is required for all projects exceeding the individual county's fund balance.

Lending obligation authority between task forces shall be allowed with a vote of approval by 10-B task force members and a 10-B task force approved letter signed by the 10-B task force chair.

Existing gravel roads that are approved for projects by the Rural Task Force must be on the primary system and Rural Major Collector routes.

PROGRAMMING ALLOCATION:

Annual STP allocation per county shall be based on the following 2014 distribution calculations:

- Manistee 0.96%
- Missaukee 0.91%
- Wexford 1.04%

Rural Task Force 10-B may use e-mail to modify the project list if the Chair and Vice Chair approve of the proposed modifications and if the changes meet MDOT's definition of an administrative change.