

# NETWORKS NORTHWEST BOARD

## MEETING MINUTES

### Zoom Meeting

Monday, August 3, 2020

**Present:** Sean Adams; Eric Bachmann; Michael Cain; Chris Christensen; Gary Fedus; Chip Johnston; Bill Kennis; Jane Korthase; Pat Lamb; Lisa Leedy; Charlie MacInnis; Steve Perdue; Sue Peters; Richard Schmidt; Dean Smallegan; Nicole Sulak; Chuck Welch; Ty Wessell.

**Absent:** Jamie Al-Shamma; Diane Allington; Mike Ascione; Jim Barnard; Ed Boettcher; Ken Bollman; Stacie Bytwork; Alan Cooper; Elizabeth Dewey; Kohn Fisher; Andy Hayes; Bryce Hundley; Scott LaDeur; Kristine Lagios; Douglas Mansfield; Josh Mills; Leslie Nowlin; Bob Scheele; Clint Steele; Kelli Stepka; Jim Smith; Ben Townsend; Tom Vine; Chris Warren; Evan Warsecke; Kim Weckesser.

**Staff present:** Matt McCauley; Terry Vandercook; Denise Culman; Darla Rowland; Steve Shugart.

**Guests present:** Mike Krombeen, Midwest Strategy

### Call to Order and introductions

G. Fedus, Chair, called the meeting to order at 5:01 p.m. and welcomed everyone to the Zoom meeting.

### Public Comment

None.

### Networks Northwest Board Minutes of June 1, 2020

G. Fedus asked if there were any additions or corrections to the Networks Northwest Board meeting minutes of June 1, 2020. Hearing none, he asked for approval.

Motion by M. Cain, supported by B. Kennis, to approve the Networks Northwest Board meeting minutes for June 1, 2020 as presented. Motion passed unanimously.

### Consent Agenda

G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question.

- a. Executive Committee minutes of 7/6/20
- b. COG Board Minutes of 6/1/20
- c. Networks Northwest/NW Michigan Works! dashboard/budget report as of 5/31/20
- d. Added, per the Chair: Matt McCauley's performance review

G. Fedus stated that the CEO Performance Review will occur in the coming months and that board members should expect to see a survey.

Motion by R. Schmidt, supported by P. Lamb, to accept the consent agenda as presented. Motion passed unanimously.

### Item(s) pulled from the Consent Agenda

None.

### Added, per the Chair: October Board Retreat

M. McCauley stated that per the Executive Order surrounding gatherings, board members should remove the October Networks Northwest Board Retreat from their calendars. Brief discussion ensued on potential options replacing the previously scheduled board retreat.

Motion by M. Cain, supported by C. Welch, to approve the Executive Committee & staff do a survey to see how the board would like to proceed with a October meeting. Motion passed unanimously.

**NETWORKS NORTHWEST BOARD Meeting Minutes****CEO Report**

M. McCauley discussed some of the economic recovery efforts of the agency, highlighting the upcoming Michigan Small Business Restart Grant Fund that will provide over four million dollars in direct investment to area businesses. He also discussed that COVID-19 has disrupted board member recruitment, but he expects to amplify efforts in the fall. Lastly, he did discuss some of the past and anticipated facility changes affecting the agency.

**Finance Report**

D. Rowland presented the Finance Committee reports.

- a. Networks Northwest/NW Michigan Works! dashboard as of 6/30/20

Motion by M. Cain, supported by S. Schmidt, to accept the Networks Northwest/NW Michigan Works! Dashboard as of 6/30/20 as presented. Motion passed unanimously.

- b. Networks Northwest budget report of 6/30/20

Motion by S. Peters, supported by C. Welch, to accept the Networks Northwest budget report as of 6/30/20 as presented. Motion passed unanimously.

- c. Northwest Michigan Works! Inc. budget report of 6/30/20

Motion by S. Perdue, supported by S. Peters, to accept the Northwest Michigan Works! budget report as of 6/30/20 as presented. Motion passed unanimously.

- d. Networks NW/Northwest Michigan Works! FY21 Budget

Motion by S. Perdue, supported by B. Kennis, to approve the Networks Northwest FY21 Budget as presented. Motion passed unanimously.

**MDOT FY21-23 Master Agreement Authorization**

M. McCauley provided background on the long standing relationship between Networks Northwest and Michigan Department of Transportation. He stated that every few years, MDOT asks to reconfirm the relationship in a formal way.

Motion by M. Cain, supported by B. Kennis, to approve the MDOT FY21-23 Master Agreement Authorization as presented. Motion passed unanimously.

**State of Michigan FY20/21 Budget Update**

M. Krombeen of Midwest Strategy Group provided an update of the State's budget process. Board member questions and related discussion ensued.

**Board member and staff comments & announcements**

None.

**Correspondence**

Various news releases, articles, and items of correspondence were included in the board packet.

**Adjourn**

The meeting was adjourned by consensus at 6:16 p.m.

Respectfully submitted,

*Denise Culman*

Recording Secretary

## Check In Sheet

✓	#	First Name	Last Name	Title & Agency
✓	1	Sean	Adams	President, Bear Lake Hardware
	2	Diane	Allington	Owner, Master Craft Extrusion Tools, Inc
	3	Jamie	Al-Shamma	Executive Vice President, Bay Construction
	4	Mike	Ascione	CEO, American Waste
✓	5	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
	6	Jim	Barnard	Owner, Barnard Engineering
	7	Ed	Boettcher	Antrim County Commissioner
	8	Kenneth	Bollman	President, Saber Tool Company
	9	Stacie	Bytwork	Executive Director, Manistee Area Chamber of Commerce
✓	10	Michael	Cain	Manager, City of Boyne City
✓	11	Chris	Christensen	County Commissioner, Charlevoix
	12	Alan	Cooper	Manager, Wexford County Road Commission
	13	Elizabeth	Dewey	Human Resources Manager, Kalkaska Screw Products, Inc
✓	14	Gary	Fedus	President, Mitchell Graphics
	15	Kohn	Fisher	Chair, Kalkaska County
	16	Andy	Hayes - excused	President, Northern Lakes Economic Alliance
	17	Bryce	Hundley	Commissioner, Grand Traverse County
✓	18	Chip	Johnston	Executive Director, Centra Wellness (Manistee/Benzie Community Mental Health)
✓	19	Bill	Kennis	Executive Director, Benzie Transportation Authority
✓	20	Jane	Korthase	Human Resources Director, Grandvue Medical Care Facility
	21	Scott	LaDeur	Professor, North Central Michigan College
	22	Kristine	Lagios	DHS Director, DHS -Benzie & Manistee Counties
✓	23	Pat	Lamb	Principal, TBA ISD CTC
✓	24	Lisa	Leedy	Owner, Sky Telecom
✓	25	Charlie	MacInnis	Commissioner, Emmet County
	26	Douglas	Mansfield	President, MI Township Association
	27	Josh	Mills	Manager, City of Frankfort
	28	Leslie	Nowlin	HR Manager, 9 & 10 News
✓	29	Steve	Perdue	President & CEO, Grand Traverse Industries -GTI
✓	30	Sue	Peters	Vice President-Human Resources, Munson Medical Center
	31	Bob	Scheele	Vice President, Central Labor Council
✓	32	Richard	Schmidt	County Commissioner, Manistee
✓	33	Dean	Smallegan	County Commissioner, Missaukee
	34	Jim	Smith - excused	Controls Designer, Tool North Inc
	35	Clint	Steele	Plumber & Pipefitter, UAW Local 85
	36	Kelli	Stepka	Human Resource Manager, Cherry Republic
✓	37	Nicole	Sulak	Director of Accounting, Munson Medical Center
	38	Ben	Townsend- excused	Commissioner, Wexford County
	39	Tom	Vine	Plant Manager, Viking Energy
	40	Chris	Warren	General Manager, Midwest Broadcasting Company
	41	Kim	Weckesser	Director Human Resources, West Shore Medical Center
	42	Evan	Warsecke	Commissioner, Benzie County - Alternate Art Jeannot attended

