

LEELANAU COUNTY LOCAL RTF – CFP MEETING

DRAFT MEETING MINUTES

October 7st, 2024

I. Introductions

Rollcall initiated by Isha Pithwa (Networks Northwest), with introductions noted as attendance: Craig Brown (LCRC), Maggie Bacon (Village of Empire), Kelly Dunham (BATA)

II. Agenda

No changes were made to the presented agenda.

*Motion to approve agenda made by Kelly Dunham and supported by Craig Brown.
Motion carried unanimously.*

Meeting minutes from full RTF meeting December presented for reference. No motion needed. Attachment provided for review.

III. FY 2025

LCRC - CR 626 (continuation) - JN 214838 - Need another updated 1799

IV. FY 2026

Village of Empire:

Village of Empire included 2026 project - possible new road (?) (JN215262) with the flexibility that if the project isn't ready for FY26 then the project can be moved with adjustments and discussions with LCRC and Transit.

Project info: possible new road JN215262) - STP \$275,000, No state D and Local match \$68,750 with total project budget \$343,750

Note* requesting 1799 form for the final numbers and need to know the final numbers by full RTF meeting

Transit:

JN214836 – STP \$48,900 No state D and Local match \$12,225 with total project budget \$61,125

LCRC:

New project - CR667/CR616 – Single course chip seal - STP \$165,100, State D \$198,844 and Local match \$40,000 with total project budget \$403,944

V. FY2027

Transit:

New Project – Vehicle – STP \$50,000 No state D and Local match \$12,500 with total project budget \$62,500

LCRC:

New Project – County Rd 641 – STP \$450,000, State D \$80,554 and Local match \$17,000 with total project budget \$547,554

VI. **FY2028**

Transit:

New Project – Vehicle – STP \$51,000 No state D and Local match \$12,750 with total project budget \$63,750

LCRC:

New Project – County Rd 641 – continuation of 2027 project - STP \$459,000, State D \$80,554 and Local match \$17,000 with total project budget \$556,554

VII. **FY2029**

Transit:

New Project – Vehicle – STP \$52,100 No state D and Local match \$13,025 with total project budget \$65,125

LCRC:

New Project – CR616 - STP \$468,900, State D \$80,554 and Local match \$20,000 with total project budget \$569,454

VIII. **Illustrative List review**

LCRC removed the CR projects from the illustrative list.

No other projects changed/added.

Motion for Project Advancement - Action requested for all the projects listed for FY26-29 and illustrative list updates to bring forward to the full RTF. Drafted 1799 and 1797 forms will be given at full RTF for all the projects.

Motion to bring the projects as discussed and listed for FY2026-2029 forward to full RTF meeting for approval made by Craig Brown and supported by Maggie Bacon. The motion was unanimously approved.

IX. **Public Comment**

None. Isha will send the updated 1799 forms.

X. **Adjournment**