

BENZIE COUNTY LOCAL RTF – CFP MEETING

DRAFT MEETING MINUTES

October 7st, 2024

I. Introductions

Rollcall initiated by Isha Pithwa (Networks Northwest), with introductions noted as attendance: Troy Hinds (BCRC), Deanne Loll (Village of Beulah), Jessica Carland (Benzie Bus), Chad Hollenbeck (Benzie Bus)

II. Agenda

No changes were made to the presented agenda.

*Motion to approve agenda made by Jessica Carland and supported by Deanne Loll.
Motion carried unanimously.*

Meeting minutes from full RTF meeting December presented for reference. No motion needed. Attachment provided for review.

III. FY 2025

Transit projects budget and amounts will be revisited and the agreements will be too since the numbers do not match and add up with the given estimates. That will also change or update the BCRC project amounts for all the years discussed. For now the 10% is calculated of the STP for Benzie Bus.

BCRC:

Platte Rd. (Preventive Maintenance) - JN 214846 - STP \$429,600, State D \$56,000 and Local match \$443,782 with total project budget \$929,382

Transit:

JN214885 – Van purchase – STP \$76,400, no State D and local match \$19,100 (this will be changed as per the discussions or clarification on agreements of fund distribution within CRC and transit)

IV. FY 2026

BCRC:

County Wide (Pioneer) – JN 214847 - STP \$439,600, State D \$57,000 and Local match \$84,200 with total project budget \$580,800

Transit:

JN214887 – Van purchase – STP \$76,400, no State D and local match \$19,100 (this will be changed as per the discussions or clarification on agreements of fund distribution within CRC and transit)

V. **FY2027**

BCRC:

Maple St - New Project - Crush and Shape/Repave – STP \$443,700, State D \$119,000 and Local match \$27,395 with total project budget \$590,095

Transit:

New project – Van purchase – STP \$49,300, no State D and local match \$- (this will be changed as per the discussions or clarification on agreements of fund distribution within CRC and transit)

VI. **FY2028**

BCRC:

CR669 to Thompsonville Hwy and Maple City Hwy (2 sections) - New Project - Chip Seal – STP \$452,700, State D \$88,000 and Local match \$63,375 with total project budget \$604,075

Transit:

New project – Van purchase – STP \$50,300, no State D and local match \$- (this will be changed as per the discussions or clarification on agreements of fund distribution within CRC and transit)

VII. **FY2029**

BCRC:

Karlin Rd - Overlay- New Project - Chip Seal – STP \$461,700, State D \$88,000 and Local match \$65,685 with total project budget \$615,385

Transit:

New project – Van purchase – STP \$51,300, no State D and local match \$- (this will be changed as per the discussions or clarification on agreements of fund distribution within CRC and transit)

VIII. **Illustrative List review**

Benzie Bus added New Tablets – STP \$6,000, local \$1,500 and total \$7,500; Replacement LED Sign – unknown – total \$35,000

No other projects changed/added.

Motion for Project Advancement - Action requested for all the projects listed for FY26-29 and illustrative list updates to bring forward to the full RTF. Drafted 1799 and 1797 forms will be given at full RTF for all the projects. *Note that all the budget amount/numbers will be changed and draft or final numbers will be approved in the full RTF subject to the new agreements/clarification on fund distribution.*

Motion to bring the projects as discussed and listed for FY2026-2029 forward to full RTF meeting for approval made by Jessica Carland and supported by Troy Hinds with the note that the final budget amounts to be during the full RTF meeting. The motion was unanimously approved.

IX. Public Comment

None. Will reach out to Brian Stark and keep LCRC and Benzie Bus on clarification on funding and agreements.

X. Adjournment