

RURAL TASK FORCE 10-C
ANNUAL MEETING MINUTES

December 15, 2021 1:00 pm

Networks Northwest Front Street Offices | 600 East Front Street Traverse City, MI 49686

Zoom: <https://us02web.zoom.us/j/2319295012>

Meeting ID: 231 929 5012 | +1 (646)876-9923

In Attendance: Matt Skeels (Benzie County Road Commission), Bill Kennis (Benzie County Transit), Kelly Dunham (Grand Traverse County Transit), Josh Grab (MDOT), Mathew Cooke (Networks Northwest), Hannah Yurk (Networks Northwest), Sam Barr (Village of Empire), Zach Bohrer (MDOT), Heather Bowden (MDOT), Wayne Schoonover (Grand Traverse County Road Commission), Dan Hawkins (Village of Kingsley), Brendan Mullane (Leelanau County Road Commission), Craig Brown (Leelanau County Road Commission), Dan Wagner (MDOT)

I. Call to Order / Introductions

Kelly Dunham called the meeting to order at 1:04 p.m. Those in attendance were introduced to one another.

II. Approval of Agenda / Meeting Minutes

Kelly Dunham noted a change to the agenda regarding that this is our annual meeting for FY2022 and the meeting minutes should reflect this. Additionally, the election of officers needs to be added as the third agenda item.

Motion to approve the December 15, 2021 agenda with the above changes by Bill Kennis, supported by Brendan Mullane. Motion approved by all members in attendance.

Motion to approve the April 23rd, 2021 Rural Task Force 10C Meeting Minutes by Bill Kennis, supported by Wayne Schoonover. Motion approved by all members in attendance.

III. Elections *(added agenda item)*

Kelly Dunham stated that the election of officers will take place at this meeting. She said that the bylaws state that the chairperson shall rotate and because of that Leelanau would be the next chair if agreed upon.

A nomination for Brendan Mullane for chair by Wayne Schoonover, supported by Bill Kennis. Brendan accepted. Motion approved by all members in attendance.

Bill Kennis nominated Kelly Dunham for Vice Chair, supported by Mike Skeels. Kelly accepted. Motion approved by all members in attendance.

IV. Rural Task Force updates (MDOT)

Josh Grab provided updates regarding the change to the Fast Act to become the Infrastructure Investment and Job Act (IIJA). He explained that it is looking like a 20% to 30% increase to the STP, which would be for the fiscal years 2022 to 2026, but it is unknown if the amount for 2022 will be increased yet. Josh stated that if you have an illustrative list or if the project will be increasing or decreasing less than 25% an email vote could occur to make adjustments. Additional meetings could be held to approve projects and costs if needed. No updated timelines on when the RTF will be provided the numbers were given but Josh will share as soon as he has them. Dan Hawkins asked regarding if it will automatically adjust projects amount, Josh stated that an approval process will need to take place to adjust the cost amounts.

Additionally, Josh provided an overview of the State D funds this year, where it is looking a little different due to early obligations that were requested as a change several years ago per a survey. Josh explained the 3 year carry over for the State D funds.

Josh Grab stated that if the RTF has an ACUB boundary or urban boundaries that there is special eligibility for local exchanges between different RTF counties to utilize them for urban roads. This program is first come first served.

Lastly, Josh provided information regarding the COVID funds, now called the CRRSAA funds which are the same as the HIP funds. It was shared that these funds can be used for road projects or can be used for special eligible projects. It was explained that if used for a special eligibility, it will have to be reflected in the minutes and a Montcalm example worksheet will have to be provided.

Matt Skeels asked about ARPA funds, but there were no updates from the RTF since that typically goes to the county as a whole or municipalities.

V. 2023-2026 Revision / Update of STIP projects

Mathew Cooke expressed the FY2022 for all counties are over on their STP amounts so adjustments will need to be made to projects.

Benzie County

FY22 project on Maple City Highway will need to be decreased for STP. Transit job was decreased to \$62,400 and the match. The FY21 Covid funds for transit were moved to FY22.

FY23 - Transit job was decreased to \$62,400 and the match. This increased the Cinder Road project by \$2,600.

FY24 - No changes

FY25 - No changes

FY26 - No changes

Grand Traverse County

FY22 - The BATA \$20,000 was eliminated for the STP. The Blackman Road project description was changed to Overlay. The STP was decreased on the Blackman Road project. The FY21 Covid funds for transit and the Grand Traverse Road Commission was moved to FY22.

FY23 - The Voice Road project description was changed to Overlay.

FY24 - The Fife Lake Road project description was changed to Shoulder, Overlay.

FY25 - The Fife Lake Road project description was changed to Shoulder, Overlay.

FY26 - The transit project had the local match added to the balance sheet. The N Brownson Street project STP was changed for the eligible expenses. The total cost of this project with eligible expenses is \$454,000. This increased the Transit project significantly so it was noted that this would be revisited at the next meeting.

Leelanau County

FY22 - The CR 614 project STP was decreased. The FY21 Covid funds for transit were moved to FY22.

FY23 - No changes.

FY24 - It was discussed that the CR 626 project was going to be proposed for an All-Season project. Additionally, at another meeting more discussion around the all season network will take place to make sure the map is updated since some roads are not truck routes. This will be considered at another meeting since no State D funds are being used for the CR 626 project.

FY25 - No changes

FY26 - The Village of Empire project was discussed if it could be a project because it would be creating a new road. The intention behind this project is for more than just a local road and can have this project be pre classified because it will support heavier truck traffic. Josh and David will work to connect Sam and Brendan on this project. The CR 641 will be utilizing State D.

Motion by Bill Kennis, seconded by Kelly Dunham, to approve the funding amounts and changes discussed in this agenda item. Motion approved by all members in attendance.

Mathew Cooke stated that on Monday we will be sending out the meeting minutes and balance sheet since we need forms submitted to us by January 7th, 2022.

Illustrative list was reviewed. Leelanau projects were updated to remove CR614, CR677, CR616, CR626, CR669, and CR651. BATA added under Grand Traverse the STP amount of \$400,000 for electric vehicles and a line item for facility construction for an STP amount of \$2 million.

It was stated to add a meeting on the calendar to discuss the additional money that the RTF might be receiving due to the IJJA. The meeting is planned for Wednesday January 5th, 2022 at 1pm virtually or when we receive the new funding amounts from MDOT.

Additionally, Grand Traverse County will be using special eligibility for their COVID CRRSAA funds of \$205,562 to use for revenue loss.

Motion to approve Grand Traverse CRC COVID funding of \$205,562 to cover other revenue loss from MTF was moved by Matt Skeels and supported by Bill Kennis. Motion approved by all members in attendance.

VI. Public Comments

No comments.

VII. Adjourn

Meeting adjourned at 2:35pm.