

**Charlevoix County  
Materials Management Planning Committee Minutes  
March 26, 2026 at 10:00 AM  
Charlevoix County Shirley Roloff Center  
13513 Division Street Charlevoix, MI 49720**

<b>MMPC Member Attendance</b>			
<i>Victor VanDeventer rep. of a solid waste disposal facility</i>	<i>P</i>	<i>Annemarie Conway elected official of the county</i>	<i>P</i>
<i>Kirk Miller rep. of a hauler</i>	<i>P</i>	<i>Robin Hissong-Berry elected official of a township</i>	<i>P</i>
<i>Andre Grobaski rep. of a materials recovery facility (MRF)</i>	<i>E</i>	<i>Vacancy elected official of a city or village</i>	<i>-</i>
<i>Sarah Roy rep. of a composting facility</i>	<i>E</i>	<i>Jonathan Scheel business rep. generating material</i>	<i>P</i>
<i>Mark Bevelhymer rep. of waste diversion, reuse, or reduction</i>	<i>E</i>	<i>Isha Pithwa rep. of the regional planning area</i>	<i>P</i>
<i>Kyra Allen rep. of an environmental interest group</i>	<i>P</i>	<i>Josh Chamberlain additional member per part 115</i>	<i>E</i>
		<i>Attendance Key:</i>	<i>P – Present</i>
		<i>A – Absent</i>	<i>E - Excused Absence</i>
Staff in Attendance: Kiersten Stark (Charlevoix County), Josh Cline (Charlevoix County), Lora Roberts (Charlevoix County), Mathew Cooke (DPA-Networks Northwest)			

**I. Call to Order, Pledge of Allegiance**

Jonathan Scheel, Chair, called the meeting to order at 10:07 a.m.

**II. Public Comment**

None.

**III. Review Proposed Agenda**

*Motion by Kirk Miller, supported by Annemarie Conway, to approve the March 26, 2026 MMPC agenda as presented. Motion carried unanimously.*

Antrim ● Benzie ● Charlevoix ● Emmet ● Grand Traverse ● Kalkaska ● Leelanau ● Manistee ● Missaukee ● Wexford  
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#### **IV. Previous Meeting Minutes**

*Motion by Kirk Miller, supported by Victor VanDeventer, to approve the November 22, 2025 MMPC Meeting Minutes as presented. Motion carried unanimously.*

#### **V. Election of Officers**

*Motion by Victor Vandeventer, supported by Kirk Miller, to nominate and elect Jonathan Scheel as Chair of the Charlevoix County Materials Management Planning Committee. Motion carried unanimously.*

*Motion by Victor Vandeventer, supported by Kirk Miller, to nominate and elect Annemarie Conway as Vice-Chair of the Charlevoix County Materials Management Planning Committee. Motion carried unanimously.*

*Motion by Victor Vandeventer, supported by Kirk Miller, to nominate and elect Kyra Cunningham as Secretary of the Charlevoix County Materials Management Planning Committee. Motion carried unanimously.*

#### **AC/RB - 2026 meeting schedule**

#### **VI. 2026 Meeting Schedule**

*Motion by Annemarie Conway, supported by Robin Hissong-Berry, to approve the 2026 Meeting Schedule. Motion carried unanimously.*

#### **VII. Materials Management Planning**

##### **a. Data Analysis**

The MMPC discussed the data analysis draft with the following discussion points:

- Inconsistencies with the data reported
- Support that the pounds per person used was higher than what Charlevoix actually sees
  - 4.6 pounds per person is 7 times more than we currently produce
- Part of the planning process is to get better data to get good numbers
- Using a hauler licensing ordinance to require better data

- Future Request for Proposals for recycling contracts to include better data reporting and end markets for material streams
- How to track what happens to materials that go into transfer station
- The county gets recycling monthly data, how can we get for trash?
- Seasonal population consideration
- Mathew Cooke will get in contact with Andre Grobaski to reinforce the need for GFL to be present at meetings for discussion and clarification as the major hauler

### **b. Language Review**

Mathew Cooke reviewed the drafts of the Community Input, Previous Planning, and Existing Conditions. Comments included:

- We have existing information on what and where things can be recycled, how do we drive them to this information? Add this to the Goals and Objectives.
- The need for people to break down boxes
- How do we take the ongoing strategies from the previous solid waste and create actionable items?
- Reference the County Capital Improvement Plan

### **c. Goals and Objectives**

The MMPC looked at the updated Goals and Objectives worksheet with the following comments:

- Business Food Waste - working with Emmet County to service Charlevoix, Boyne City, and East Jordan Businesses
- Considering organics in the County
  - Pilot food waste programs for a municipality
  - Farmers Market Food Waste Collection
  - Where we currently do yard waste, how can we implement food waste?
  - Shared staff to flip compost
  - Involving schools
  - Training, such as Master Composter, for County Staff

**d. Siting Criteria**

Mathew Cooke provided a brief overview of what the siting criteria involves (see attached presentation).

**e. Funding Mechanisms**

Mathew Cooke provided an overview of the different funding mechanisms for materials management planning (see attached). It was noted that the County already has a recycling millage, up for renewal in 2028.

**VIII. Committee Member Comments**

None.

**IX. Public Comment**

None.

**X. Adjourn**

*Chair Jonathan Scheel adjourned the March 26, 2026 meeting at 11:51 am.*