

NETWORKS NORTHWEST BOARD

DRAFT - MEETING MINUTES - DRAFT

Monday, August 5, 2019

Present: Sean Adams; Eric Bachmann; Lee Ballard; Ed Boettcher; Ken Bollman; Michael Cain; Chris Christensen; Linda Farrell; Gary Fedus; Andy Hayes; Bill Kennis; Jane Korthase; Kristine Lagios; Pat Lamb; Lisa Leedy; Charlie MacInnis; Douglas Mansfield; Tim Nelson; Leslie Nowlin; Sue Peters; Kim Pontius; Bob Scheele; Richard Schmidt; Dean Smallegan; Jim Smith; Nicole Sulak; Ben Townsend; Kim Weckesser; Chuck Welch; Ty Wessell; Betty Workman.

Absent:

Jamie Al-Shamma; Diane Allington; Mike Ascione; Jim Barnard; Stacie Bytwork; Alan Cooper; Elizabeth Dewey; Kohn Fisher; Mike Groleau; Bryce Hundley; Chip Johnston; Caroline Kennedy; Scott LaDeur; Chuck Lombardo; Josh Mills; Joe Moch; Steve Perdue; Doug Rath; Clint Steele; Kelli Stepka; Tom Vine; Chris Warren; Kent Wood.

Staff present: Matt McCauley; Denise Culman; Darla Rowland; Terry Vandercook.

Guests present: Mike Krombeen, Midwest Strategies Group; Stephanie Beckhorn State of MI Talent & Economic Development Agency; Dave Cox, TBAISD/CEAC; Tom Slater (meeting videographer).

Call to Order and introductions

Gary Fedus, Chair, called the meeting to order at 5:31p.m. and welcomed everyone to the meeting. Introductions were made.

Public Comment

None.

Networks Northwest Board Minutes of June 3, 2019

G. Fedus asked if there were any additions or corrections to the Networks Northwest Board meeting minutes of June 3, 2019. Hearing none, he asked for approval.

Motion by B. Kennis, supported by S. Peters, to approve the Networks Northwest Board meeting minutes for June 3, 2019 as presented. Motion passed unanimously.

Consent Agenda

G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question.

- a. Executive Committee minutes 7/1/19
- b. Finance Committee minutes of 6/3/19
- c. Quality Assurance minutes of 6/3/19

Motion by M. Cain, supported by L. Ballard, to accept the consent agenda as presented. Motion passed unanimously.

Item(s) pulled from the Consent Agenda

None.

CEO Report

M. McCauley provided a verbal report on the contents of the CEO Report included in the Board packet. Brief discussion ensued.

State of Michigan Legislative Update

M. Krombeen of Midwest Strategy Group provided an update on policy and budgetary happenings in Lansing. Brief discussion ensued.

Finance Committee Report

D. Rowland presented the Finance Committee reports.

- a. Networks Northwest budget reports of 6/30/19

Motion by R. Schmidt, supported by K. Bollman, to accept the Networks Northwest budget report of 6/30/19 as presented. Motion passed unanimously.

b. Northwest Michigan Works! Inc. budget report of 6/30/19

Motion by T. Nelson, supported by R. Schmidt, to accept the NW Michigan Works! Inc. budget report of 6/30/19 as presented. Motion passed unanimously.

c. Networks Northwest/MI Works FY20 Initial Budget

Motion by B. Kennis, supported by M. Cain, to approve the Networks Northwest/MI Works FY20 Initial Budget as presented. Motion passed unanimously.

State of Michigan Workforce Development 2020 Outlook

S. Beckhorn, from the State of Michigan - Talent Investment Agency, provided an update on future workforce development policy and programming in Michigan. Brief discussion ensued.

Networks Northwest Board Bylaws Revision

M. McCauley stated that as the Board looks to increase the participation and engagement of fellow board members, there is value in focusing our time on the full board meetings while still providing opportunity for volunteer, ad hoc committees that are more task oriented. He stated that the Executive Committee has suggested revisions to the bylaws to greatly streamline the committees and advisory groups associated with Networks Northwest. A motion was made to approve and during discussion, some Board members questioned if the move was too much and if a hybrid could instead be pursued. M. McCauley agreed to work with the Executive Committee on an alternative solution to be presented at a later date.

Motion by R. Schmidt, supported by K. Bollman, to approve the changes to the Networks Northwest by-laws as presented. After discussion on motion, the motion was withdrawn and made to instead to table the agenda item by the same. Table agenda item motion passed unanimously.

Northwest Michigan Workforce Development Board Bylaws Revision (as part of recertification process and subsequent redesignation application)

M. McCauley stated that each workforce development board in Michigan undergoes a recertification process on a biennial basis where the State of Michigan reviews board membership, governance, operations, financial systems, etc. He stated recent review of the Northwest Workforce Development Board By-Laws prompted an email from the State of Michigan, Talent Investment Agency on July 17, 2019, stating policy (Policy Issuance 19-09) that clarifies content requirements for local workforce development board by-laws in order to be in compliance with federal regulations.

Further, M. McCauley stated that Board approval will be needed to complete the subsequent redesignation application.

Motion by A. Hayes, supported by M. Cain, to approve the changes to the NW MI Workforce Development Board By-laws and pursue redesignation as presented and outlined by the State of Michigan. Motion passed unanimously.

Board member and staff comments & announcements

Brief discussion surrounding improvements to the meeting format.

Correspondence

Various news releases, articles, and items of correspondence were included in the board packet.

Adjourn

The meeting was adjourned by consensus at 7:50 p.m.

Respectfully submitted,

Denise Culman

Recording Secretary

Check In Sheet

✓	#	First Name	Last Name	Title
✓	1	Sean	Adams	President, Bear Lake Hardware
	2	Diane	Allington - excused	Owner, Master Craft Extrusion Tools, Inc
	3	Jamie	Al-Shamma	Executive Vice President, Bay Construction
	4	Mike	Ascione	CEO, American Waste
✓	5	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
✓	6	Lee	Ballard	HR Director, Ebel's Family Center
	7	Jim	Barnard	Owner, Barnard Engineering
✓	8	Ed	Boettcher	Antrim County Commissioner
✓	9	Kenneth	Bollman	President, Saber Tool Company
	10	Stacie	Bytwork - excused	Executive Director, Manistee Area Chamber of Commerce
✓	11	Michael	Cain	Manager, City of Boyne City
✓	12	Chris	Christensen	County Commissioner, Charlevoix
	13	Alan	Cooper	Manager, Wexford County Road Commission
	14	Elizabeth	Dewey	Human Resources Manager, Kalkaska Screw Products, Inc
✓	15	Linda	Farrell	Commissioner, Benzie County - Alternate Art Jeannot attended
✓	16	Gary	Fedus	President, Mitchell Graphics
	17	Kohn	Fisher	Chair, Kalkaska County
	18	Mike	Groleau- excused	Co-owner/Project Manager, RJG, Inc
✓	19	Andy	Hayes	President, Northern Lakes Economic Alliance
	20	Bryce	Hundley	Commissioner, Grand Traverse County
	21	Chip	Johnston- excused	Executive Director, Centra Wellness (Manistee/Benzie Community Mental Health)
	22	Caroline	Kennedy - excused	Assistant Village Manager/Clerk, Village of Elk Rapids
✓	23	Bill	Kennis	Executive Director, Benzie Transportation Authority
✓	24	Jane	Korthase	Human Resources Director, Grandvue Medical Care Facility
	25	Scott	LaDeur	Professor, North Central Michigan College
✓	26	Kristine	Lagios	DHS Director, DHS -Benzie & Manistee Counties
✓	27	Pat	Lamb	Principal, TBA ISD CTC
✓	28	Lisa	Leedy	Owner, Sky Telecom
	29	Chuck	Lombardo	Director of Marketing & Communications, Northern MI Chamber Alliance
✓	30	Charlie	MacInnis	Commissioner, Emmet County
✓	31	Douglas	Mansfield	President, MI Township Association
	32	Josh	Mills	Manager, City of Frankfort
	33	Joe	Moch	CEO, ACAT Global
✓	34	Tim	Nelson	President, NMC
✓	35	Leslie	Nowlin	HR System Administrator, Groupe Beneteau
	36	Steve	Perdue - excused	President & CEO, Grand Traverse Industries -GTI
✓	37	Sue	Peters	Vice President-Human Resources, Munson Medical Center
✓	38	Kim	Pontius	CEO, Traverse Association of Realtors
	39	Doug	Rath- excused	Graceland Fruit, Inc.
✓	40	Bob	Scheele	Vice President, Central Labor Council
✓	41	Richard	Schmidt	County Commissioner, Manistee

✓	42	Dean	Smallegan	County Commissioner, Missaukee
✓	43	Jim	Smith	Controls Designer, Tool North Inc
	44	Clint	Steele	Plumber & Pipefitter, UAW Local 85
	45	Kelli	Stepka	Human Resource Manager, Cherry Republic
✓	46	Nicole	Sulak	Director of Accounting, Munson Medical Center
✓	47	Ben	Townsend	Commissioner, Wexford County
	48	Tom	Vine - excused	Plant Manager, Viking Energy
	49	Chris	Warren - excused	General Manager, Midwest Broadcasting Company
✓	50	Kim	Weckesser	Director Human Resources, West Shore Medical Center
✓	51	Chuck	Welch	Parole Field Supervisor, State of MI Dept of Corrections
✓	52	Ty	Wessell - excused	County Commissioner, Leelanau
	53	Kent	Wood	Director of Gov. Relations & Community Development, TC Chamber
✓	54	Betty	Workman	Owner, Vacation Trailer Park & Sales Inc



#	First Name	Last Name	Title
1	Mike	Krombeen	Midwest Strategy Group
2	Stephanie	Beckhorn	State of MI Talent & Economic Development Agency
3	Dave	Cox	TBAISD/CEAC
4	Matt	McCauley	Networks Northwest
5	Terry	Vandercook	NW MI Works!
6	Denise	Culman	Networks Northwest
7	Darla	Rowland	Networks Northwest
8	Tom	Slater	Meeting Videographer
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