

**Charlevoix County**  
**Materials Management Planning Committee Minutes**  
**November 20, 2025 at 10:00 AM**  
**Charlevoix County Shirley Roloff Center**  
**13513 Division Street Charlevoix, MI 49720**

MMPC Member Attendance			
Victor VanDeventer rep. of a solid waste disposal facility	P	Annemarie Conway elected official of the county	P
Kirk Miller rep. of a hauler	P	Robin Hissong-Berry elected official of a township	P
Andre Grobaski rep. of a materials recovery facility (MRF)	E	Tim Nemecek elected official of a city or village	E
Sarah Roy rep. of a composting facility	P	Jonathan Scheel business rep. generating material	P
Mark Bevelhymer rep. of waste diversion, reuse, or reduction	E	Isha Pithwa rep. of the regional planning area	P
Kyra Allen rep. of an environmental interest group	P	Josh Chamberlain additional member per part 115	E
		Attendance Key:	P – Present A – Absent E - Excused Absence
Staff in Attendance: Kiersten Stark (Charlevoix County), Josh Cline (Charlevoix County), Lora Roberts (Charlevoix County), Mathew Cooke (DPA-Networks Northwest)			

**I. Call to Order, Pledge of Allegiance**

Jonathan Scheel, Chair, called the meeting to order at 10:05 a.m.

**II. Public Comment**

None.

**III. Review Proposed Agenda**

*Motion by Kirk Miller, supported by Robin Hissong-Berry, to approve the November 20, 2025 MMPC agenda as presented. Motion carried unanimously.*

Antrim ● Benzie ● Charlevoix ● Emmet ● Grand Traverse ● Kalkaska ● Leelanau ● Manistee ● Missaukee ● Wexford  
PO Box 506 ● Traverse City, MI 49685-0506 ● Phone (231) 929-5000 ● Fax (231) 929-5012 ● [networksnorthwest.org](http://networksnorthwest.org)

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## IV. Previous Meeting Minutes

*Motion by Kirk Miller, supported by Victor VanDeventer, to approve the October 23, 2025 MMPC Meeting Minutes as presented. Motion carried unanimously.*

## V. Materials Management Planning

### a. Process Update

Mathew Cooke provided an update on the MMP process:

- Sarah Roy from Norwood Centennial Farms is the new compost representative.
- With Tim Nemecek outgoing from Boyne City, a representative from a City or Village government is needed. Networks Northwest will send communication to city and village staff of the opening. The MMPC will also need to elect a new vice-chair at the next meeting.
- Working with Emmet County Recycling for a tour at a future meeting date in 2026. Emmet County has the meeting dates so we will look to confirm as soon as possible.
- Isha Pithwa, Community Planner, is developing the Charlevoix Facilities Inventory and presented draft information on drop-sites and landfills. Discussion occurred with revisions to the Facilities Inventory.
  - Food waste acceptance
  - Landfill - updated license expiration date
  - Continually update the facilities inventory
- Data collection from municipalities - In talking with some staff, there is no process for collecting data. This could be an opportunity to examine data collection at the local level in the goals and objectives.
- MMP Business Survey has a low response rate so the survey will be extended to the end of the year. Letters were hand delivered to local businesses in downtown areas of Boyne City, Charlevoix, and East Jordan. Additional promotion will occur in early December.
- Up Next: Local Units of Government Survey review, continued goals and objectives discussions, SEEDs Organics presentation, funding mechanisms and siting presentation, and data analysis from RRS.
- Josh Cline mentioned that he is working with GFL to acquire information on contamination rates of recycling collections.

## b. County Resident Survey Review - Goals and Objectives Discussion

The MMPC members reviewed the MMP County Resident Survey results from Charlevoix County Residents. It was noted that a second review with analysis will be conducted following the close of the MMP County Resident Survey on January 5, 2025. Comments on the review of the survey results include:

- Importance of recycling and the awareness of the Charlevoix County Recycling Millage
- An education tour for libraries and townships
- Curbside vs. Drop-off Sites
  - Cost of implementing curbside
- Importance of knowing what happens to recyclables after collection
- Visibility of Single Stream Recycling Guide

Additional discussion included:

- Recycling Millage Awareness - Charlevoix specific video content to replace generic video used at events, such as Library and Commission on Aging lunches.
- Sending the MMP County Resident Survey to schools for additional distribution
- Education on how to prepare recycling (clean, remove labels from tins, etc.)
- Education from SEEDs, Aubree Carlisle (EGLE) to the public
- Develop a short MMP presentation for Local Units of Government
- Begin some level of educational programming for the public prior to plan implementation
- A closed transfer station may be opening back up in Charlevoix County (Sonder Road)
- Contamination of recycled materials

## VI. Committee Member Comments

None.

## VII. Public Comment

None.

**VIII. Adjourn**

*Chair Jonathan Scheel adjourned the November 20, 2025 meeting at 11:33 am.*

DRAFT