

NETWORKS NORTHWEST BOARD

MEETING MINUTES Monday, December 10, 2018

Present: Diane Allington; Jamie Al-Shamma; Eric Bachmann; Lee Ballard; Stacie Bytwork; Michael Cain; Coury Carland; Chris Christensen Jim Cook; Gary Fedus; Andy Hayes; Caroline Kennedy; Jane Korthase; Kristine Lagios; Chuck Lombardo; Tom Mair; Doug Parkes; Sue Peters; Steve Perdue; Kim Pontius; Bob Scheele; Richard Schmidt; Dean Smallegan; Nicole Sulak; Tom Vine; Kim Weckesser; Chuck Welch; Ty Wessell; Betty Workman.

Absent:

Mike Ascione; Jim Barnard; Ed Boettcher; Ken Bollman; Alan Cooper; Elizabeth Dewey; Mike Groleau; Amanda Haworth; Paul Hresko; Bill Kennis; Doug Luciani; Michael MacCready; Douglas Mansfield; Stuart McKinnon; Josh Mills; Joe Moch; Tim Nelson; Leslie Nowlin; Ken Osborne; Mike Powers; Doug Rath; Jim Smith; John Stakoe; Clint Steele; Kelli Stepka; Chris Warren;

Staff present: Matt McCauley; Denise Culman; Steve Shugart; Darla Rowland; Terry Vandercook; Sarah Lucas.

Guests present: Ken Rapelje, State of MI Career Advisor; Steve Chowen, Northern MI for Veterans; Peter Pallas, Chair, MI Employer Support of the Guard & Reserves; Scott Herzberg, NMC Military & Veteran Services/Advisor; Al Janutolo; Woody Smith, Avenue ISR; Tom Slater (meeting videographer).

Call to Order and introductions

Gary Fedus, Chair, called the meeting to order at 5:35 p.m. and welcomed everyone to the meeting. Introductions were made.

Public Comment

None.

Networks Northwest Board Minutes of October 8, 2018

G. Fedus asked if there were any additions or corrections to the Networks Northwest Board meeting minutes of October 8, 2018. Hearing none, he asked for approval.

Motion by D. Parkes, supported by R. Schmidt, to approve the Networks Northwest Board meeting minutes for October 8, 2018 as presented. Motion passed unanimously.

Consent Agenda

G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question. There might be an amendment to the attendance of the Executive minutes. M. McCauley asked to have an agenda item added between 2019 Board Schedule and Board Membership Appointments; he then gave a short verbal CEO report.

- a. NW MI County Consortium (COG) minutes of 8/13/18
- b. Executive Committee minutes of 11/5/18
- b. Finance Committee minutes of 10/13/18
- c. Quality Assurance 10/13/18
- e. CEO Performance Review Memo from Executive Committee
- f. CEO Performance Review Memo from CEO
- g. CEO Report

Motion by M. Cain, supported by S. Peters, to accept the consent agenda with the possible amendment to Executive minutes and the additional agenda item. Motion passed unanimously.

Item(s) pulled from the Consent Agenda

None.

Finance Committee Report

S. Perdue presented the Finance Committee reports.

- a. Networks Northwest budget reports of 10/31/18

Motion by S. Perdue, supported by C. Carland, to accept the Networks Northwest budget report of 10/31/18 as presented. Motion passed unanimously.

- b. NW Michigan Works! Inc. budget report of 10/31/18

Motion by S. Perdue, supported by D. Parkes, to accept the NW Michigan Works! Inc. budget report of 10/31/18 as presented. Motion passed unanimously.

Networks Northwest Board 2019 Schedule

M. McCauley stated that a change was needed in the annual meeting schedule to provide for participation by Emmet County.

Motion by M. Cain, supported by D. Smallegan, to approve the Networks Northwest Board 2019 Board Schedule noting the change from the second Monday to the first Monday of the month. Motion passed unanimously.

Northern Michigan Opioid Alliance (NMOA)

T. Vandercook provided some background on the Northern Michigan Opioid Alliance, including cooperation with other regions in the state. He stated that board approval of the grant application was required to move forward.

Motion by T. Mair, supported by L. Ballard, to approve Networks Northwest's participation in the Northern Michigan Opioid Alliance Grant Application. Motion passed unanimously.

Networks Northwest Board Membership Appointments

M. McCauley said that six at-large board members are due to be re-appointed to the Networks Northwest Board. The members are: Jamie Al-Shamma, Michael Cain, Bill Kennis, Doug Mansfield, Nicole Sulak, and Chris Warren with a term ending December 31, 2021.

Motion by C. Carland, supported by C. Kennedy, to approve the At-Large re-appointments to Networks Northwest Board with a term ending December 31, 2021. Motion passed unanimously.

M. McCauley said that two new at-large members need to be appointed. The members are: Kent Wood, Northern Michigan Chamber Alliance and Pat Lamb, TBAISD Career Tech Center (CTC) with a term ending December 31, 2021.

Motion by C. Carland, supported by C. Kennedy, to approve the two new at-large members to Networks Northwest Board with a term ending December 31, 2021. Motion passed unanimously.

Northern Michigan Veteran Services

MI Works! Veterans Employment Services, Project Cherry Tree, Veteran Community Action Team, and the Michigan Employer Support of the Guard and Reserve provide information regarding the spectrum of veteran's services in the region.

Networks Northwest Branding Exercise

W. Smith (Avenue ISR) provided background and an update regarding Networks Northwest's branding and messaging project. He facilitated discussion with the Board obtain more information and reported that he would be back in a few months with a final product.

Board member and staff comments & announcements

None.

Correspondence

Various news releases, articles, and items of correspondence were included in the board packet.

Adjourn

The meeting was adjourned by consensus at 7:40 p.m.

Respectfully submitted,

Denise Culman

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Recording Secretary

Check In Sheet

✓	#	First Name	Last Name	Title
✓	1	Diane	Allington	Owner, Master Craft Extrusion Tools, Inc
✓	2	Jamie	Al-Shamma	Executive Vice President, Bay Construction
	3	Mike	Ascione	CEO, American Waste
✓	4	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
✓	5	Lee	Ballard	HR Director, Ebel's Family Center
	6	Jim	Barnard	Owner, Barnard Engineering
	7	Ed	Boettcher - excused	Antrim County Commissioner
	8	Kenneth	Bollman - excused	President, Saber Tool Company
✓	9	Stacie	Bytwork	Executive Director, Manistee Area Chamber of Commerce
✓	10	Michael	Cain	Manager, City of Boyne City
✓	11	Coury	Carland	County Commissioner, Benzie
✓	12	Chris	Christensen	County Commissioner, Charlevoix
✓	13	Jim	Cook	Manager, Grand Traverse County Road Commission
		Alan	Cooper	Manager, Wexford County Road Commission
	15	Elizabeth	Dewey	Human Resources Manager, Kalkaska Screw Products, Inc
✓	16	Gary	Fedus	President, Mitchell Graphics
	17	Mike	Groleau - excused	Co-owner/Project Manager, RJG, Inc
	18	Amanda	Haworth	HR Director, Boyne Resorts
✓	19	Andy	Hayes	President, Northern Lakes Economic Alliance
	20	Paul	Hresko	HR Manager, Armor Express
✓	21	Caroline	Kennedy	Assistant Village Manager/Clerk, Village of Elk Rapids
	22	Bill	Kennis - excused	Executive Director, Benzie Transportation Authority
✓	23	Jane	Korthase	Human Resources Director, Grandvue Medical Care Facility
✓	24	Kristine	Lagios	DHS Director, DHS -Benzie & Manistee Counties
✓	25	Chuck	Lombardo	Director of Marketing & Communications, Northern MI Chamber Alliance
	26	Doug	Luciani - excused	President, TC Area Chamber; Northern MI Chamber Alliance
	27	Michael	MacCready	County Commissioner, Wexford
✓	28	Tom	Mair	Grand Traverse County Commissioner
	29	Douglas	Mansfield - excused	President, MI Township Association
	30	Stuart	McKinnon	County Commissioner, Kalkaska
	31	Josh	Mills - excused	Manager, City of Frankfort
	32	Joe	Moch	CEO, ACAT Global
	33	Tim	Nelson - excused	President, NMC
	34	Leslie	Nowlin - excused	HR System Administrator, Rec Boat Holdings LLC
	35	Ken	Osborne - excused	Vice President of Manufacturing, Boride Engineered Abrasive
✓	36	Douglas	Parkes	Co-Owner, Kellie's Hallmark Shop
✓	37	Steve	Perdue	President & CEO, Grand Traverse Industries -GTI
✓	38	Sue	Peters	Vice President-Human Resources, Munson Medical Center
✓	39	Kim	Pontius	CEO, Traverse Association of Realtors
	40	Mike	Powers	Energy Solutions Consultant, Keene Technical Solutions
	41	Doug	Rath	Graceland Fruit, Inc.

✓	42	Bob	Scheele	Vice President, Central Labor Council
✓	43	Richard	Schmidt	County Commissioner, Manistee
✓	44	Dean	Smallegan	County Commissioner, Missaukee
	45	Jim	Smith - excused	Controls Designer, Tool North Inc
	46	John	Stakoe	Emmet County Commissioner
	47	Clint	Steele	Plumber & Pipefitter, UAW Local 85
	48	Kelli	Stepka	Human Resource Manager, Cherry Republic
✓	49	Nicole	Sulak	Director of Accounting, Munson Medical Center
✓	50	Tom	Vine	Plant Manager, Viking Energy
	51	Chris	Warren - excused	General Manager, Midwest Broadcasting Company
✓	52	Kim	Weckesser	Director Human Resources, West Shore Medical Center
✓	53	Chuck	Welch	Parole Field Supervisor, State of MI Dept of Corrections
✓	54	Ty	Wessell	County Commissioner, Leelanau
✓	55	Betty	Workman	Owner, Vacation Trailer Park & Sales Inc



#	First Name	Last Name	Title
1	Ken	Rapelje	State of MI Veteran Career Advisor
2	Steve	Chowen	Northern MI for Veterans
3	Peter	Pallas	Chair, MI Employer Support of the Guard & Reserves
4	Christine	Keenan	Employer Support of the Guard & Reserves
5	Scott	Herzberg	NMC Military & Veteran Services/Advisor
6	Al	Janutolo	MI Employer Support of the Guard & Reserves
7	Matt	McCauley	Networks Northwest
8	Denise	Culman	Networks Northwest
9	Steve	Shugart	Networks Northwest
10	Darla	Rowland	Networks Northwest
11	Terry	Vandercook	NW MI Works!/Networks Northwest
12	Woody	Smith	Avenue ISR
13	Tom	Slater	Videographer
14	Steve	Shugart	Networks Northwest
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