
NORTHWEST MICHIGAN WORKFORCE DEVELOPMENT BOARD

Monday, January 9, 2017

MEETING MINUTES

Roll Call

Present: Eric Bachmann; Jim Barnard; Ken Bollman; Gary Fedus; Amanda Hawthorn; Jeff Jennette; Kris Lagios; Ken Osborne; Steve Perdue; Sue Peters; Bob Scheele; Jim Smith; Clint Steele; Tom Vine; Kim Weckesser; Chuck Welch.

WDB Absent: Andy Hayes; Paul Hresko; Gene Kaminski; Jane Korthase; Joe Moch; Tim Nelson; Leslie Nowlin; Doug Parkes; Tracy Peal; Marsha Smith; Kelli Stepka; John Stephenson; Joe Williams; Betty Workman.

Staff present: Elaine Wood, Matt McCauley, Darla Rowland, Janie McNabb, Denise Culman, Steve Shugart.

Guest present: Dave Cox (Wexford-Missaukee ISD), Jim Rummer (Char-Em ISD)

Call to Order and introductions

Gary Fedus, Chair, called the meeting to order at 5:30 pm and welcomed everyone. Gary asked for introductions around the room.

Public Comment

No public comment.

Election of Officers for 2016

The chair turned the meeting over to Elaine Wood to facilitate election of officers for 2017. She began by reviewing the current officers and said they are all interested in continuing. She reminded members that the Chair and Vice Chair of the Workforce Development Board also become the Chair and Vice Chair of the Networks Northwest combined board.

Motion by J. Barnard, supported by K. Osborne to elect the current slate of officers for 2017 as follows: Gary Fedus, Chair; Sue Peters, Vice Chair; Doug Parkes, Secretary/Treasurer.
Motion passed unanimously.

Conflict of Interest forms

E. Wood reminded board members that the conflict of interest forms need to be signed each year. She distributed them and asked for members to sign and leave with Denise at the end of the meeting.

One Stop Operator

E. Wood provided an update on the One-Stop Operator (OSO) requirement of WIOA for Michigan Works. The board has previously discussed this several times. We are being required to put this function out for competitive bid; however, there has been no definition of the OSO role coming from the DOL or the state. The bid process was reviewed and she reported that it would commence in January. Ultimately it will come before the board for action.

Review Talent Strategic Agenda

E. Wood reviewed the Talent Strategic Agenda for 2013-2020 and gave an update on the various activities that are taking place surrounding each Goal and Strategy. Many of the activities are being undertaken by the Talent District Career Council (TDCC), and she wanted board members to see how closely this work is aligned with the board's overall strategic plan.

Review work of Talent District Career Council - TDCC

T. Vandercook, J. Rummer and D. Cox provided an informal review of the many activities being undertaken by the Michigan Works-Education partnership with the TDCC at the lead. The TDCC is a committee of the Networks Northwest Board. All its activities revolve around talent pipeline development, STEM exposure, career awareness and exposure, Career-Tech education, employability skills, and adult education. They gave many examples and discussion ensued.

Report on Jobs for Michigan's Graduates - JMG

T. Vandercook gave a report on the JMG program and our unique operational partnership with the three Intermediate School Districts for its delivery. The content of the program was reviewed, along with numbers served and overall goals. J. Rummer and D. Cox spoke highly of both the JMG program and the partnership with Michigan Works. Questions were answered.

Board member & staff comments

None.

Adjourn

The meeting was adjourned by consensus at 6:30 p.m.

Respectfully submitted,

Denise Culman

Denise Culman, Recording Secretary

Please check off your name,

Sign In Sheet

Workforce Development Board

| Roll Call Vote Tab: | Please Check <input checked="" type="checkbox"/> | Name | Outside Affiliation | WDB Representation |
|---------------------------|--|------------------------------------|--|-------------------------|
| | <input checked="" type="checkbox"/> | 1. Bachmann, Eric | Regional Manager, MI Rehabilitation Services | Rehabilitation |
| | <input checked="" type="checkbox"/> | 2. Barnard, Jim | Owner, Barnard Engineering | Business/Antrim |
| | <input checked="" type="checkbox"/> | 3. Bollman, Ken | President, Saber Tool Company | Business/Wexford |
| | <input checked="" type="checkbox"/> | 4. Fedus, Gary | President, Mitchell Graphics | Business/Emmet |
| | <input checked="" type="checkbox"/> | 5. Haworth, Amanda | HR Director, Boyne Resorts | Business/Charlevoix |
| | <input type="checkbox"/> | 6. Hayes, Andy | President, Northern Lakes Economic Alliance | Economic Development |
| | <input type="checkbox"/> | 7. Hresko, Paul- <i>excused</i> | HR Manager, Armor Express | Business/Antrim |
| | <input checked="" type="checkbox"/> | 8. Jennette, Jeff | Superintendent, Wexford/Missaukee & Manistee ISD | K12 Education |
| | <input type="checkbox"/> | 9. Kaminski, Gene | VO for Human Recourses, McLaren Northern Michigan Hospital | Business/Emmet |
| | <input type="checkbox"/> | 10. Korthase, Jane | Human Resource Director, Grandvue Medical Care Facility | Business/Charlevoix |
| | <input checked="" type="checkbox"/> | 11. Lagios, Kris | Director, Benzie-Manistee Dept. of Human Services | Human Services |
| | <input type="checkbox"/> | 12. Moch, Joe | CEO, ACAT Global | Business/Charlevoix |
| | <input type="checkbox"/> | 13. Nelson, Tim | President, NMC | Post-Secondary Educ. |
| | <input type="checkbox"/> | 14. Nowlin, Leslie | HR System Administrator, Rec Boat Holdings LLC | Business/Cadillac |
| | <input checked="" type="checkbox"/> | 15. Osborne, Ken | VP Manufacturing, Boride Engineered Abrasives | Business/Grand Traverse |
| | <input type="checkbox"/> | 16. Parkes, Doug- <i>excused</i> | Co-Owner, Kellie's Hallmark Shop | Business/Manistee |
| | <input type="checkbox"/> | 17. Peal, Tracy | Vice President-Hague Equipment Company of MI Inc | Business/ Kalkaska |
| | <input checked="" type="checkbox"/> | 18. Perdue, Steve | President & CEO, Grand Traverse Industries - GTI | Community Based Org. |
| | <input checked="" type="checkbox"/> | 19. Peters, Sue | VP/Human Resources, Munson Medical Center | Business/Grand Traverse |
| | <input checked="" type="checkbox"/> | 20. Scheele, Bob | Vice President, Central Labor Council | Labor |
| | <input checked="" type="checkbox"/> | 21. Smith, Jim | Controls Designer, Tool North, Inc. | Apprenticeships |
| | <input type="checkbox"/> | 22. Smith, Marsha- <i>excused</i> | Exec. Director, Rotary Charities & NorthSky Non-Profit Network | Community-Based Org. |
| | <input checked="" type="checkbox"/> | 23. Steele, Clint | Plumber & Pipe Fitter, UAW Local 85 | Labor |
| | <input type="checkbox"/> | 24. Stepka, Kelli | Human Resources Director, Cherry Republic | Business/ Leelanau |
| | <input type="checkbox"/> | 25. Stephenson, John | Executive Director, NW MI Community Action Agency | Community Based Org. |
| | <input checked="" type="checkbox"/> | 26. Vine, Tom | Plant Manager, Viking Energy | Business/Missaukee |
| | <input checked="" type="checkbox"/> | 27. Weckesser, Kim | Human Resources Director, West Shore Medical Center | Business/Manistee |
| | <input checked="" type="checkbox"/> | 28. Welch, Chuck | Parole Field Supervisor, State of MI Department of Corrections | Community Corrections |
| | <input type="checkbox"/> | 29. Williams, Joe | Owner, President, Williams Pumping Service | Business/Leelanau |
| | <input type="checkbox"/> | 30. Workman, Betty- <i>excused</i> | Owner, Vacation Trailer Park & Sales | Business/Benzie |

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Others

Please Print Legibly

| Name | Organization |
|----------------------------|--|
| 1. <u>Dave Cox</u> | <u>Wexford - Missaukee Career Tec Center</u> |
| 2. <u>Jim Rummer</u> | <u>Charlevoix-Emmet ISD</u> |
| 3. <u>Elaine Wood</u> | <u>Networks Northwest</u> |
| 4. <u>Matt McCauley</u> | <u>Networks Northwest</u> |
| 5. <u>Terry Vandercook</u> | <u>Networks Northwest/NW MI Works1</u> |
| 6. <u>Darla Rowland</u> | <u>Networks Northwest</u> |
| 7. <u>Anne Helbig</u> | <u>Networks Northwest</u> |
| 8. <u>Denise Culman</u> | <u>Networks Northwest</u> |
| 9. <u>Steve Shugart</u> | <u>Networks Northwest</u> |
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