

NETWORKS NORTHWEST BOARD

MEETING MINUTES

Monday, April 11, 2016

Roll Call

Present: Eric Bachmann; Jim Barnard; Jan Bassett; Ken Bollman; Coury Carland; Chris Christensen; Jim Cook; Michael Crawford; Amanda Hawthorn; Andy Hayes; Beth Holmes-Bozung; Art Jeannot; Jeff Jennette; Gene Kaminski; Jane Korthase; Kristine Lagios; Douglas Mansfield; Stuart McKinnon; Josh Mills; Tim Nelson; Doug Parkes; Steve Perdue; Sue Peters; Mike Powers; Bob Scheele; Richard Schmidt; Marsha Smith; Clint Steele; Nicole Sulak; James Tamlyn; Bill Tencza; Tom Vine; Kim Weckesser; Chuck Welch; Ty Wessell.

Absent:

Jamie Al-Shamma; Mike Ascione; Michael Cain; Alan Cooper; Gary Fedus; Deborah Fellows; Mike Hill; Les Housler; Paul Hresko; Rachel Johnson; Tom Johnson; Bill Kennis; Doug Luciani; Christine Maxbauer; Joe Moch; Leslie Nowlin; Ken Osborne; Tracy Peal; Jim Smith; John Stephenson; Kelli Stepka; Chris Warren; Joe Williams; Betty Workman.

Staff present: Elaine Wood; Matt McCauley; Janie McNabb; Darla Rowland; Denise Culman; Lisa Schut; Sarah Lucas.

Guests present: Alisa Kroupa (sub for Christine Maxbauer); Roger Griner; Tom Slater.

Call to Order and introductions

Sue Peters, Vice Chair, called the meeting to order at 5:30 p.m. and welcomed everyone to the meeting. She then introduced new board members Kim Weckesser (representing Manistee County Businesses) and Kris Lagios (representing Department of Human Services), and she also mentioned another new board member who was not able to be here tonight, Kelli Stepak (representing Leelanau County Businesses).

Public Comment

None.

Networks Northwest Minutes of February 8, 2016

S. Peters asked if there were any additions or corrections to the Networks Northwest minutes of February 8, 2016. Hearing none, she asked for approval.

Motion by D. Parkes, supported by R. Schmidt, to approve the Networks Northwest minutes for February 8, 2016 as presented. Motion passed unanimously.

Council of Governments Board minutes 2/8/16

S. Peters asked if there were any additions or corrections to the Council of Governments Board minutes of February 8, 2016. Hearing none, she asked for approval from just the Council of Governments board members.

Motion by S. McKinnon, supported by C. Carland, to approve the Council of Governments Board minutes for February 8, 2016 as presented. Motion passed unanimously.

Consent Agenda

- a. CEO report
- b. MI Works classroom Training report
- c. U.S. 131 Corridor Project update
- d. Quality Assurance Committee draft minutes of 3/14/16
- e. Updated board committee roster

E. Wood provided a brief verbal report on some of the items on the consent agenda. There were no other comments or questions relative to the items on the consent agenda, nor any requests to remove any item from the consent agenda.

Motion by R. Schmidt, supported by K. Bollman, to accept the consent agenda. Motion passed unanimously.

Item(s) pulled from the Consent Agenda

None.

Finance Committee Report

- a. Networks Northwest budget report 2/29/16
- b. Northwest Michigan Works!, Inc. budget report of 2/29/16

S. Perdue, Committee Chair, presented the Finance & Audit Committee report. He briefly presented all the information the committee had reviewed and stated that the budgets and expenditures are all in good order.

Motion by S. Perdue, supported by J. Barnard, to accept the Networks Northwest Budget report 2/29/16 and the Northwest Michigan Works! Inc. budget report 2/29/16 as presented. Motion passed unanimously.

Quality Assurance Committee report

J. Korthase, Committee Chair, presented the committee's report from their March 2016 meeting. She covered the various internal and external monitoring reports that have been conducted. She also briefly described the program report that was presented on the Global Trade Alliance, and pointed out that the program's annual report was distributed on the tables.

Motion by J. Korthase, supported by B. Holmes-Bozung, to accept the NW MI Works System Dashboard for July, 2015 – February 29, 2016 as presented. Motion passed unanimously.

Motion by J. Korthase, supported by R. Schmidt, to accept the three monitoring reports as presented. Motion passed unanimously.

Major discussion topic: Talent Development

- a. Update on our Talent Strategic Agenda
- b. WIOA Regional Plan: board input and discussion

Janie McNabb, Chief Operating Officer for Northwest Michigan Works!, made a presentation on the status to date of the board's Talent Strategic Agenda, and on the key changes in WIOA and issues we need to address in order to change programming to meet WIOA priorities. She identified four key issues for which staff requested board input and ideas. Board members were divided into four groups, with each group brainstorming on one of the issue areas. Groups then reported out to the full board. The discussions were lively and fruitful. Staff will report back at a later date, but commented that the suggestions were extremely helpful.

Board member comments; staff notices & announcements

E. Wood mentioned that commissioner Susan Rogers has retired from her county board seat and therefore also from the Networks Northwest Board. She said Susan has been a wonderful board member and will be missed very much.

Correspondence

Various news releases, articles, and items of correspondence were included in the board packet.

Adjourn

The meeting was adjourned by consensus at 7:08 p.m.

Respectfully submitted,

Denise Culman

Denise Culman

Recording Secretary

Date: April 11, 2016

Check In Sheet

✓	#	First Name	Last Name	Title
	1	Jamie	Al-Shamma - excused	Executive Vice President, Bay Construction
	2	Mike	Ascione	CEO, American Waste
✓	3	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
✓	4	Jim	Barnard	Owner, Barnard Engineering
✓	5	Jan	Bassett	Director, DDA - Elk Rapids
✓	6	Kenneth	Bollman	President, Saber Tool Company
	7	Michael	Cain - excused	Manager, City of Boyne City
✓	8	Coury	Carland	County Commissioner, Benzie
✓	9	Chris	Christensen	County Commissioner, Charlevoix
✓	10	Jim	Cook	Manager, Grand Traverse County Road Commission
	11	Alan	Cooper - excused	Manager, Wexford County Road Commission
✓	12	Michael	Crawford	County Commissioner, Antrim
	13	Gary	Fedus - excused	President, Mitchell Graphics
	14	Deb	Fellows	President & Editor in Chief, My North Media
✓	15	Amanda	Haworth	HR Director, Boyne Resorts
✓	16	Andy	Hayes	President, Northern Lakes Economic Alliance
	17	Mike	Hill - excused	Superintendent, TBA ISD
✓	18	Beth	Holmes-Bozung	Co-Owner, SafetyNet Inc
	19	Leslie	Housler	County Commissioner, Wexford
	20	Paul	Hresko	HR Manager, Armor Express
✓	21	Art	Jeannot	Owner, jdc Jeannot Development Company
✓	22	Jeff	Jennette	Superintendent, Wexford-Missaukee & Manistee ISD
	23	Rachel	Johnson	Public Affairs, Cherryland Electric
	24	Tom	Johnson - excused	Partner, Landmark Development
✓	25	Gene	Kaminski	HR Director, McLaren Northern Michigan
	26	Bill	Kennis - excused	Executive Director, Benzie Transportation Authority
✓	27	Jane	Korthase	Human Resources Director, Grandvue Medical Care Facility
✓	28	Kristine	Lagios	DHS Director, DHS -Benzie & Manistee Counties
	29	Doug	Luciani - excused	President, TC Area Chamber; Northern MI Chamber Alliance
✓	30	Douglas	Mansfield	President, MI Township Association
	31	Christine	Maxbauer - excused	County Commissioner, Traverse City
✓	32	Stuart	McKinnon	County Commissioner, Kalkaska
✓	33	Josh	Mills	Manager, City of Frankfort
	34	Joe	Moch	CEO, ACAT Global
✓	35	Tim	Nelson	President, NMC
	36	Leslie	Nowlin	HR System Administrator, Rec Boat Holdings LLC
	37	Ken	Osborne - excused	Vice President of Manufacturing, Boride Engineered Abrasive
✓	38	Douglas	Parkes	Co-Owner, Kellie's Hallmark Shop
	39	Tracey	Peal	Vice President, Hague Equipment company of MI Inc
✓	40	Steve	Perdue	President & CEO, Grand Traverse Industries -GTI

✓	41	Sue	Peters	Vice President-Human Resources, Munson Medical Center
✓	42	Mike	Powers	Energy Solutions Consultant, Keene Technical Solutions
✓	43	Bob	Scheele	Vice President, Central Labor Council
✓	44	Richard	Schmidt	County Commissioner, Manistee
	45	Jim	Smith - excused	Controls Designer, Tool North Inc
✓	46	Marsha	Smith	Executive Director, Rotary Charities & NorthSky Non-Profit Network
✓	47	Clint	Steele	Pipefitter, UAW Local 85
	48	John	Stephenson - excused	Executive Director, NW MI Community Action Agency
	49	Kelli	Stepka	Human Resource Manager, Cherry Republic
✓	50	Nicole	Sulak	CPA, Plante Moran
✓	51	James	Tamlyn	County Commissioner, Emmet
✓	52	Bill	Tencza	President, Cadillac Chamber; Northern MI Chamber Alliance
✓	53	Tom	Vine	Plant Manager, Viking Energy
	54	Chris	Warren - excused	General Manager, Midwest Broadcasting Company
✓	55	Kim	Weckesser	Director Human Resources, West Shore Medical Center
✓	56	Chuck	Welch	Parole Field Supervisor, State of MI Dept of Corrections
✓	57	Ty	Wessell	County Commissioner, Leelanau
	58	Joe	Williams	Owner/President, Williams Pumping Service
	59	Betty	Workman - excused	Owner, Vacation Trailer Park & Sales Inc

Others and Staff

✓	#	First Name	Last Name	Title
	1	Alisa	Kroupa	Grand Traverse County Commissioner – Sub for Maxbauer
	2	Roger	Grinner	Benzie County Commissioner
	3	Elaine	Wood	Networks Northwest
	4	Denise	Culman	Networks Northwest
	5	Matt	McCauley	Networks Northwest
	6	Janie	McNabb	Networks Northwest
	7	Darla	Rowland	Networks Northwest
	8	Lisa	Schut	Networks Northwest
	9	Sarah	Lucas	Networks Northwest
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