

Youth Build

Berens, Richard

Oct - May 2011

#2

YBTC

Exit

Follow-up



Logged in as Lisa Anderson

[Help](#) | [User Guide](#) | [Release Notes](#) | [Glossary](#) | [Logout](#)

Form No: ETA 9136
Expiration Date: 04/30/2014
Grantee: NORTHWEST MICHIGAN COUNCIL...
Grant No: YB-19248-09-60-A-26
Class: 09
Contact: Lisa Anderson (231) 922-6507
Email: lmanderson@tbaisd.k12.mi.us

[View other Grant](#)

FOLLOW-UP

Richard Berens (Edit)
Participant ID: YB17787
Cohort: October 2010
Team: TCAPS 2

[Participant Alerts](#) - 0 total
 No current alerts ([add new](#))

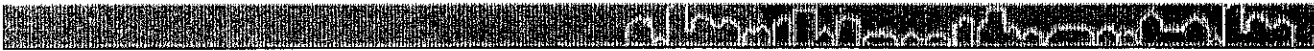
[Add New Case](#)
 [Add New Service](#)

Request Case Deletion: [Add](#) | [Edit](#)
Status:



	1st Quarter After Exit	2nd Quarter After Exit	3rd Quarter After Exit	4th Quarter After Exit		
Existing Follow-Up entries:						
	Add New Follow-Up					
Follow-Up date	Employed 3rd qtr After Exit	Enrolled in Post-Sec Education 3rd Qtr After Exit	Enrolled in Voc Training 3rd Qtr After Exit	Employed 1st Qtr After Exit	Enrolled In Post-Sec Education 1st Qtr After Exit	Enrolled In Voc Training 1st Qtr After Exit
05/09/2012	No	Yes	No	No	Yes	No

Successful 3rd Qtr



Department of Labor

[Accessibility](#) | [Privacy](#) | [Legal](#) | [Contact](#)



Logged in as Lisa Anderson

[Help](#) | [User Guide](#) | [Release Notes](#) | [Glossary](#) | [Logout](#)

Form No: ETA 9136
Expiration Date: 04/30/2014
Grantee: NORTHWEST MICHIGAN COUNCI...
Grant No: YB-19248-09-60-A-26
Class: 09
Contact: Lisa Anderson (231) 922-6507
Email: lmanderson@tbalsd.k12.mi.us

[View other Grant](#)

FOLLOW-UP

Richard Berens ([Edit](#))
Participant ID: YB17787
Cohort: October 2010
Team: TCAPS 2

Participant Alerts - 0 total
 No current alerts ([add new](#))

[Add New Case](#)
 [Add New Service](#)

Request Case Deletion: [Add](#) | [Edit](#)
Status:



[1st Quarter After Exit](#) [2nd Quarter After Exit](#) **[3rd Quarter After Exit](#)** [4th Quarter After Exit](#)

Post-Program Employment and Job Retention Data (04/2012 - 06/2012)

Update Follow-up: 3rd Quarter After Exit Quarter

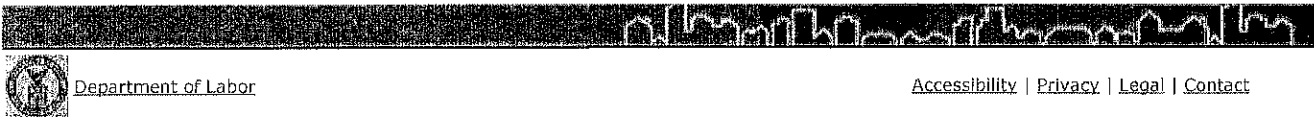
Date of Follow-up *
Mode of Contact *
If 'Other' please specify
Successful Follow-up * Yes No

If 'Successful follow-up' is 'Yes', then the data elements (below) marked by '>>' are required.
Note: Grayed out fields indicate a current placement does not exist.

>> 1. Employed Yes No
 1a. Hours Worked in a Full Week
 1b. Hourly Wage First Full Week of Work \$
>> 2. Enrolled in Post-Secondary Education Yes No
 2a. Hours Attended Post-Secondary Education in a Full Week
>> 3. Enrolled in Vocational Training Yes No
 3a. Hours Attended Vocational Training in a Full Week
 3b. Hourly Wage First Full Week of Work \$

Additional Information

Received Public Assistance After Exit
If 'Other government sources' please specify



Hi Michelle,

I apologize for being absent!

At any rate, you would need to contact Carol Taberski to see if she could help. It's almost impossible to contact instructors in the summer, but this might be answered through Financial Aid or the Registrar. Carol's number is 995-1058.

I hope this helps!
Lisa

On Wed, Jun 6, 2012 at 3:00 PM, Michelle Goetz <mgoetz@nwm.cog.mi.us> wrote:

Hi

Kim thought you might be able to help me with a challenge I am having.

Richard Berens has been attending NMC. I have his class schedule (attached). What I need is "proof" that he actually attended. A transcript or note from professor would do.

Thanks!!!

I have a new email!

Michelle Goetz Grahl

YouthBuild MIS

890 Parsons Road

Traverse City, MI 49686

mgoetz@nwm.cog.mi.us

231-922-6504

231-922-6325 fax

Spoke to Carol
Richard was active
Spring semester until
at least early April.





Logged In as Lisa Anderson

[Help](#) | [User Guide](#) | [Release Notes](#) | [Glossary](#) | [Logout](#)

FOLLOW-UP

Form No: ETA 9136
Expiration Date: 04/30/2014
Grantee: NORTHWEST MICHIGAN COUNCI...
Grant No: YB-19248-09-60-A-26
Class: 09
Contact: Lisa Anderson (231) 922-6507
Email: lmanderson@tbaisd.k12.mi.us

[View other Grant](#)

Richard Berens [\(Edit\)](#)
Participant ID: YB17787
Cohort: October 2010
Team: TCAPS 2

Participant Alerts - 0 total
 No current alerts ([add new](#))

[Add New Case](#)
[Add New Service](#)

Request Case Deletion: [Add](#) | [Edit](#)
Status:



	<u>1st Quarter After Exit</u>	<u>2nd Quarter After Exit</u>	<u>3rd Quarter After Exit</u>	<u>4th Quarter After Exit</u>		
Existing Follow-Up entries:						
				Add New Follow-Up		
Follow-Up date	Employed 2nd Qtr After Exit	Enrolled in Post-Sec Education 2nd Qtr After Exit	Enrolled in Voc Training 2nd Qtr After Exit	Employed 1st Qtr After Exit	Enrolled in Post-Sec Education 1st Qtr After Exit	Enrolled In Voc Training 1st Qtr After Exit
02/10/2012	No	Yes	No	No	Yes	No

2nd successfull qtr



Department of Labor

[Accessibility](#) | [Privacy](#) | [Legal](#) | [Contact](#)



Logged in as Lisa Anderson

[Help](#) | [User Guide](#) | [Release Notes](#) | [Glossary](#) | [Logout](#)

Form No: ETA 9136
Expiration Date: 04/30/2014
Grantee: NORTHWEST MICHIGAN COUNCI...
Grant No: YB-19248-09-60-A-26
Class: 09
Contact: Lisa Anderson (231) 922-6507
Email: lmAnderson@tbalsd.k12.mi.us

[View other Grant](#)

FOLLOW-UP

Richard Berens ([Edit](#))
Participant ID: YB17787
Cohort: October 2010
Team: TCAPS 2

Participant Alerts - 0 total
 No current alerts ([add new](#))

[Add New Case](#)
 [Add New Service](#)

Request Case Deletion: [Add](#) | [Edit](#)
Status:



1st Quarter After Exit	2nd Quarter After Exit	3rd Quarter After Exit	4th Quarter After Exit
Exit			
Post-Program Employment and Job Retention Data (01/2012 - 03/2012)			
Update Follow-up: 2nd Quarter After Exit Quarter			
Date of Follow-up *	<input type="text" value="02/10/2012"/>		
Mode of Contact *	<input type="text" value="Email or written report"/>		
If 'Other' please specify	<input type="text"/>		
Successful Follow-up *	<input checked="" type="radio"/> Yes <input type="radio"/> No		
If 'Successful follow-up' is 'Yes', then the data elements (below) marked by '>>' are required. Note: Grayed out fields indicate a current placement does not exist.			
>> 1. Employed	<input type="radio"/> Yes <input type="radio"/> No		
1a. Hours Worked in a Full Week	<input type="text"/>		
1b. Hourly Wage First Full Week of Work	\$	<input type="text"/>	(xx.xx)
>> 2. Enrolled in Post-Secondary Education	<input checked="" type="radio"/> Yes <input type="radio"/> No		
2a. Hours Attended Post-Secondary Education in a Full Week	<input type="text" value="7"/>		
>> 3. Enrolled in Vocational Training	<input type="radio"/> Yes <input checked="" type="radio"/> No		
3a. Hours Attended Vocational Training in a Full Week	<input type="text"/>		
3b. Hourly Wage First Full Week of Work	\$	<input type="text"/>	(xx.xx)
Additional Information			
Received Public Assistance After Exit	<input type="text" value="Choose..."/>		
If 'Other government sources' please specify	<input type="text"/>		
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>			





NMC Self-Service

Student Schedule for

BERENSR Richard W. Berens
Feb 10, 2012 05:05 pm

Please note that a printed schedule/receipt is no longer mailed after you register via the web. Please print this page as if you need a hardcopy of your schedule.

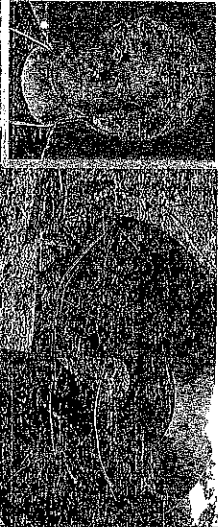
Go to Account Summary for Semester Selected to print a copy of charges and payments for this semester.

Go to (MM/DD/YYYY):

Previous Week **Week of Feb 06, 2012** (44 of 56) Next Week

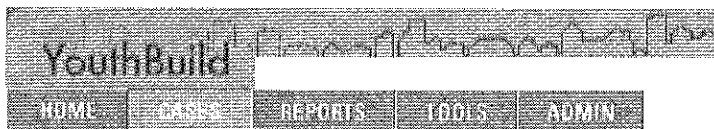
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1pm	ENG 111-15 5087 Class 1:00 pm- 3:00 pm SH 20		ENG 111-15 5087 Class 1:00 pm-3:00 pm SH 20				
2pm							
3pm							
4pm							
5pm							
6pm			SOC 101-0 5050 Class 5:30 pm-8:30 pm O 205				
7pm							
8pm							

Richard Berens



Northwestern
Michigan College

RES HALL



Logged in as Lisa Anderson

[Help](#) | [User Guide](#) | [Release Notes](#) | [Glossary](#) | [Logout](#)

FOLLOW-UP

Form No: ETA 9136
Expiration Date: 04/30/2014
Grantee: NORTHWEST MICHIGAN COUNCI...
Grant No: YB-19248-09-60-A-26
Class: 09
Contact: Lisa Anderson (231) 922-6507
Email: lmAnderson@tbalsd.k12.mi.us

[View other Grant](#)

Richard Berens (Edit)
Participant ID: YB17787
Cohort: October 2010
Team: TCAPS 2

Participant Alerts - 0 total
No current alerts ([add new](#))

[Add New Case](#)
 [Add New Service](#)

Request Case Deletion: [Add](#) | [Edit](#)
Status:



	<u>1st Quarter After Exit</u>	2nd Quarter After Exit	3rd Quarter After Exit	4th Quarter After Exit
Existing Follow-Up entries:				
	Add New Follow-Up			
Follow-Up date	Employed 1st Qtr After Exit	Enrolled in Post-Sec Education 1st Qtr After Exit	Enrolled in Voc Training 1st Qtr After Exit	
12/07/2011	No	Yes	No	



Department of Labor

[Accessibility](#) | [Privacy](#) | [Legal](#) | [Contact](#)



Logged in as Lisa Anderson

[Help](#) | [User Guide](#) | [Release Notes](#) | [Glossary](#) | [Logout](#)

FOLLOW-UP

Form No: ETA 9136
Expiration Date: 04/30/2014
Grantee: NORTHWEST MICHIGAN COUNCI...
Grant No: YB-19248-09-60-A-26
Class: 09
Contact: Lisa Anderson (231) 922-6507
Email: lmAnderson@tbalsd.k12.mi.us

[View other Grant](#)

Richard Berens (Edit)
Participant ID: YB17787
Cohort: October 2010
Team: TCAPS 2

Participant Alerts - 0 total
No current alerts ([add new](#))

[Add New Case](#)
 [Add New Service](#)

Request Case Deletion: [Add](#) | [Edit](#)
Status:



<u>1st Quarter After Exit</u>	<u>2nd Quarter After Exit</u>	<u>3rd Quarter After Exit</u>	<u>4th Quarter After Exit</u>
Post-Program Employment and Job Retention Data (10/2011 - 12/2011)			
Update Follow-up: 1st Quarter After Exit Quarter			
Date of Follow-up *	<input type="text" value="12/07/2011"/>		
Mode of Contact *	<input type="text" value="Phone"/>		
If 'Other' please specify	<input type="text"/>		
Successful Follow-up *	<input checked="" type="radio"/> Yes <input type="radio"/> No		
If 'Successful follow-up' is 'Yes', then the data elements (below) marked by '>>' are required. Note: Grayed out fields indicate a current placement does not exist.			
>> 1. Employed	<input checked="" type="radio"/> Yes <input type="radio"/> No		
1a. Hours Worked in a Full Week	<input type="text"/>		
1b. Hourly Wage First Full Week of Work	\$	<input type="text"/>	(xx.xx)
>> 2. Enrolled in Post-Secondary Education	<input checked="" type="radio"/> Yes <input type="radio"/> No		
2a. Hours Attended Post-Secondary Education in a Full Week	<input type="text" value="10"/>		
>> 3. Enrolled in Vocational Training	<input type="radio"/> Yes <input checked="" type="radio"/> No		
3a. Hours Attended Vocational Training in a Full Week	<input type="text"/>		
3b. Hourly Wage First Full Week of Work	\$	<input type="text"/>	(xx.xx)
Additional Information			
Received Public Assistance After Exit	<input type="text" value="Choose..."/>		
If 'Other government sources' please specify	<input type="text"/>		
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>			





Logged in as Lisa Anderson
[Help](#) | [User Guide](#) | [Release Notes](#) | [Glossary](#) | [Logout](#)

Grantee: [NORTHWEST MICHIGAN COUNCI...](#)
Grant No: YB-19248-09-60-A-26
Class: 09
Contact: Lisa Anderson (231) 922-6507
Email: lmanderson@tbalsd.k12.mi.us

[View other Grant](#)

EXIT

Richard Berens ([Edit](#))
Participant ID: YB17787
Cohort: October 2010
Team: TCAPS 2

[Participant Alerts](#) - 0 total
 [No current alerts \(add new \)](#)

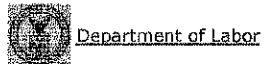
[+ Add New Case](#)
[+ Add New Service](#)

Request Case Deletion: [Add](#) | [Edit](#)
Status:

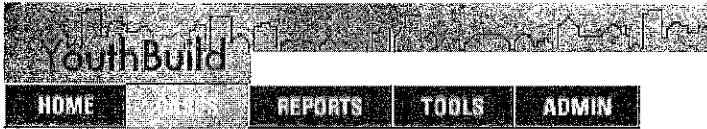
- [Summary](#)
- [Assessments & IDP](#)
- [Services](#)
- [Outcomes](#)
- [Follow-up](#)
- [Notes](#)
- [Exit](#)

Exit Overview [+ Update Exit Request](#) - OR - [X Delete Exit Request](#)

Type of Exit:	Hard Exit
Date of Exit:	09/16/2011
Successful Exit:	Yes
Comments:	



[Accessibility](#) | [Privacy](#) | [Legal](#) | [Contact](#)



Logged in as Lisa Anderson

[Help](#) | [User Guide](#) | [Release Notes](#) | [Glossary](#) | [Logout](#)

OUTCOMES

Grantee: [NORTHWEST MICHIGAN COUNCI...](#)
Grant No: YB-19248-09-60-A-26
Class: 09
Contact: Lisa Anderson (231) 922-6507
Email: lmAnderson@tbaisd.k12.mi.us

[View other Grant](#)

Richard Berens ([Edit](#))
Participant ID: YB17787
Cohort: October 2010
Team: TCAPS 2

[Participant Alerts](#) - 0 total
 [No current alerts \(\[add new\]\(#\) \)](#)

[Add New Case](#)
[Add New Service](#)

Request Case Deletion: [Add](#) | [Edit](#)
Status:

- [Summary](#)
- [Assessments & IDP](#)
- [Services](#)
- [Outcomes](#)
- [Notes](#)
- [Exit](#)

Outcomes Overview

Employment Placement

Delete	Employer Name	Employer Contact	Date of Placement	Last Date of Employment	Hourly Wage
<input type="checkbox"/>	Northwestern Michigan College		08/23/2011		

[Employer Management](#) | [Add New Employment Placement](#)

Education Placement

Delete	Institution/Organization Name	Date of Placement	Last Date of Education	Type of Program
<input checked="" type="checkbox"/>	Northwestern Michigan College	08/23/2011		Community College

[Education Management](#) | [Add New Educational Placement](#)

Certificate/Degree

Delete	Certificate/Degree Attained	Date Entered	Date Attained	Name of Diploma
<input checked="" type="checkbox"/>	Attained a certificate in recognition of attainment of technical or occupational skills	10/01/2010	03/17/2011	NCCER Certification
<input checked="" type="checkbox"/>	Attained High School Diploma	10/01/2010	06/10/2011	Diploma verification in file

[Add New Certificate/Degree](#)

Arrest/Re-adjudications/Re-incarcerations

Delete	Type	Date Re-adjudicated/ Re-Incarcerated/Violated
--------	------	---

[Add New Arrest/Re-adiudication](#)



Student Name:
Berens, Richard Wells

Student ID: 23010365 Grade: Gender: M

Birthplace: Traverse City, Date of Birth: 6/13/1991

Parent/Guardian:
Abbie Berens
626 ROSE ST
TRAVERSE CITY, MI 49686
231-313-1337

Official Transcript
040 Traverse City High School
3962 N Three Mile RD
Traverse City, MI 49686



UIC: 9486824211	Homeroom:
District: 28010	Building: 07724
Enter Date: 8/26/1997	Graduated: 6/5/2011
Class of: 2011	Counselor:

ABBIE BERENS
626 ROSE ST
TRAVERSE CITY, MI 49686

Course	Grd	Credit
2006 4 037 East Middle School Grade 09		
0G0230 Read 180 - I LA	NM	0.000
2G2040 Biology	C-	0.500
2G3070 Algebra I	D+	0.500
9G0070 Amer Studies-LA/SS	D	0.500
9G1110 Amer Studies-SS/LA	D	0.500
9G7070 Physical Educ I	B-	0.500
9Z8930 Mgmt. App. 6, 7, 8	A-	0.500
GPA 1.620 Crd Att 3.500 Crd Earned 3.000		
2006 S2 037 East Middle School Grade 09		
0G6070 Photography	NM	0.000
2G2040 Biology	D-	0.500
2G3070 Algebra I	D+	0.500
9G0070 Amer Studies-LA/SS	D	0.500
9G1110 Amer Studies-SS/LA	D	0.500
9G9411 Technology Ed II	D-	0.500
9Z8930 Mgmt. App. 6, 7, 8	A	0.500
GPA 1.239 Crd Att 3.500 Crd Earned 3.000		
2007 4 040 Traverse City High School Grade 10		
0G8090 Mythology	I	0.000
0G9050 Mentor/Reading	CR	0.125
9G6021 Drawing & Painting	CR	0.000
GPA Crd Att 1.125 Crd Earned 0.125		
2007 T2 040 Traverse City High School Grade 10		
0G9050 Mentor/Reading	CR	0.125
1G0820 Int Lang Arts	I	0.000
2G2890 Env Science	NC	0.000
9G1230 Mod Wild Hist I&II	C-	0.500
GPA 1.670 Crd Att 1.625 Crd Earned 0.625		
2007 T3 040 Traverse City High School Grade 10		
0G2880 Forensic Science	NC	0.000
0G5930 Bus Law I	I	0.000
0G8780 Reconnecting Yth	NC	0.000
0G9050 Mentor/Reading	CR	0.125
GPA Crd Att 1.625 Crd Earned 0.125		
2008 T1 040 Traverse City High School Grade 11		
0G1910 Am Gov/Econ	A	0.500
0G1910 Am Gov/Econ	A	0.500
0N9700 Mentor/Reading	A	0.125
1G0820 Int Lang Arts (10)	A-	0.500
1G3820 Geometry A	C	0.500
9G6021 Drawing & Painting	C+	0.500
GPA 3.238 Crd Att 2.625 Crd Earned 2.625		
2008 T2 040 Traverse City High School Grade 11		
0G0980 Ind. St. Lang Arts	B+	0.500
0G9190 Theater Inquiry	B	0.500
0N9700 Mentor/Reading	NC	0.000
0N9700 Mentor/Reading	CR	0.125
1G3820 Geometry A	NC	0.000
2G0820 In Lang Arts 10-B	I	0.000

Course	Grd	Credit
2008 T2 040 Traverse City High School Grade 11		
9G7070 Phys Ed	C-	0.500
GPA 2.667 Crd Att 2.750 Crd Earned 1.625		
2008 T3 040 Traverse City High School Grade 11		
0G0980 Ind. St. Lang Arts	CR	0.500
0G5930 Bus Law I	C+	0.500
0G8780 Personal Finance	B+	0.000
0G9050 Marketing/Business	NC	0.000
0N9700 Mentor/Reading	CR	0.125
0N9700 Mentor/Reading	NC	0.000
2G0820 In Lang Arts 10-B	A	0.500
GPA 3.220 Crd Att 2.750 Crd Earned 1.625		
2009 T1 040 Traverse City High School Grade 12		
0N9700 Mentor/Reading	CR	0.125
2G2920 Chemistry	I	0.000
2G2920 Chemistry	I	0.000
9G1230 Mod Wild Hist I&II	B-	0.500
9G1230 Mod Wild Hist I&II	B-	0.500
GPA 2.670 Crd Att 2.125 Crd Earned 1.125		
2009 T2 040 Traverse City High School Grade 12		
0G8200 Humanities Cluster	B	1.000
0N9700 Mentor/Reading	CR	0.125
2G0820 In Lang Arts 10-B	B+	0.500
2G3820 Geometry B	I	0.000
9G7070 Phys Ed	I	0.000
GPA 3.110 Crd Att 2.625 Crd Earned 1.625		
2009 T3 040 Traverse City High School Grade 12		
0G0980 Ind. St. Lang Arts	B	0.500
0G9050 Marketing/Business	NC	0.000
0N9700 Mentor/Reading	CR	0.125
2G1040 US History	A	0.500
2G3820 Geometry B	I	0.000
GPA 3.500 Crd Att 2.125 Crd Earned 1.125		
2010 T1 040 Traverse City High School Grade 12		
0G1910 Civics	B+	0.500
0G5840 Work Experience (1 hr.)	CR	2.000
0G6390 Drawing	C-	0.500
0G8860 Students Making a Difference	B+	0.500
1G2920 Chemistry-A	B+	0.000
2G2920 Chemistry-B	CR	0.500
4G8870 Reading/Mentoring	CR	0.167
GPA 2.915 Crd Att 4.667 Crd Earned 4.167		
2010 T2 040 Traverse City High School Grade 12		
0G7140 Sports Activities	C	0.500
0G8860 Students Making a Difference	A	0.500
2S0340 English Lang Arts-11-B^	B-	0.500

Course	Grd	Credit
2010 T2 040 Traverse City High School Grade 12		
4G8870 Reading/Mentoring	A	0.000
GPA 2.890 Crd Att 1.500 Crd Earned 1.500		
2010 T3 040 Traverse City High School Grade 12		
0F2810 Env Science (TI) (C)	CR	1.000
0G0980 Independent Study - English	B+	0.500
0G8100 Creative Cooking	B	0.500
0G8780 Personal Finance	NC	0.000
0G8860 Students Making a Difference	A	1.500
4G8870 Reading/Mentoring	A	0.000
GPA 3.443 Crd Att 4.000 Crd Earned 3.500		
GPA/Academic Summary		
Credits Attempted		36.542

Graduated

Comments

Transcript is unofficial unless signed by a school official

Authorized By:

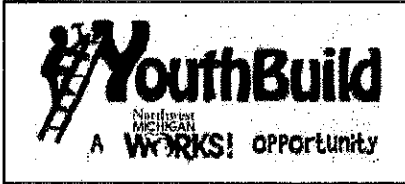
Abbie Berens 8/16/11
Signature Date

Date Printed: 8/16/2011 3:11:29 PM



DIVISION OF:

TRAVERSE BAY AREA INTERMEDIATE SCHOOL DISTRICT



Education/Training Verification Form

To be completed by the educational institution/organization

Please legibly print information, sign, and fax to 231-922-6325, attention Kim Gribi

Date Requested: 8-23-11

Participant Name: Richard Bereng

Institution / Organization Name: NMC

Organization Address: Front Street TC MI 49686

Organization Phone: Fax:

Organization contact email address: NMC.edu

Date student began [x] school or [] training: Aug 27

Degree or credential expected: [x] no [] yes If yes, please describe educational focus and/or credential to be attained:

Enrolled full time: yes [] no [x] Number of credit hours: 6

Last day of education (if no longer enrolled): N/A

- Reason for leaving (if no longer in education or training program):
[] Graduated from school OR completed training program
[] Quit showing up
[] Asked to leave (please explain)

Verification completed by: Richard Bereng Title:

Verifier's Signature: [Signature] Date: 8-23-11

Cheri L. Harwin, NMC Admissions Assistant

890 Parsons Road • Traverse City, Michigan 49686 • (231) 922-6240

Serving Northwest Michigan • Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee & Wexford Counties

MIS CASE EXIT FORM

Student Name: _____

1. Outcome Data (enter on Outcomes page)

Has all Outcome data been entered for this student?

Yes

- All attained degrees, diplomas (GED or HS Diploma), and certificates are entered.
- All current employment placements are entered.
- All current educational placements are entered.
- All recidivism records are entered.

*This needs to be done for all students that enter the program as youth or adult offenders at one year from the enrollment date (even if the student does not re-offend).

No

2. Educational Data (enter on Basic Skills Overview page)

- All basic skills Pre-tests entered.
- All basic skills Post-test entered (*all students must be post-tested).

3. At Exit Contact info (enter into Case Overview page)

Phone (cell) _____

Phone (home) _____

Email address #1 _____

Email address #2 _____

4. Exit Type (enter on Exit page)

- Successful**
- Unsuccessful** (If unsuccessful, use program exit strategy)

Note: All grantees must have an exit policy on file and adhere to that policy in determining when and why to exit participants as unsuccessful. Systematically, you can wait as long as 90 days to unsuccessfully exit a student and should be encouraging the youth to return to the program if they have stopped appearing before deciding they are unsuccessful.

- Exit for Other Reasons**
 - Family care
 - Transferred or Relocated
 - Health / Medical
 - Deceased
 - Reservist called to active duty