

# Youth Build

# Berens, Richard

Oct - May 2011

#2

YBTC

IDP

Services

Performance

Case Notes

**Michelle Goetz**

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**From:** Lisa M. Anderson  
**Sent:** Monday, August 15, 2011 2:45 PM  
**To:** Kim Gribi; Michelle Goetz  
**Subject:** IDP note for Richard Berens

Don't know where in his electronic record or if you want to annotate it, but I sat down with Richard Berens today and we completed his FAFSA to hopefully attend NMC this year.

Lisa M. Anderson,

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Youth Services Coordinator,  
TBAISD/Michigan Works!  
(231) 922-6240 (desk)  
(231) 735-6876 (cell)  
(231) 922-6325 (fax)

8/15/11  
mtr

# Services

**Participant:** Richard Berens

**Service Code:** Other Follow-up Services

**Service Description:** Attempted to contact student via phone & Facebook; left msg. "have NCCER Cert. and gas card ready for pick up".

**Recurring Service:** No

**Date Started Service:** 10/23/2012

**Expected Completion Date:**

**Date Ended:** 11/19/2012

**Completed:** No

**Service Code:** Workforce Information Services

**Service Description:** Tour Michigan Works! Traverse City Service Center & also participate in an Employability Skills Training with MI Works! Youth Advisor

**Recurring Service:** No

**Date Started Service:** 07/01/2011

**Expected Completion Date:**

**Date Ended:** 09/16/2011

**Completed:** N/A

**Service Code:** Work Readiness Training

**Service Description:**

**Recurring Service:** No

**Date Started Service:** 07/01/2011

**Expected Completion Date:**

**Date Ended:** 09/16/2011

**Completed:** N/A

**Service Code:** Post-Secondary Exploration and Planning Activities

**Service Description:** Explore academic and workforce options. Decided to attend NMC Fall 2011 program undecided. Is receiving TIP scholarship for colleges in

**Recurring Service:** No

**Date Started Service:** 07/01/2011

**Expected Completion Date:**

**Date Ended:** 09/16/2011

**Completed:** N/A

**Service Code:** Workforce Information Services

**Service Description:** Tour Michigan Works! Traverse City Service Center & also participate in an Employability Skills Training with MI Works! Youth Advisor

**Recurring Service:** No

Date Started Service: 06/27/2011  
Expected Completion Date:  
Date Ended: 09/16/2011  
Completed: N/A

Service Code: Work Readiness Training  
Service Description: Attend Michigan Works! Job Search Strategies Training Workshop  
Recurring Service: No  
Date Started Service: 06/27/2011  
Expected Completion Date:  
Date Ended: 09/16/2011  
Completed: N/A

Service Code: Post-Secondary Exploration and Planning Activities  
Service Description: Attended presentation on NMC's M-Tec program.  
Recurring Service: No  
Date Started Service: 05/26/2011  
Expected Completion Date: 05/26/2011  
Date Ended: 05/26/2011  
Completed: Yes

Service Code: On the Job Training (OJT)  
Service Description: Receiving OTJ with Project Manager and Construction Trades Coordinator at Habitat for Humanity house.  
Recurring Service: No  
Date Started Service: 04/04/2011  
Expected Completion Date:  
Date Ended: 06/09/2011  
Completed: Yes

Service Code: Post-Secondary Exploration and Planning Activities  
Service Description: Explore academic and workforce options. Decided to attend NMC Fall 2011 program undecided. Is receiving TIP scholarship for colleges in MI  
Recurring Service: No  
Date Started Service: 04/04/2011  
Expected Completion Date:  
Date Ended: 08/22/2011  
Completed: Yes

Service Code: Mentoring  
Service Description: Daily mentor period. Includes life coaching, leadership development and academic assistance.  
Recurring Service: No  
Date Started Service: 04/04/2011

Expected Completion Date:

Date Ended: 06/09/2011

Completed: Yes

Service Code: High School Diploma Preparation

Service Description: Grade checks and academic assistance. Graduated June 10, 2011

Recurring Service: No

Date Started Service: 04/04/2011

Expected Completion Date:

Date Ended: 06/10/2011

Completed: Yes

Service Code: Mentoring

Service Description: Mentor activities on Wednesdays and Fridays

Recurring Service: No

Date Started Service: 01/10/2011

Expected Completion Date:

Date Ended: 03/31/2011

Completed: Yes

Service Code: Work Readiness Training

Service Description: Time spent at Bertha Vos is considered work. Students "clock in" and "clock out", receive daily tasks and are taught what it means to be a good employee.

Recurring Service: No

Date Started Service: 01/03/2011

Expected Completion Date: 06/10/2011

Date Ended: 03/30/2011

Completed: Yes

Service Code: Transportation Services

Service Description: BATA passes available for students needing rides.

Recurring Service: No

Date Started Service: 01/03/2011

Expected Completion Date: 06/10/2011

Date Ended: 03/30/2011

Completed: Yes

Service Code: Supportive Services

Service Description: Students received steel-toed boots and uniforms.

Recurring Service: No

Date Started Service: 01/03/2011

Expected Completion Date:

Date Ended: 03/30/2011

Completed: Yes

Service Code: Career/Life Skills Counseling

Service Description: Teach students about different banking options. Bring in employees of local banks and credit unions to speak about the importance of financial health and financial planning, budgeting, etc.

Recurring Service: No

Date Started Service: 12/02/2010

Expected Completion Date: 12/02/2010

Date Ended: 12/02/2010

Completed: Yes

Service Code: Post-Secondary Exploration and Planning Activities

Service Description: Research professions that participant is interested in. Present information to the class.

Recurring Service: No

Date Started Service: 11/01/2010

Expected Completion Date: 11/23/2010

Date Ended: 11/23/2010

Completed: Yes

Service Code: Math/Reading Remediation

Service Description: Working to increase EFL in math

Recurring Service: Yes

Date Started Service: 10/04/2010

Expected Completion Date: 06/06/2011

Date Ended: 03/14/2011

Completed: Yes

Service Code: High School Diploma Preparation

Service Description: Working towards attainment of HS diploma 6/2011. Received diploma June 10, 2011

Recurring Service: Yes

Date Started Service: 10/04/2010

Expected Completion Date: 06/11/2011

Date Ended: 06/10/2011

Completed: Yes

Service Code: Work Readiness Training

Service Description: Working towards completing employability skills module in NCCER

Recurring Service: No

Date Started Service: 10/04/2010

Expected Completion Date: 11/30/2010

Date Ended: 12/03/2010

Completed: Yes



**Service Code:** Vocational/Occupational Skills Training Services

**Service Description:** Working to attain NCCER certification

**Recurring Service:** Yes

**Date Started Service:** 10/04/2010

**Expected Completion Date:** 06/11/2011

**Date Ended:** 03/17/2011

**Completed:** Yes

## Michelle Goetz

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**From:** Michelle Goetz  
**Sent:** Wednesday, December 07, 2011 2:21 PM  
**To:** Kim Gribi  
**Cc:** 'Joe Parent'; Lisa M. Anderson  
**Subject:** Richard Berens

Hi

I talked to him twice today.

I've asked him to have his professor verify that he is attending school.

He told me he wants a job so that he can get an apartment – he thinks it would be cheaper than the dorms. I asked him where he had applied & he said just at pizza hut & rounds. He has not applied for any seasonal jobs.

I called Joe who has also talked to Richard a couple of times recently. Joe's take was that now that Richard has told him he wants a job – one will magically appear. (oh I wish that were so).

Joe had previously called Michelle Constanzer at Mount Holiday – she had not called back. I tried to call her – but today is employee orientation & the website says they are not hiring – so I think that ship has sailed for now.

NMC has a career counseling center so I suggested that he go there to see what help they can provide.

I told him to keep

Michelle Goetz Grahl  
YouthBuild MIS  
890 Parsons Road  
Traverse City, MI 49686  
[mgoetz@tbaisd.org](mailto:mgoetz@tbaisd.org)  
231-922-6504  
231-922-6325 fax

Cell # 409-5984

mom - abby - 313-1337



10/23/12 409-5984 met withing mag on mom #

**Mary Rose Farrington**

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**From:** Dana Venhuizen [danavenhuizen@nwm.cog.mi.us]

**Sent:** Thursday, June 23, 2011 2:52 PM

**To:** Mary Rose Farrington

**Subject:** Richard Berens

Hi

Richard Berens was laid off from his job as of Tuesday 6/21/11

Dana K. Venhuizen

Youth Advisor- Grand Traverse/Leelanau/Kalkaska Counties

231-922-3722

231-922-3737 (fax)



duo

2. Berens, Richard 360-1159 Responds to facebook: richrarwells

Received NCCER (+) Credential

Graduated June 2011

Employed: painting

NMC Fall 2011 TIP Scholarship program undecided

Enroll in Bridge program

Window Washer Squeaky Clean Window Cleaning Steve Wilkerson \$10/40 need start date June 6thish

Justin sent e-mail via website for confirmation tcwindows.net 820 3rd St. TC 49686 409-1013 *Squeaky Clean*

**Items Needed:**

1. Copy of diploma or letter from Lance for file
2. Employer information for exit decide if a June or July exit
3. Copy of NCCER Certification for file
4. Did he attend the Bridge presentation June 8th 2pm
5. Obtain acceptance letter from NMC for Fall 2011

6.

**YouthBuild**

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**Grantee:** [NORTHWEST MICHIGAN COUNCI...](#)  
**Grant No:** YB-19248-09-60-A-26  
**Class:** 09  
**Contact:** Lisa Anderson (231) 922-6507  
**Email:** [lmAnderson@tbajsd.k12.mi.us](mailto:lmAnderson@tbajsd.k12.mi.us)

[View other Grant](#)

**IDP**

**Richard Berens** ([Edit](#))  
**Participant ID:** YB17787  
**Cohort:** October 2010  
**Team:** TCAPS 2

**Participant Alerts** - 0 total  
 [No current alerts \( add new \)](#)

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**Status:**

Summary | Assessments & IDP | Services | Outcomes | Follow-up | Notes | Exit

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**Individual Development Plan (IDP)**

[Add New IDP Goal](#)

**Education Goal**

Delete	IDP Description	Date To Be Attained	Date Actual Attained
<input checked="" type="checkbox"/>	<a href="#">Attain high school diploma. Graduated June 10, 2011...</a>	06/10/2011	06/10/2011

**IDP Strategy**

[Add New Strategy](#)

Delete	Step Description	Date To Be Attained	Date Actual Attained
<input checked="" type="checkbox"/>	<a href="#">Monday grade checks &amp; Wednesday tutoring...</a>	03/25/2011	06/09/2011

Delete	IDP Description	Date To Be Attained	Date Actual Attained
<input checked="" type="checkbox"/>	<a href="#">Attend NMC in Fall 2011.</a>	09/06/2011	08/23/2011

**IDP Strategy**

[Add New Strategy](#)

Delete	Step Description	Date To Be Attained	Date Actual Attained
<input checked="" type="checkbox"/>	<a href="#">Tour NMC M-Tec</a>	05/26/2011	05/26/2011
<input checked="" type="checkbox"/>	<a href="#">Apply to NMC</a>	06/10/2011	
<input checked="" type="checkbox"/>	<a href="#">Completed FAFSA to attend fall 2011 or Jr.</a>	08/01/2011	08/15/2011



**Employment/Career Goal**

Delete	IDP Description	Date To Be Attained	Date Actual Attained
<input checked="" type="checkbox"/>	<a href="#">Obtain NCCER Certificate</a>	06/10/2011	

**IDP Strategy**

[Add New Strategy](#)

Delete	Step Description	Date To Be Attained	Date Actual Attained
<input checked="" type="checkbox"/>	<a href="#">Pass employability module</a>	12/04/2010	12/06/2010
<input checked="" type="checkbox"/>	<a href="#">Pass Hand Tools modules</a>	12/11/2010	12/11/2010
<input checked="" type="checkbox"/>	<a href="#">Pass Basic Safety Module</a>	12/17/2010	12/17/2010
<input checked="" type="checkbox"/>	<a href="#">Pass Power Tools module</a>	01/26/2011	01/26/2011
<input checked="" type="checkbox"/>	<a href="#">Pass blueprint reading module</a>	02/11/2011	02/11/2011
<input checked="" type="checkbox"/>	<a href="#">Pass basic rigging module.</a>	02/25/2011	02/25/2011
<input checked="" type="checkbox"/>	<a href="#">Pass math module</a>	03/01/2011	02/25/2011

	<b>X</b>	<u>Pass communication module</u>	03/02/2011	03/02/2011
<b>Delete</b>	<b>X</b>	<b>IDP Description</b> <u>Obtain full-time employment for summer months. Attend NMC I...</u>	<b>Date To Be Attained</b> 06/13/2011	<b>Date Actual Attained</b> 06/06/2011
		<b>IDP Strategy</b>		 <a href="#">Add New Strategy</a>
<b>Delete</b>	<b>X</b>	<b>Step Description</b> <u>Update and edit resume.</u>	<b>Date To Be Attained</b> 05/20/2011	<b>Date Actual Attained</b> 05/20/2011
<b>Delete</b>	<b>X</b>	<b>IDP Description</b> <u>Focus on Employment Related Opportunities and Trainings...</u>	<b>Date To Be Attained</b> 07/15/2011	<b>Date Actual Attained</b>
		<b>IDP Strategy</b>		 <a href="#">Add New Strategy</a>
<b>Delete</b>	<b>X</b>	<b>Step Description</b> <u>Attend MI Works! Job Search Strategies T...</u>	<b>Date To Be Attained</b> 06/27/2011	<b>Date Actual Attained</b>
	<b>X</b>	<u>Attend tour of MI Works! Traverse City S...</u>	07/01/2011	



Department of Labor

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# Individual Development Plan (IDP)

**Participant:** Richard Berens

## Education Goal

**IDP Description:** Attain high school diploma. Graduated June 10, 2011

**Date To Be Attained:** 06/10/2011

### IDP Strategy

Step Description	Date To Be Attained	Date Actual Attained	Completed
Monday grade checks & Wednesday tutoring/catch-up sessions.	03/25/2011	06/09/2011	<input type="checkbox"/>

**IDP Description:** Attend NMC in Fall 2011.

**Date To Be Attained:** 09/06/2011

### IDP Strategy

Step Description	Date To Be Attained	Date Actual Attained	Completed
Tour NMC M-Tec	05/26/2011	05/26/2011	<input type="checkbox"/>
Apply to NMC	06/10/2011		<input type="checkbox"/>
Completed FAFSA to attend fall 2011 or Jan 2012	08/01/2011	08/15/2011	<input type="checkbox"/>

## Employment/Career Goal

**IDP Description:** Obtain NCCER Certificate

**Date To Be Attained:** 06/10/2011

### IDP Strategy

Step Description	Date To Be Attained	Date Actual Attained	Completed
Pass employability module	12/04/2010	12/06/2010	<input type="checkbox"/>

Pass Hand Tools modules	12/11/2010	12/11/2010	<input type="checkbox"/>
Pass Basic Safety Module	12/17/2010	12/17/2010	<input type="checkbox"/>
Pass Power Tools module	01/26/2011	01/26/2011	<input type="checkbox"/>
Pass blueprint reading module	02/11/2011	02/11/2011	<input type="checkbox"/>
Pass basic rigging module.	02/25/2011	02/25/2011	<input type="checkbox"/>
Pass math module	03/01/2011	02/25/2011	<input type="checkbox"/>
Pass communication module	03/02/2011	03/02/2011	<input type="checkbox"/>

**IDP Description:** Obtain full-time employment for summer months. Attend NMC in the Fall 2011  
reduce hours work hours

**Date To Be Attained:** 06/13/2011

**IDP Strategy**

Step Description	Date To Be Attained	Date Actual Attained	Completed
Update and edit resume.	05/20/2011	05/20/2011	<input type="checkbox"/>

**IDP Description:** Focus on Employment Related Opportunities and Trainings

**Date To Be Attained:** 07/15/2011

**IDP Strategy**

Step Description	Date To Be Attained	Date Actual Attained	Completed
Attend MI Works! Job Search Strategies Training/Workshop	06/27/2011		<input type="checkbox"/>
Attend tour of MI Works! Traverse City Service Center and Employability Skills training with MI Works! Youth Advisor	07/01/2011		<input type="checkbox"/>



