

# NETWORKS NORTHWEST BOARD

## MEETING MINUTES

Monday, August 13, 2018

### Roll Call

**Present:** Diane Allington; Eric Bachmann; Lee Ballard; Jim Barnard; Ken Bollman; Michael Cain; Coury Carland; Chris Christensen; Elizabeth Dewey; Gary Fedus; Mike Groleau; Andy Hayes; Bill Kennis; Jane Korthase; Doug Luciani; Chuck Lombardo; Douglas Mansfield; Tom Mair; Michael MacCready; Leslie Nowlin; Doug Parkes; Steve Perdue; Sue Peters; Kim Pontius; Bob Scheele; Richard Schmidt; Dean Smallegan; Jim Smith; Nicole Sulak; Kim Weckesser.

### **Absent:**

Jamie Al-Shamma; Mike Ascione; Ed Boettcher;; Stacie Bytwork; Jim Cook; Alan Cooper; Amanda Haworth; Paul Hresko; Caroline Kennedy; Kristine Lagios; Stuart McKinnon; Josh Mills; Joe Moch; Tim Nelson; Ken Osborne; Mike Powers; Doug Rath; Marsha Smith; John Stakoe; Clint Steele; Kelli Stepka; Tom Vine; Chuck Welch; Ty Wessell; Chris Warren; Betty Workman.

**Staff present:** Matt McCauley; Denise Culman; Steve Shugart; Sarah Lucas, Darla Rowland, Terry Vandercook.

**Guests present:** Jim Rummer, Char/ Em ISD; Pattie Gabos, Char/ Em ISD; David Cox, Wexford/ Missaukee ISD; Tim Rigling, Wexford/ Missaukee ISD; Matt Classens, Attorney; Tom Slater,(meeting videographer.

### **Call to Order and introductions**

Gary Fedus, Chair, called the meeting to order at 5:32 p.m. and welcomed everyone to the meeting. Introductions were made around the room.

### **Public Comment**

None.

### **Networks Northwest Minutes of June 11, 2018**

G. Fedus asked if there were any additions or corrections to the Networks Northwest minutes of June 11, 2018. Hearing none, he asked for approval.

Motion by R. Schmidt, supported by S. Peters, to approve the Networks Northwest minutes for June 11, 2018 as presented. Motion passed unanimously.

### **Consent Agenda**

G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question. There were none. M. McCauley gave a short verbal CEO report.

- a. Executive Committee minutes of 7/9/18
- b. Finance Committee minutes of 6/11/18
- c. Marketing/Communication minutes of 6/11/18
- d. Quality Assurance Committee minutes of 6/11/18
- e. Career & Education Advisory Council minutes 6/21/18
- f. CEO Report

Motion by M. Cain, supported by L. Ballard, to accept the consent agenda. Motion passed unanimously.

### **Item(s) pulled from the Consent Agenda**

None.

### **Finance Committee Report**

K. Bollman presented the Finance Committee reports.

- a. Networks Northwest budget reports of 6/30/18

Motion by K. Bollman, supported by J. Barnard, to accept the Networks Northwest budget report of 6/30/18 as presented. Motion passed unanimously.

## b. NW Michigan Works! Inc. budget report of 6/30/18

Motion by K. Bollman, supported by L. Nowlin, to accept the NW Michigan Works! Inc. budget report of 6/30/18 as presented. Motion passed unanimously.

## c. Networks Northwest FY19 Initial Budget

Motion by K. Bollman, supported by J. Barnard, to approve the Networks Northwest FY19 Initial Budget as presented. Motion passed unanimously.

**CEO Review Process**

S. Peters explained CEO review process, including the types of questions to both staff and board members. She stated that the data will be collected and tabulated for information at a later meeting.

**Regional Housing Partnership Overview**

S, Lucas provided information regarding a newly formed Regional Housing Partnership. The intent is to have a body that work closely with developers and local units of government to better ensure workforce housing success. She stated that it is the long term intent to have the scope of work as part of a separate entity in the future.

**Beaver Island Update & Proposal**

Motion by M. Cain, supported by C. Carland, to go into closed session to discuss legal and property issues related to the Beaver Island Lighthouse School. Motion passed unanimously by roll call vote.

Committee members discussed legal and property issues related to the Beaver Island Lighthouse School. No decisions were made and no action was taken. Following the discussion, Committee Chair Gary Fedus ended the closed session and reopened the meeting.

By consensus it was decided that there will be a special meeting held in September to further discuss the issue. M. McCauley stated that a poll will be sent to Board members to find the best date.

**Board member and staff comments & announcements**

None.

**Correspondence**

Various news releases, articles, and items of correspondence were included in the board packet.

**Adjourn**

The meeting was adjourned by consensus at 7:42 p.m.

Respectfully submitted,

*Denise Culman*

Denise Culman  
Recording Secretary

## Check In Sheet

✓	#	First Name	Last Name	Title
✓	1	Diane	Allington	Owner, Master Craft Extrusion Tools, Inc
	2	Jamie	Al-Shamma	Executive Vice President, Bay Construction
	3	Mike	Ascione	CEO, American Waste
✓	4	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
✓	5	Lee	Ballard	HR Director, Ebel's Family Center
✓	6	Jim	Barnard	Owner, Barnard Engineering
	7	Ed	Boettcher- excused	Antrim County Commissioner
✓	8	Kenneth	Bollman	President, Saber Tool Company
	9	Stacie	Bytwork	Executive Director, Manistee Area Chamber of Commerce
✓	10	Michael	Cain	Manager, City of Boyne City
✓	11	Coury	Carland	County Commissioner, Benzie
✓	12	Chris	Christensen	County Commissioner, Charlevoix
	13	Jim	Cook - excused	Manager, Grand Traverse County Road Commission
	14	Alan	Cooper - excused	Manager, Wexford County Road Commission
✓	15	Elizabeth	Dewey	Human Resources Manager, Kalkaska Screw Products, Inc
✓	16	Gary	Fedus	President, Mitchell Graphics
✓	17	Mike	Groleau	Co-owner/Project Manager, RJG, Inc
	18	Amanda	Haworth	HR Director, Boyne Resorts
✓	19	Andy	Hayes	President, Northern Lakes Economic Alliance
	20	Paul	Hresko - excused	HR Manager, Armor Express
	21	Caroline	Kennedy	Assistant Village Manager/Clerk, Village of Elk Rapids
✓	22	Bill	Kennis	Executive Director, Benzie Transportation Authority
✓	23	Jane	Korthase	Human Resources Director, Grandvue Medical Care Facility
	24	Kristine	Lagios- excused	DHS Director, DHS -Benzie & Manistee Counties
✓	25	Doug	Luciani	President, TC Area Chamber; Northern MI Chamber Alliance
✓	26	Chuck	Lombardo	Director of Marketing & Communications, Northern MI Chamber Alliance
✓	27	Michael	MacCready	County Commissioner, Wexford
✓	28	Tom	Mair	Grand Traverse County Commissioner
✓	29	Douglas	Mansfield	President, MI Township Association
	30	Stuart	McKinnon	County Commissioner, Kalkaska
	31	Josh	Mills - excused	Manager, City of Frankfort
	32	Joe	Moch	CEO, ACAT Global
	33	Tim	Nelson	President, NMC
✓	34	Leslie	Nowlin	HR System Administrator, Rec Boat Holdings LLC
	35	Ken	Osborne - excused	Vice President of Manufacturing, Boride Engineered Abrasive
✓	36	Douglas	Parkes	Co-Owner, Kellie's Hallmark Shop
	37	Steve	Perdue	President & CEO, Grand Traverse Industries -GTI
✓	38	Sue	Peters	Vice President-Human Resources, Munson Medical Center
✓	39	Kim	Pontius	CEO, Traverse Association of Realtors
	40	Mike	Powers	Energy Solutions Consultant, Keene Technical Solutions
	41	Doug	Rath- excused	Graceland Fruit, Inc.

✓	42	Bob	Scheele	Vice President, Central Labor Council
✓	43	Richard	Schmidt	County Commissioner, Manistee
✓	44	Dean	Smallegan	County Commissioner, Missaukee
✓	45	Jim	Smith	Controls Designer, Tool North Inc
	46	Marsha	Smith - excused	Executive Director, Rotary Charities & NorthSky Non-Profit Network
	47	John	Stakoe	Emmet County Commissioner
✓	48	Clint	Steele	Plumber & Pipefitter, UAW Local 85
	49	Kelli	Stepka	Human Resource Manager, Cherry Republic
✓	50	Nicole	Sulak	Director of Accounting, Munson Medical Center
	51	Tom	Vine	Plant Manager, Viking Energy
	52	Chris	Warren - excused	General Manager, Midwest Broadcasting Company
✓	53	Kim	Weckesser	Director Human Resources, West Shore Medical Center
	54	Chuck	Welch- excused	Parole Field Supervisor, State of MI Dept of Corrections
	55	Ty	Wessell - excused	County Commissioner, Leelanau
	56	Betty	Workman - excused	Owner, Vacation Trailer Park & Sales Inc



#	First Name	Last Name	Title
1	Jim	Rummer	Charlevoix/Emmet ISD
2	Pattie	Gabos	Charlevoix/Emmet ISD
3	Dave	Cox	Wexford/Missaukee ISD
4	Tim	Rigling	Wexford/Missaukee ISD
5	Matt	Classens	Attorney
6	Matt	McCauley	Networks Northwest
7	Terry	Vandercook	NW MI Works!/Networks Northwest
8	Darla	Rowland	Networks Northwest
9	Sarah	Lucas	Networks Northwest
10	Steve	Shugart	Networks Northwest
11	Denise	Culman	Networks Northwest
12	Tom	Slater	Videographer
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