NETWORKS NORTHWEST BOARD

MEETING MINUTES
Monday, October 8, 2018

Roll Call

Present: Jamie Al-Shamma; Eric Bachmann; Lee Ballard; Ken Bollman; Coury Carland; Jim Cook; Alan Cooper; Gary Fedus; Caroline Kennedy; Bill Kennis; Jane Korthase; Kristine Lagios; Michael MacCready; Douglas Mansfield; Tim Nelson; Doug Parkes; Sue Peters; Doug Rath; Bob Scheele; Richard Schmidt; Nicole Sulak; Chris Warren; Chuck Welch; Ty Wessell; Betty Workman.

Absent:
Diane Allington; Mike Ascione; Jim Barnard; Ed Boettcher; Stacie Bytwork; Michael Cain; Chris Christensen; Elizabeth Dewey; Mike Groleau; Amanda Haworth; Andy Hayes; Paul Hresko; Chuck Lombardo; Doug Luciani; Tom Mair; Stuart McKinnon; Josh Mills; Joe Moch; Leslie Nowlin; Ken Osborne; Steve Perdue; Kim Pontius; Mike Powers; Dean Smallegan; Jim Smith; John Stakoe; Clint Steele; Kelli Stepka; Tom Vine; Kim Weckesser.

Staff present: Matt McCauley; Denise Culman; Steve Shugart; Darla Rowland; Terry Vandercook; Sarah Lucas.

Guests present: Michelle Richards (Public Sector Consultants), Tom Slater (meeting videographer).

Call to Order and introductions
Gary Fedus, Chair, called the meeting to order at 5:33 p.m. and welcomed everyone to the meeting. Introductions were made.

Public Comment
None.

Networks Northwest Board Minutes of August 13, 2018
G. Fedus asked if there were any additions or corrections to the Networks Northwest Board meeting minutes of August 13, 2018. Hearing none, he asked for approval.

> Motion by D. Parkes, supported by S. Peters, to approve the Networks Northwest Board meeting minutes for August 13, 2018 as presented. Motion passed unanimously.

Networks Northwest Board (special meeting) Minutes of September 17, 2018
G. Fedus asked if there were any additions or corrections to the Networks Northwest Board (special meeting) minutes of September 17, 2018. A change was requested for the minutes. L. Ballard asked that the minutes reflect he had voted no instead of abstain. G. Fedus then asked for approval with that change.

> Motion by B. Kennis, supported by A. Cooper, to approve the Networks Northwest Board (special meeting) minutes for September 17, 2018 with the correction. Motion passed unanimously.

Consent Agenda
G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question. There were none. M. McCauley gave a short verbal CEO report.

a. Executive Committee minutes of 9/10/18
b. Executive Committee minutes of 9/17/18 (special meeting)
b. Finance Committee minutes of 8/13/18
c. Career & Education Advisory Council minutes 8/13/18
e. CEO Report

> Motion by B. Kennis, supported by R. Schmidt, to accept the consent agenda. Motion passed unanimously.

Item(s) pulled from the Consent Agenda
None.

Finance Committee Report

K. Bollman presented the Finance Committee reports.

a. Networks Northwest budget reports of 8/31/18

Motion by K. Bollman, supported by D. Parkes, to accept the Networks Northwest budget report of 8/31/18 as presented. Motion passed unanimously.

b. NW Michigan Works! Inc. budget report of 8/31/18

Motion by K. Bollman, supported by S. Peters, to accept the NW Michigan Works! Inc. budget report of 8/31/18 as presented. Motion passed unanimously.

Career & Educational Advisory Council update

T. Vandercook presented the history of the CEAC and provided the proposed bylaws and long range plan for Board approval.

a. CEAC By-Laws

Motion by A. Cooper, supported by C. Kennedy, to approve the CEAC By-Laws as presented. Motion passed unanimously by roll call vote.

b. CEAC Long Range Plan

Motion by C. Carland, supported by J. Al-Shamma, to approve the Long Range Plan with the additions. Motion passed unanimously by roll call vote.

2019 Regional Prosperity Grant Overview

S. Lucas presented an update of Regional Prosperity Initiative activities to date. She spoke to the history of the program and the RPI success in northwest lower Michigan- including being the State's first and only Regional Prosperity Board (Networks Northwest Board). Some board discussion regarding the future of the program with a new governor incoming.

Motion by B. Kennis, supported by K. Bollman, to approve the 2019 Regional Prosperity Grant Application as presented to the Board. Motion passed unanimously by roll call vote.

Regional Childcare Shortage & Action Plan

Michelle Richards of Public Sector Consultants (PSC) presented a draft inventory, assessment, and potential solutions pertaining to child care availability in the region. M. McCauley stated that child care is a workforce development issue as it impacts the how employers are able to attract and retain talent. He thanked the MEDC for supporting the work done by PSC to date and stated that a final report would be available in the coming weeks. Board discussion ensued focused on the importance of the issue, but the difficulty of addressing it.

Board member and staff comments & announcements

None.

Correspondence

Various news releases, articles, and items of correspondence were included in the board packet.

Adjourn

The meeting was adjourned by consensus at 7:20 p.m.

Respectfully submitted,

Denise Culman

Denise Culman
Recording Secretary

Date: October 8, 2018

Networks Northwest
Talent / Business / Community

Check In Sheet

✓	#	First Name	Last Name	Title
	1	Diane	Allington- excused	Owner, Master Craft Extrusion Tools, Inc
✓	2	Jamie	Al-Shamma	Executive Vice President, Bay Construction
	3	Mike	Ascione	CEO, American Waste
✓	4	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
✓	5	Lee	Ballard	HR Director, Ebel's Family Center
	6	Jim	Barnard	Owner, Barnard Engineering
	7	Ed	Boettcher- excused	Antrim County Commissioner
✓	8	Kenneth	Bollman	President, Saber Tool Company
	9	Stacie	Bytwork	Executive Director, Manistee Area Chamber of Commerce
	10	Michael	Cain - excused	Manager, City of Boyne City
✓	11	Coury	Carland	County Commissioner, Benzie
	12	Chris	Christensen - excused	County Commissioner, Charlevoix
✓	13	Jim	Cook	Manager, Grand Traverse County Road Commission
✓	14	Alan	Cooper	Manager, Wexford County Road Commission
	15	Elizabeth	Dewey	Human Resources Manager, Kalkaska Screw Products, Inc
✓	16	Gary	Fedus	President, Mitchell Graphics
	17	Mike	Groleau	Co-owner/Project Manager, RJG, Inc
	18	Amanda	Haworth	HR Director, Boyne Resorts
	19	Andy	Hayes - excused	President, Northern Lakes Economic Alliance
	20	Paul	Hresko	HR Manager, Armor Express
✓	21	Caroline	Kennedy	Assistant Village Manager/Clerk, Village of Elk Rapids
✓	22	Bill	Kennis	Executive Director, Benzie Transportation Authority
✓	23	Jane	Korthase	Human Resources Director, Grandvue Medical Care Facility
✓	24	Kristine	Lagios	DHS Director, DHS -Benzie & Manistee Counties
	25	Chuck	Lombardo	Director of Marketing & Communications, Northern MI Chamber Alliance
	26	Doug	Luciani - excused	President, TC Area Chamber; Northern MI Chamber Alliance
✓	27	Michael	MacCready	County Commissioner, Wexford
	28	Tom	Mair- excused	Grand Traverse County Commissioner
✓	29	Douglas	Mansfield	President, MI Township Association
	30	Stuart	McKinnon	County Commissioner, Kalkaska
	31	Josh	Mills	Manager, City of Frankfort
	32	Joe	Moch	CEO, ACAT Global
✓	33	Tim	Nelson	President, NMC
	34	Leslie	Nowlin	HR System Administrator, Rec Boat Holdings LLC
	35	Ken	Osborne - excused	Vice President of Manufacturing, Boride Engineered Abrasive
✓	36	Douglas	Parkes	Co-Owner, Kellie's Hallmark Shop
	37	Steve	Perdue - excused	President & CEO, Grand Traverse Industries -GTI
✓	38	Sue	Peters	Vice President-Human Resources, Munson Medical Center
	39	Kim	Pontius	CEO, Traverse Association of Realtors
	40	Mike	Powers	Energy Solutions Consultant, Keene Technical Solutions
✓	41	Doug	Rath	Graceland Fruit, Inc.

✓	42	Bob	Scheele	Vice President, Central Labor Council
✓	43	Richard	Schmidt	County Commissioner, Manistee
	44	Dean	Smallegan - excused	County Commissioner, Missaukee
	45	Jim	Smith - excused	Controls Designer, Tool North Inc
	46	John	Stakoe	Emmet County Commissioner
	47	Clint	Steele	Plumber & Pipefitter, UAW Local 85
	48	Kelli	Stepka	Human Resource Manager, Cherry Republic
✓	49	Nicole	Sulak	Director of Accounting, Munson Medical Center
	50	Tom	Vine - excused	Plant Manager, Viking Energy
✓	51	Chris	Warren	General Manager, Midwest Broadcasting Company
	52	Kim	Weckesser	Director Human Resources, West Shore Medical Center
✓	53	Chuck	Welch	Parole Field Supervisor, State of MI Dept of Corrections
✓	54	Ty	Wessell	County Commissioner, Leelanau
✓	55	Betty	Workman	Owner, Vacation Trailer Park & Sales Inc

	#	First Name	Last Name	Title
	1	Matt	McCauley	Networks Northwest
	2	Denise	Culman	Networks Northwest
	3	Steve	Shugart	Networks Northwest
	4	Darla	Rowland	Networks Northwest
	5	Terry	Vandercook	NW MI Works!/Networks Northwest
	6	Sarah	Lucas	Networks Northwest
	7	Michelle	Richards	Public Sector Consultants
	8	Tom	Slater	Videographer
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