
Traverse City Area Transportation and Land Use Study

Tuesday, June 19, 2012

MEETING MINUTES

Call to Order

Evan Smith Chair TC-TALUS, called the meeting to order at 10:05 a.m. on Tuesday, June 19, 2012 at the Northwest Michigan Works! conference room. Evan welcomed everyone.

Roll Call

Evan asked if there was a quorum. M. Skeels, TC-TALUS Director, said there was a quorum.

Board Present: E. Smith, L. Bowen, B. Carstens, K. Klein, P. Soma, J. Carruthers, C. Korn, G. Lile, J. Nelson, R. Rasch, P. Rosi, C. Nielson, M. Gillis, D. Langhorst, J. Maitland, R. Richardson, J. Clark

Board Absent: T. Menzel, L. Sickterman, D. Marshall, T. Naperala, P. Soma, J. Kelly

Others present: M. Skeels, T. Slater, M. Woods, L. Maynard

Approval of agenda

Evan asked if any changes needed to be made to the agenda, hearing none he asked for a motion to approve the agenda.

A Motion by J. Nelson, supported by B. Carstens to approve the agenda with the addition of a discussion of meeting start times added ad New Business item e.. Motion carried.

Conflict of Interest

No conflict indicated.

Public Comment

No public comment.

Consent Calendar

Matt S. explained the purpose of the consent Calendar, and then Evan asked if there were any changes needed to the Consent Calendar. Hearing none he asked for a motion.

- a. Board Minutes April, 2012
- b. Approval of bills payable May, 2012
- c. Staff Report April and May, 2012
- d. Communications

Motion by R. Richardson, supported by J. Clark to approve the Consent Calendar. Motion carried.

Committee Reports

a. **Technical Committee minutes**

Matt S.said that the Technical Committee had met earlier in the month and reviewed the Travel Demand Model with the assistance of Jennifer Osborne of MDOT. The model is functioning well and the Technical Committee asked Matt S. to give one final review to determine if all recent past capacity projects are accurately reflected in the model, once that is complete the model will be ready for use in developing the Long Range Plan. The Technical Committee's next task is to begin preparing a list of future projects to be tested on the model. No questions were asked.

b. Grand Vision Transportation network

Matt S. stated that the Network had met earlier in the month, and heard a presentation of the NWMCOG's HUD Grant as well as reviewed the draft outline for the Regional Transportation Plan portion of the HUD grant. Questions were answered.

c. Executive Board Minutes

No questions or comments.

Old Business

a. Status update on TC-TALUS / NWMCOG agreement

The correspondence in the Consent Calendar indicated that MDOT will be cancelling our Master Agreement on 9/30 and TC-TALUS Work Program will be incorporated in to the NWMCOG Work Plan and subject to the MDOT-NEMCOG Master Agreement as of 10/1.

New Business

a. Cherry Capital Airport presentation

K. Klein discussed airport operations, the airline industry and carriers as well as and future plans. Questions were answered.

b. Review of Audit report

Matt S. said that the audit report was provided to the Board members electronically, if anyone would like a paper copy, please contact him. The only note made by the auditors was on budget compliance. We were over budget in three items, but under-budget overall. Staff needs to make sure the budget is kept current, and this will be much easier once TC-TALUS financial reporting is fully integrated into the NWMCOG system as of 10/1. Cori N. noted an error on page v. of the report, Matt S. was directed to contact the auditors and have them make the correction. Also, Cori asked about the public information spending for 2011, is there any way of measuring whether those funds are being effective in reaching the public? Questions were answered.

Motion by R. Richardson, supported by J. Nelson to accept the 2011 Audit report with the correction noted on page v., Motion carried.

c. Regional Asset Management presentation

Mike W. presented the findings of the 2011 Regional Asset Management process to the Board. The complete report can be found on the NWMCOG website:

<http://www.nwm.org/planning/transportation/asset-management/>

Questions were answered.

d. Discussion/recommendation on Smart Commute Week funding

Lee M. discussed the Smart Commute Week events and funding request. Smart Commute Week took place June 4-8 and the TC-TALUS logo was included as a sponsor of the events. This year the program will be extended year round with more events designed to assist people in choosing different ways to commute.

Matt S. reported that he had recommended denial of the request due to the fact that our revenue was down approximately \$5,000 this year. The GT Road Commission had budgeted and has paid \$20,500 towards TC-TALUS this year, but due to the late completion of the Strategic Plan the Board's approved request and budgeted revenue was \$25,000. Jim M. stated that the GT Road Commission would be considering paying the requested amount (additional \$5,000) in the near future.

The TC-TALUS Board discussed the potential of funding the Smart Commute program as has been done in the past. Cori N. expressed concern that the TC-TALUS funding of the Smart Commute program was within the mission of TC-TALUS. Rise R. and Bob C. stated that they believe that Smart

Commute sponsorship is appropriate given TC-TALUS Mission to provide congestion relief and promote alternative modes of transportation.

Motion by B. Carstens, supported by J. Carruthers to approve the TART request for \$5,000 for Smart Commute Week sponsorship, with the funds to come from our fund balance. Motion carried. 16 yes, 1 no.

e. Meeting start time

Rise R. asked the Board if there were any problems with the current meeting start time of 10:00am, no comments raised. Evan S. stated that it was appropriate to examine our meeting dates and times periodically, but no change was indicated at this time.

Board Members Comments

Ross R. reported that David Benda had begun work as the Grand Traverse County Administrator on Monday June 18. Also, the Traverse City Planning Commission had formed a subcommittee focused on non-road transportation network improvements. The Planning Commission will examine 2013 road/street projects at their meeting on August 7th – 7:00pm at the Governmental Center.

Evan S. reported that the Board recording secretary Denise C. had been injured and was not able to attend the meeting today as usual. The Board members wished her a speedy recovery and hope to see her in August.

Discussion of future agenda

Matt S. was directed to contact LIAA to determine how many hits the meeting videos are getting.

Public Comments

No public comment.

Adjourn

No further business was brought up, so the meeting was adjourned by consensus at 11:45 a.m.

NEXT SCHEDULED MEETING: August 21, 2012

Respectfully submitted,

Denise Culman

Denise Culman
Recording Secretary

TC-TALUS Meeting

✓	#	Name	Sponsoring Agency	Roll Call	Alternate	✓
	1	Tom Menzel	BATA			
	2	Lee Bowen	Leelanau Road Commission		Herb Cradduck/ Jim Johnson	
	3	Bob Carstens	Acme Township		Wayne Kladder	
	4	Kevin Klein	NWRAC			
	5	Paul Soma	TCAPS			
	6	Jim Carruthers	Traverse City			
	7	Leslie Sickterman	Long Lake Township		Karen Rosa	
	8	David Marshall	NW MI Council of Govts		Matt McCauley	
	9	Jack Kelly	Elmwood Township			
	10	Chuck Korn	Garfield Township		Brian Vandenbrand	
	11	Glen Lile, Secretary	East Bay Township			
	12	Jim Maitland, Vice Chair	GT Road Commission		Mary Gillis	
	13		Grand Traverse Band			
	14		Whitewater Township		Larry Lake	
	15	Troy Naperala	Citizen-at-large			
	16	John Nelson, Treasurer	Citizen-at-large			
	17	Julie Clark	TART			
	18	Rise Rasch	MDOT-TCTSC		Gary Niemi	
	19	Ross Richardson	GT County			
	20		MDOT-Planning		Dave Langhorst	
	21	Penny Rosi	Peninsula Township		Rob Manigold	
	22	Cori Nielson	GT County Planning		Jerry Dobek	
	23	Evan Smith, Chair	Chamber of Commerce		Doug DeYoung	

Others in attendance:		
Matt Skeels		
Tom Slater		

June 19, 2012