

Petoskey Small Urban Fall 2025 Meeting

Draft Meeting Minutes

September 29, 2025

I. Introductions

In person attendees:

Jason Fate, CHAIR, City of Petoskey
Brent Shank, Emmet County Road Commission
Lisa Hoig, Emmet County Friendship Center
Cassidy Robarts, Networks Northwest
Isha Pithwa, Networks Northwest

Online attendees:

Mark Kloha, MDOT

II. Appointment of Chair

Jason Fate was nominated as Chair by Brent Shank.

Seeing no other nominations a motion was made by Brent Shank to appoint Jason Fate as the Chair, supported by Lisa Hoig. All in favor, none opposed. Motion passes.

III. Approval of Meeting Minutes

Motion to approve the presented meeting minutes by Brent Shank and supported by Lisa Hoig. All in favor, none opposed. Motion carries unanimously.

IV. Review of 2027, 2028, and 2029 Projects

Fiscal Year	Project	Agency	Federal	Local Match	HIP-COV ID	Project Total	Form Received
FY2022							
	State Street	City of Petoskey	\$375,000	\$100,000		\$475,000	
	Division Road (US 31 to Atkins Rd) - Mill and Fill	County RC	\$375,000	\$93,750		\$468,750	
Total			\$750,000	\$193,750		\$943,750	
FY2024							
	Mitchell Road	County RC	\$135,037	\$33,759	\$81,204	\$250,000	
	Mitchell Street	City of Petoskey	\$249,963	\$62,491		\$312,454	326,454 (\$14,000 non-participating)
Total			\$385,000	\$96,250	\$81,204	\$562,454	
FY2026							

Req 2606	Anderson Road JN#214684 - CR to extend the limits till US131 (2606 - Req)	County RC	\$385,000	\$96,250		\$481,250	
Total			\$385,000	\$96,250		\$481,250	
FY2028			\$420,000	Min local match \$105,000			
Req 2606	Mill and Overlay - East Sheridan St (From Emmet St to Howard St), Jennings Ave (From Howard St to Kalamazoo St), and Bay front Dr (from 1600 Ft east of Lake St to the end)	City of Petoskey	\$420,000	\$119,000		\$539,000	
Total			\$420,000	\$119,000		\$539,000	

Motion to approve the addition of projects and changes as presented in the table above by Lisa Hoig, supported by Brent Shank. All in favor, none opposed. Motion passes.

V. Illustrative List Review - No changes were made.

VI. Public Comment

Mark Kloha reported that the small urban guidelines have been updated, with the main change being an increase in funding from \$385,000 to \$420,000. He clarified that federal funds can now be used on local roads that existed before 1991. Forms and resources, including the 2606 and 2638 forms and the NFC map, are available on the small urban website. Mark also encouraged participants to contact him with any project issues or questions.

VII. Adjournment

The meeting adjourned at 1:20 PM.