

# NETWORKS NORTHWEST BOARD

## MEETING MINUTES

### Zoom Meeting

Monday, April 6, 2020

**Present:** Jamie Al-Shamma; Sean Adams; Eric Bachmann; Jim Barnard; Ken Bollman; Stacie Bytwork; Michael Cain; Chris Christensen; ; Alan Cooper; Gary Fedus; Kohn Fisher; Andy Hayes; Bryce Hundley; Chip Johnston; Bill Kennis; Kristine Lagios; Pat Lamb; Lisa Leedy; Steve Perdue; Richard Schmidt; Dean Smallegan; Clint Steele; Nicole Sulak; Chuck Welch; Ty Wessell.

**Absent:** Diane Allington; Mike Ascione; Ed Boettcher; Elizabeth Dewey; Jane Korthase; Scott LaDeur; Douglas Mansfield; Charlie MacInnis; Josh Mills; Leslie Nowlin; Sue Peters; Bob Scheele; Kelli Stepka; Jim Smith; Ben Townsend; Tom Vine; Chris Warren; Evan Warsecke; Kim Weckesser.

**Staff present:** Matt McCauley; Terry Vandercook; Denise Culman; Darla Rowland; Steve Shugart.

**Guests present:** David Finley, North Central Michigan College; Stuart McKinnon, Kalkaska County Planning.

### Call to Order and introductions

G. Fedus, Chair, called the meeting to order at 5:30 p.m. and welcomed everyone to the Zoom meeting.

### Public Comment

None.

### Networks Northwest Board Minutes of February 3, 2020

G. Fedus asked if there were any additions or corrections to the Networks Northwest Board meeting minutes of February 3, 2020. Hearing none, he asked for approval.

Motion by M. Cain, supported by K. Bollman, to approve the Networks Northwest Board meeting minutes for February 3, 2020 as presented. Motion passed unanimously.

### Consent Agenda

G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question.

- a. Executive Committee minutes of 3/2/20
- b. COG Board Minutes of 2/3/20
- c. Networks Northwest/NW Michigan Works! dashboard/budget report as of 1/30/20

Motion by R. Schmidt, supported by J. Barnard, to accept the consent agenda as presented. Motion passed unanimously.

### Item(s) pulled from the Consent Agenda

None.

### CEO Report

M. McCauley provided an update on Networks Northwest activities by department. He focused on COVID19 response activities and specifically the agency's role in administering \$500,000 in Michigan Small Business Relief Grants and recommending \$500,000 Michigan Small Business Relief Loans.

### Finance Report

D. Rowland presented the Finance Committee reports.

- a. Networks Northwest/NW Michigan Works! dashboard as of 2/29/20
- b. Networks Northwest budget report of 2/29/20

Motion by K. Bollman, supported by A. Cooper, to accept the Networks Northwest budget report as of 2/29/20 as presented. Motion passed unanimously.

c. Northwest Michigan Works! Inc. budget report of 2/29/20

Motion by T. Wessell, supported by C. Welch, to accept the Networks Northwest budget report as of 2/29/20 as presented. Motion passed unanimously.

**E.D.A. Comprehensive Economic Development Strategy**

K. Egan presented a memo from the Community Development department outlining the relationship between Networks Northwest and the Economic Development Administration, including the preparation of a Comprehensive Economic Development Strategy (CEDS) for the region. She provided an overview of the CEDS process and details associated with this year's CEDS.

Motion by M. Cain, supported by A. Cooper, to approve the E.D.A. Comprehensive Economic Development Strategy as presented. Motion passed unanimously.

**USDA Mobility Grant Application**

K. Egan presented a memo from the Community Development department outlining a proposed application to the US Department of Agriculture (USDA) for a rural mobility study.

Motion by A. Cooper, supported by M. Cain, to approve the USDA Mobility Grant Application as presented. Motion passed unanimously.

**Board member and staff comments & announcements**

Some discussion surrounding the pros and cons associated with remote meetings. Also a brief discussion surrounding the role of Networks Northwest in assisting counties with economic recovery planning.

**Correspondence**

Various news releases, articles, and items of correspondence were included in the board packet.

**Adjourn**

The meeting was adjourned by consensus at 6:15 p.m.

Respectfully submitted,

*Denise Culman*

Recording Secretary

## Check In Sheet

| ✓ | #  | First Name | Last Name           | Title & Agency  |
|---|----|------------|---------------------|---|
| ✓ | 1  | Sean       | Adams               | President, Bear Lake Hardware   |
|   | 2  | Diane      | Allington           | Owner, Master Craft Extrusion Tools, Inc                                      |
| ✓ | 3  | Jamie      | Al-Shamma           | Executive Vice President, Bay Construction                                    |
|   | 4  | Mike       | Ascione             | CEO, American Waste   |
| ✓ | 5  | Eric       | Bachmann            | Regional Manager, MI Rehabilitation Services                                  |
| ✓ | 6  | Jim        | Barnard             | Owner, Barnard Engineering  |
|   | 7  | Ed         | Boettcher           | Antrim County Commissioner  |
| ✓ | 8  | Kenneth    | Bollman             | President, Saber Tool Company   |
| ✓ | 9  | Stacie     | Bytwork             | Executive Director, Manistee Area Chamber of Commerce                         |
| ✓ | 10 | Michael    | Cain                | Manager, City of Boyne City   |
| ✓ | 11 | Chris      | Christensen         | County Commissioner, Charlevoix   |
| ✓ | 12 | Alan       | Cooper              | Manager, Wexford County Road Commission                                       |
|   | 13 | Elizabeth  | Dewey               | Human Resources Manager, Kalkaska Screw Products, Inc                         |
| ✓ | 14 | Gary       | Fedus               | President, Mitchell Graphics  |
| ✓ | 15 | Kohn       | Fisher              | Chair, Kalkaska County  |
| ✓ | 16 | Andy       | Hayes               | President, Northern Lakes Economic Alliance                                   |
| ✓ | 17 | Bryce      | Hundley             | Commissioner, Grand Traverse County   |
| ✓ | 18 | Chip       | Johnston            | Executive Director, Centra Wellness (Manistee/Benzie Community Mental Health) |
|   | 19 | Bill       | Kennis              | Executive Director, Benzie Transportation Authority                           |
|   | 20 | Jane       | Korthase - excused  | Human Resources Director, Grandvue Medical Care Facility                      |
|   | 21 | Scott      | LaDeur              | Professor, North Central Michigan College                                     |
| ✓ | 22 | Kristine   | Lagios              | DHS Director, DHS -Benzie & Manistee Counties                                 |
| ✓ | 23 | Pat        | Lamb                | Principal, TBA ISD CTC  |
| ✓ | 24 | Lisa       | Leedy               | Owner, Sky Telecom  |
|   | 25 | Charlie    | MacInnis            | Commissioner, Emmet County  |
|   | 26 | Douglas    | Mansfield           | President, MI Township Association  |
|   | 27 | Josh       | Mills               | Manager, City of Frankfort  |
|   | 28 | Leslie     | Nowlin              | HR Manager, 9 & 10 News   |
| ✓ | 29 | Steve      | Perdue              | President & CEO, Grand Traverse Industries -GTI                               |
|   | 30 | Sue        | Peters - excused    | Vice President-Human Resources, Munson Medical Center                         |
|   | 31 | Bob        | Scheele             | Vice President, Central Labor Council   |
| ✓ | 32 | Richard    | Schmidt             | County Commissioner, Manistee   |
| ✓ | 33 | Dean       | Smallegan           | County Commissioner, Missaukee  |
|   | 34 | Jim        | Smith - excused     | Controls Designer, Tool North Inc   |
| ✓ | 35 | Clint      | Steele              | Plumber & Pipefitter, UAW Local 85  |
|   | 36 | Kelli      | Stepka              | Human Resource Manager, Cherry Republic                                       |
| ✓ | 37 | Nicole     | Sulak               | Director of Accounting, Munson Medical Center                                 |
|   | 38 | Ben        | Townsend            | Commissioner, Wexford County  |
|   | 39 | Tom        | Vine                | Plant Manager, Viking Energy  |
|   | 40 | Chris      | Warren              | General Manager, Midwest Broadcasting Company                                 |
|   | 41 | Kim        | Weckesser - excused | Director Human Resources, West Shore Medical Center                           |
|   | 42 | Evan       | Warsecke            | Commissioner, Benzie County - Alternate Art Jeannot attended                  |

