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traversetransportation.org



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*The mission of the Traverse Transportation Coordinating Initiative (TTCI) is to provide coordinated leadership and direction for the development and conduct of the continuing, cooperative & comprehensive transportation planning process for the Traverse City urban area.*

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## **TTCI Technical Committee Agenda**

### **Thursday September 11<sup>th</sup>, 2025 at 1:30 PM**

**In-Person at the MI Works! Conference Room**  
1209 S Garfield Ave # C, Traverse City, MI 49686

**Or via zoom at:**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81442290096>

Meeting ID: 814 4229 0096

- 1) Introductions and Roll Call of Voting Members (See **attached, Page 2**)
- 2) Review Draft Meeting Minutes from June 12<sup>th</sup>, 2025 (See **attached, Pages 3-6**)
- 3) Public comment
- 4) New Business - BATA New Jobs/Change Requests (See **attached, Pages 7-13**)
- 5) MDOT Presentation: TIP amendment process (presentation will be provided at meeting)
- 6) Public comment
- 7) Member Comments/Discussion of future agenda items
- 8) Next Meeting
  - a) Thursday October 2, 2025 at 1:30 PM
  - b) FY 2026 TTCI Meeting Schedule (See **attached, Page 14**)
- 9) Adjourn

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TTCI TECHNICAL COMMITTEE VOTING MEMBERS						
Name	Title	Organization	Email	Phone	Officers	Voting Member
Maxwell Gierman	Transportation Planner	MDOT	<a href="mailto:GiermanM@michigan.gov">GiermanM@michigan.gov</a>			Yes
Angelica Scott	Project Engineer	GTCCRC	<a href="mailto:ascott@gtccrc.org">ascott@gtccrc.org</a>	231-922-4848	Vice Chair	Yes
Craig Brown	Engineer	LCRC	<a href="mailto:cbrown@leelanauroads.org">cbrown@leelanauroads.org</a>	231-271-3993		Yes
Maxwell Cameron	Community Development Coordinator	Grand Traverse County	<a href="mailto:mcameron@gtcountymi.gov">mcameron@gtcountymi.gov</a>	231-645-9336		Yes
James Dyer	Leelanau County Administrator	Leelanau County	<a href="mailto:jdver@leelanau.gov">jdver@leelanau.gov</a>	231-256-9711		Yes
Lindsey Wolf	Planning & Zoning Administrator	Acme Township	<a href="mailto:zoning@acmetownship.org">zoning@acmetownship.org</a>	231-938-1350	Treasurer	Yes
Steve Patmore	Zoning Administrator	Bingham Township	<a href="mailto:zoningadmin@suttonsbaytwp.com">zoningadmin@suttonsbaytwp.com</a>			Yes
Nicole Blonshine	Supervisor	Blair Township	<a href="mailto:supervisor@blairtownshipmi.gov">supervisor@blairtownshipmi.gov</a>	231-276-9263		Yes
Claire Karner	Director of Planning & Zoning	East Bay Township	<a href="mailto:ckarner@eastbaytwp.org">ckarner@eastbaytwp.org</a>	231.947.8681 x2		Yes
Sarah Clarren	Planner/Zoning Administrator	Elmwood Township	<a href="mailto:planner@elmwoodmi.gov">planner@elmwoodmi.gov</a>	231-946-0921		Yes
John Sych	Planning Director	Garfield Township	<a href="mailto:jsych@garfield-twp.com">jsych@garfield-twp.com</a>	231-225-3155	Chair	Yes
Andy Marek	Treasurer	Green Lake Township	<a href="mailto:treasurer@greenlaketownship.org">treasurer@greenlaketownship.org</a>			Yes
Cody Stricker	Township Planner	Long Lake Township	<a href="mailto:planner@longlaketownship.com">planner@longlaketownship.com</a>	231-946-2249		Yes
Vacant		Peninsula Township	<a href="mailto:planner@peninsulatownship.com">planner@peninsulatownship.com</a>	231-223-7314		Yes
Bill Clark	Transportation Planner	BATA	<a href="mailto:clarkw@bata.net">clarkw@bata.net</a>	231-933-5534		Yes
Shawn Winter	City Planner	Traverse City	<a href="mailto:swinter@traversecitymi.gov">swinter@traversecitymi.gov</a>	231-922-4465	Secretary	Yes
TTCI TECHNICAL COMMITTEE ALTERNATE VOTING MEMBERS						
Name	Title	Organization	Email	Phone	Officers	Voting Member
Ben DuBois	North Region Planner	MDOT	<a href="mailto:DuBoisB1@michigan.gov">DuBoisB1@michigan.gov</a>	231-340-0326		Yes #1
Krista Phillips	MDOT TC TSC Operations Engineer	MDOT	<a href="mailto:phillipsk7@michigan.gov">phillipsk7@michigan.gov</a>	989-245-2173		Yes #2
Luke Walters	MPO Program Manager	MDOT	<a href="mailto:WaltersL3@michigan.gov">WaltersL3@michigan.gov</a>	517-331-2233		Yes
Gregg Bird	Emergency Management Coordinator	Grand Traverse County	<a href="mailto:gbird@gtcountymi.gov">gbird@gtcountymi.gov</a>	231-590-2373		Yes
Chris Elliott	Project Manager	GTCCRC	<a href="mailto:celliot@gtccrc.org">celliot@gtccrc.org</a>	(231) 922-4848		Yes
Brendan Mullane	Managing Director	LCRC	<a href="mailto:bmullane@leelanauroads.org">bmullane@leelanauroads.org</a>	231-271-3993		Yes
Lynette Wolfgang	Clerk	Blair Township	<a href="mailto:clerk@blairtownship.org">clerk@blairtownship.org</a>	231-276-9263		Yes
Steve Hannon	Deputy Planning Director	Garfield Township	<a href="mailto:shannon@garfield-twp.com">shannon@garfield-twp.com</a>	231-225-3156		Yes
Bill Vandercook	Zoning Administrator	East Bay Township	<a href="mailto:zoning@eastbaytwp.org">zoning@eastbaytwp.org</a>	231.947.8681 x3		Yes
Eric Lingaur	Communications and Business Development Director	BATA	<a href="mailto:lingaure@bata.net">lingaure@bata.net</a>	231-941-2324		Yes
Zach Cole	Civil Engineer 1	Traverse City	<a href="mailto:zcole@traversecitymi.gov">zcole@traversecitymi.gov</a>	231-922 4492		Yes #1
Anne Pagano	Civil Engineer	Traverse City	<a href="mailto:apagano@traversecitymi.gov">apagano@traversecitymi.gov</a>	231-922 4455		Yes #2
Tracey Bartlett	Treasurer	East Bay Township	<a href="mailto:tbartlett@eastbaytwp.org">tbartlett@eastbaytwp.org</a>	231-947-8647		Yes
TTCI TECHNICAL COMMITTEE COMMUNITY PARTNERS						
Name	Title	Organization	Email	Phone	Officers	Voting Member
Kyle Kobylski	LAP Engineer	MDOT	<a href="mailto:KobylskiK@michigan.gov">KobylskiK@michigan.gov</a>	231-340-3541		No
Daniela Khavajian	Statewide and Urban Travel Analysis Section (SUTA)- MDOT	MDOT	<a href="mailto:KhavajianD@michigan.gov">KhavajianD@michigan.gov</a>	517-388-4060		No
Katie Beck	Supervisor, Urban Travel Analysis Unit	MDOT	<a href="mailto:beckk1@michigan.gov">beckk1@michigan.gov</a>			No
Alex Simonetti	MDOT-Office of Passenger Transportation - Project Manager	MDOT	<a href="mailto:SimonettiA@michigan.gov">SimonettiA@michigan.gov</a>			No
Dan Wagner	TC TSC Manager	MDOT	<a href="mailto:wagnerD2@michigan.gov">wagnerD2@michigan.gov</a>	231-340-9295		No
James Johnson	TSC Construction Engineer	MDOT	<a href="mailto:johnsonJ114@michigan.gov">johnsonJ114@michigan.gov</a>			No
Valerie Shultz	RPM North Unit Manager	MDOT	<a href="mailto:ShultzV@michigan.gov">ShultzV@michigan.gov</a>			No
Heidi Phaneuf	North Region Planner	MDOT	<a href="mailto:PhaneufH@michigan.gov">PhaneufH@michigan.gov</a>			No
Andy Pickard	Transportation Planner	FHWA	<a href="mailto:Andy.Pickard@dot.gov">Andy.Pickard@dot.gov</a>			No
Troy Hinds	Manager	BCRC	<a href="mailto:brcrmanager@benzieroad.net">brcrmanager@benzieroad.net</a>	231-325-3051 X 207		No
Rob Kalbfleisch	Land & Roads Management Director	Grand Traverse Band of Ottawa and Chippewa	<a href="mailto:Rob.Kalbfleisch@gtb-nsn.gov">Rob.Kalbfleisch@gtb-nsn.gov</a>	231-534-7716		No
Kevin Klein	Airport Manager	Cherry Capital Airport	<a href="mailto:admin@tvairport.com, kevin.klein@tvairport.com">admin@tvairport.com, kevin.klein@tvairport.com</a>			No
Bob Nelesen	Airport Engineer	Cherry Capital Airport	<a href="mailto:bob.nelesen@tvairport.com">bob.nelesen@tvairport.com</a>			No
Mark Bishop	Airport Finance Director	Cherry Capital Airport	<a href="mailto:mark.bishop@tvairport.com">mark.bishop@tvairport.com</a>			No
Carolyn Ulstad	Transportation Program Manager	Groundwork	<a href="mailto:carolyn.ulstad@groundworkcenter.org">carolyn.ulstad@groundworkcenter.org</a>	231-941-6584 x710		No
Troy Kierczynski	VP of Finance and Administration	Northwestern Michigan College	<a href="mailto:tkierczynski@nmc.edu">tkierczynski@nmc.edu</a>	231-995-1147		No
Elizabeth Calcutt	TART Trails Representative	TART	<a href="mailto:elizabeth@traversetrails.org">elizabeth@traversetrails.org</a>			No
Chris Kushman	TART Trails Representative	TART	<a href="mailto:ckushman@traversetrails.org">ckushman@traversetrails.org</a>			No
Christine Thomas	Assistant Superintendent of Finance and Operations	TCAPS	<a href="mailto:thomasch@tcaps.net">thomasch@tcaps.net</a>	231-933-1730		No
Camille Hoisington	Director of Ecosystem Development	Traverse Connect	<a href="mailto:Camille.Hoisington@traverseconnect.com">Camille.Hoisington@traverseconnect.com</a>			No
Warren Call	Executive Director	Traverse Connect	<a href="mailto:warren.call@traverseconnect.com">warren.call@traverseconnect.com</a>			No

# Traverse Transportation Coordinating Initiative (TTCI)

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## TTCI Technical Committee Meeting

Thursday, June 12<sup>th</sup>, 2025 at 1:30pm

1209 S Garfield Avenue Suite C, Traverse City, MI or Via Zoom

**DRAFT – MEETING MINUTES - DRAFT**

### Call to Order

The meeting was called to order at 1:35 p.m. on Thursday, June 12th, 2025, by J. Sych.

Hicks requested that we add item 4c. BATA 5310 Form to the agenda. J. Sych asked for a motion to amend the agenda by adding item 4c.

**Motion:** L. Wolf moved, supported by Z. Cole, to amend the agenda by adding item 4c.

**Outcome:** The motion was approved unanimously by a voice vote.

## 1) Introduction/Roll Call of Voting Members

**Roll Call:** Voice introduction of membership was accepted as roll call.

**Committee Members Present:** Chris Elliott (GTCRC – Alternative V); Maxwell Cameron (GT County); Lindsey Wolf (Acme Twp.); Claire Karner (East Bay Twp.); Bill Clark (BATA); John Sych (Garfield Twp.); Ben DuBois (MDOT - Alternative V); Bill Clark (BATA); Zach Cole (Traverse City)

**Staff Present:** Barry Hicks (NN); Isha Pithwa (NN); Cassidy Robarts (NN); Emma Kelly (NN)

**Others present:** Chris Kushman (TART); Alisha Busitill (OHM Advisors); Bill Vandercook (East Bay Twp.); Ben Taylor (MDOT Intern);

**Online:** Lynette Wolfgang (Blair Twp.); Krista Phillips (MDOT); Daniela Khavajian (MDOT); Fern Spence (GT County); Carolyn Ulstad (Groundwork)

## 2) Approval of Agenda and Meeting Minutes for May 8th, 2025 (action requested)

J. Sych asked if there needed to be any changes to the agenda and/or meeting minutes for May 8<sup>th</sup>, 2025.

**Motion:** Z. Cole moved, supported by C. Karner, to approve the TTCI Technical Committee Meeting Minutes for May 8, 2025.

**Outcome:** The motion was approved unanimously by a voice vote.

### 3) Public Comment

The floor was open for public comment; no comments were made

### 4) New Business

#### a. TART - Support Use of Railroad Line for Multi-Use Non-Motorized Trail

Chris Kushman from TART Trails presented a proposal focused on using an inactive railroad corridor in Blair Township for a multi-use, non-motorized trail. He emphasized that, with the MPO structure now in place, there was a strong opportunity to connect key regional trail gaps, particularly between Traverse City and Blair Township. Kushman highlighted that the corridor along Cass Road was currently in exempt status due to its state-owned designation and lack of active use, which potentially opens the door for repurposing. The proposal included long-term visions for extending connections to Kingsley and River Road, enhancing regional mobility and recreational access.

Committee members expressed strong support. Claire Karner called it a logical and necessary first step, while Lindsey Wolf noted full support from Acme Township. John Sych emphasized the broader regional impact of the project, citing similar success from the Traverse City to Suttons Bay trail. Zach Cole added that connecting both sides of River Road—even where the track remains active—would benefit from long-term planning, and he supported exploring trail segments along Hoosier Valley and other locations in Blair Township. Kushman noted interest from Kingsley to integrate their trail network as well.

Following discussion, Claire Karner moved to recommend the resolution to the TTCI Policy Board. Zach Cole seconded the motion, and it passed unanimously by voice vote.

**Motion:** C. Karner moved, supported by Z. Cole, to pass recommendation to the TTCI Policy Board to pass the resolution.

**Outcome:** The motion was approved unanimously by a voice vote.

#### b. FY 2026 Meeting Schedule Draft

Barry Hicks introduced the draft 2026 TTCI meeting calendar. The proposal suggested holding Technical Committee meetings on the first Thursday of every other month, with Policy Board meetings occurring two weeks afterward. This schedule, Hicks noted, would allow faster processing of TIP amendments and better decision-making alignment between the committees. He emphasized the importance of this scheduling structure to avoid long delays between project approvals. Considerations were made for busier months, such as December and July, where meetings may be skipped if unnecessary.

**Motion:** Z. Cole moved, supported by L. Wolf, to recommend the 2026 TTCI calendar to the TTCI Policy Board for approval.

**Outcome:** The motion was approved unanimously by a voice

**c. 5310 Form for BATA**

Isha Pithwa presented a funding request for a new project submitted by BATA under the 5310 program. The form outlined a project for FY 2026 supporting a position held by Bill Clark. Hicks explained that this was part of BATA’s transition from a small-urban to an urbanized designation, which affected the type and frequency of project submissions. Hicks added that as a result of this transition, TTCI staff were seeing an increased number of forms and would continue working with BATA as they adapted to the new funding environment.

**Motion:** C. Karner moved, supported by L. Wolf, to recommend the BATA 5310 form to the TTCI Policy Board for approval.

**Outcome:** The motion was approved unanimously by a voice vote.

**5) Continuing Business**

**a. FY 2025 MTP - Consideration**

Barry Hicks introduced the final draft of the FY 2025 Metropolitan Transportation Plan (MTP), the third and most comprehensive of the MPO's core planning documents. Unlike the TIP or UWP, which require annual updates, the MTP is updated every five years, although it may be amended as necessary. Hicks reviewed various sections of the document, including public participation processes, survey results, and the vision and goals developed earlier in the year. He called attention to Pages 22–23, which for the first time show integrated regional transit route information, and to Page 28, which discusses PACER road ratings for the federal-aid system. The plan also includes a section on non-motorized connectivity, a major theme in regional planning.

Claire Karner inquired whether adopted township-level non-motorized plans could be included. Hicks and Pithwa confirmed that many were already included, but staff would gladly work with each township individually to add specific projects or road segments not yet reflected in the document. Hicks emphasized that this approach would be part of the MPO’s ongoing planning process, and adjustments could be made even after MTP adoption.

Zach Cole raised concerns about the process for assigning project numbers for non-TIP projects and emphasized the need for earlier engagement with MDOT and Act 51 agencies. Cole noted that design timelines often take up to two years, and delays in receiving fiscal authorization and project numbers hinder planning. Hicks acknowledged the concern and agreed to coordinate a focused meeting with MDOT and local agencies to discuss the issue and align on a process going forward.

**Motion:** B. Clark moved, supported by C. Elliot, to recommend that the TTCI Policy Board approve the (MTP) as presented.

**Outcome:** The motion was approved unanimously by a voice vote.

**6) Public Comment**

Zach Cole raised questions regarding whether projects removed from funding eligibility lists could be reinstated later and how such decisions would be made. Hicks clarified that this would require a TIP amendment and follow proper committee review. He reiterated TTCI's commitment to working directly with member agencies to improve coordination and decision-making during the early phases of project development.

**7) Member Comments**

Future agenda items will include follow-ups on MTP implementation, BATA funding updates, and coordination with MDOT on project number assignments.

**8) Adjourn**

Meeting Adjourned at 2:35 pm.

Sincerely,

Emma Kelly

Administrative Specialist

**DATE:** September 4, 2025

**TO:** Traverse Transportation Coordinating Initiative Technical Committee

**FROM:** Isha Pithwa, Transportation Planner

**SUBJECT: Items 4: BATA New Jobs/Change Requests – BATA Transit Project Forms**

BATA received additional guidance as per MDOT/FTA, and needed to add/update 1481 forms. These updates will help to clean up the S/TIP and capture leftover funding from previous Fiscal years.

Job Number	Job Description	Summary of the CR
JN224115	FY2026 BATA 1481 Form GTC - 5339 - CTF Bus and Bus Facilities	Up to three (3) <30Ft Replacement Buses. This project is Utilizing FY24 & FY25 Federal carryover funding and is matched with FY26 State CTF funds.
JN224749	FY2026 BATA 1481 Form GTC - 5307 CTF Urbanized Formula - Operating	This project is Utilizing FY24 & FY25 Federal carryover funding and is matched with FY26 State CTF funds.
JN224132	FY2027 BATA 1481 Form GTC - 5339 - CTF Bus and Bus Facilities	Up to three (3) <30Ft Replacement Buses. This project is Utilizing FY26 & FY27 Federal carryover funding and is matched with FY26 State CTF funds.
JN221554	FY2026 BATA 1481 Form GTC – CRSM – Carbon Reduction Program Project to Reduce PM 2.5	Funds were flexed in FY25. This project is being put in a FY26 grant utilizing FY25 Federal funding and matched with FY26 State CTF Funds
JN214835	FY2026 BATA 1797 Form LC – 5311 - STL	Funds were flexed in FY25. This project is being put in a FY26 grant utilizing FY25 Federal funding and matched with FY26 State CTF Funds
JN214805	FY2026 BATA 1797 Form GTC – 5311 - STL	Funds were flexed in FY25. This project is being put in a FY26 grant utilizing FY25 Federal funding and matched with FY26 State CTF Funds

Attached: BATA change request 1481/1797 forms.

**Action Requested:**

- Motion to recommend that the Policy Board approve new BATA jobs and change requests as presented.

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at [www.Michigan.gov/MDOT-ADA](http://www.Michigan.gov/MDOT-ADA).

Michigan Department of Transportation  
1481 (03/2024)

## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

**ALL ITEMS MUST BE COMPLETED.**

<b>NEW PROJECT</b> <input type="checkbox"/> <b>OR PROJECT CHANGE</b> <input checked="" type="checkbox"/>		IF YES, INCLUDE JOB NUMBER 224115	<b>JOB NUMBER</b> 224115 <b>CHANGE TYPE</b> <input checked="" type="checkbox"/> FY <input checked="" type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> SUSPENDED <input type="checkbox"/> ABANDONED
<b>FISCAL YEAR</b> 2026	<b>COUNTY</b> Grand Traverse	<b>TRANSIT AGENCY - LEGAL NAME</b> Bay Area Transportation Authority	
<b>AGENCY ADDRESS</b> 1340 Hammon Rd. W		<b>CITY</b> Traverse City	<b>ZIP CODE</b> 49686
<b>JOB TYPE: MULTI-MODAL</b>		<b>TEMPLATE: TRANSIT</b>	<b>BOUNDARIES: STATEWIDE</b>
<b>MODE: TRANSIT</b>		<b>JOB PHASE: NON-INFRASTRUCTURE (NI)</b>	
<b>MAJOR ROUTE:</b> Transit Capital		<b>LOCATION (Report):</b> AREAWIDE	<b>FUNDS FLEXED TO FTA:</b> No

**TRANSIT PROJECT DESCRIPTION**

PHASE FINANCIAL SYSTEM	DESCRIPTION OF OTHER FUNDING TYPE				
5339 - CTF Bus and Bus Facilities					
DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
Bus Purchase	\$125,367	\$31,342		\$156,709	SP1101 - <30 Foot replacement bus
<b>WORK DESCRIPTION:</b> Up to Three (3) <30ft. Replacement Buses. - This project is utilizing FY24 Federal Funding and is matched with FY26 State CTF Funds					
Bus Purchase	\$121,053	\$30,263		\$151,316	SP1101 - <30 Foot replacement bus
<b>WORK DESCRIPTION:</b> Up to Three (3) <30ft. Replacement Buses. - This project is utilizing FY25 Federal Funding and is matched with FY26 State CTF Funds					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION:</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION:</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION:</b>					
<b>GRAND TOTAL</b>				<b>\$ 308,025</b>	

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET.  
Scheduled Obligation Date is **ALWAYS** the last day of September for the fiscal year of the job. Scheduled End Date is **ALWAYS** the last day of September for the fiscal year of the job plus three years for Capital (*Rural agencies*), plus four years for Capital (*Urban agencies*) jobs; or plus one year for Operating Jobs.

<b>TRANSIT FLEX CATEGORY</b> ( <i>Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency.</i> ) Select an Item	<b>GPA TYPE</b> Transit Capital
--	------------------------------------

**MDOT OBLIGATION**

Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs.

No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.

<b>OPT PROJECT MANAGER NAME</b> Alex Simonetti	<b>ATTACHMENTS:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)
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<b>BUDGET</b>	
1) FEDERAL: _____ \$246,420	SUBTOTAL: _____ \$308,025
2) STATE: _____ \$61,605	4) Other Local Funding ( <i>Not part of match</i> ): _____
3) LOCAL ( <i>Part of match</i> ): _____ \$0	<b>TOTAL JOB COST:</b> _____ \$308,025

<b>SUBMITTED BY</b> ( <i>Please print</i> ) Chris Davis	<b>TITLE</b> Interim Executive Director	<b>DATE</b> 08/05/2025
<b>SIGNATURE</b> 		<b>PHONE NUMBER</b> (231) 778-1036



If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at [www.Michigan.gov/MDOT-ADA](http://www.Michigan.gov/MDOT-ADA).

Michigan Department of Transportation  
1481 (03/2024)

## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

**ALL ITEMS MUST BE COMPLETED.**

<b>NEW PROJECT</b> <input type="checkbox"/> <b>OR PROJECT CHANGE</b> <input checked="" type="checkbox"/>		IF YES, INCLUDE JOB NUMBER 224749	JOB NUMBER 224749	CHANGE TYPE <input checked="" type="checkbox"/> FY <input checked="" type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> SUSPENDED <input type="checkbox"/> ABANDONED
		FISCAL YEAR 2026		COUNTY Grand Traverse
AGENCY ADDRESS 1340 Hammond Rd. W		CITY Traverse City	ZIP CODE 49686	
JOB TYPE: MULTI-MODAL		TEMPLATE: TRANSIT	BOUNDARIES: STATEWIDE	
MODE: TRANSIT		JOB PHASE: NON-INFRASTRUCTURE (NI)		
MAJOR ROUTE: Transit Operating		LOCATION (Report): AREAWIDE	FUNDS FLEXED TO FTA: No	

**TRANSIT PROJECT DESCRIPTION**

PHASE FINANCIAL SYSTEM 5307 - CTF Urbanized Formula	DESCRIPTION OF OTHER FUNDING TYPE				
DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
Operating <b>WORK DESCRIPTION:</b> This project is utilizing FY24 Federal carryover funding and is matched with FY26 State CTF funds.	\$52,137	\$52,137		\$104,274	3000 - Operating Assistance
Operating <b>WORK DESCRIPTION:</b> This project is utilizing FY25 Federal carryover funding and is matched with FY26 State CTF funds.	\$83,742	\$83,742		\$167,484	3000 - Operating Assistance
Select an Item <b>WORK DESCRIPTION:</b>				\$0	Select an Item
Select an Item <b>WORK DESCRIPTION:</b>				\$0	Select an Item
Select an Item <b>WORK DESCRIPTION:</b>				\$0	Select an Item
<b>GRAND TOTAL</b>				<b>\$271,758</b>	

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET.  
Scheduled Obligation Date is ALWAYS the last day of September for the fiscal year of the job. Scheduled End Date is ALWAYS the last day of September for the fiscal year of the job plus three years for Capital (Rural agencies), plus four years for Capital (Urban agencies) jobs, or plus one year for Operating jobs.

TRANSIT FLEX CATEGORY (Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency) Select an Item	GPA TYPE Transit Operating
MDOT OBLIGATION <input type="checkbox"/> Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs. <input checked="" type="checkbox"/> No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.	

OPT PROJECT MANAGER NAME Alex Simonetti	ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)
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1) FEDERAL: \$135,879	SUBTOTAL: \$271,758
2) STATE: \$135,879	4) Other Local Funding (Not part of match):
3) LOCAL (Part of match): \$0	<b>TOTAL JOB COST: \$271,758</b>

SUBMITTED BY (Please print) Chris Davis	TITLE Interim Executive Director	DATE 8-5-25
SIGNATURE 		PHONE NUMBER (231) 778-1036

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at [www.Michigan.gov/MDOT-ADA](http://www.Michigan.gov/MDOT-ADA).

Michigan Department of Transportation  
1481 (03/2024)

**TRANSIT PROJECT DATA SHEET FOR TIP  
(TRANSPORTATION IMPROVEMENT PROGRAM)**

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.

ALL ITEMS MUST BE COMPLETED.

NEW PROJECT <input type="checkbox"/> OR PROJECT CHANGE <input checked="" type="checkbox"/>		IF YES, INCLUDE JOB NUMBER 224132	JOB NUMBER 224132
FISCAL YEAR 2027		COUNTY Grand Traverse	CHANGE TYPE <input type="checkbox"/> FY <input checked="" type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> SUSPENDED <input type="checkbox"/> ABANDONED
AGENCY ADDRESS 1340 Hammond Rd. W		CITY Traverse City	ZIP CODE 49686
TRANSIT AGENCY - LEGAL NAME Bay Area Transportation Authority		TEMPLATE: TRANSIT	BOUNDARIES: STATEWIDE
JOB TYPE: MULTI-MODAL		JOB PHASE: NON-INFRASTRUCTURE (NI)	
MODE: TRANSIT			
MAJOR ROUTE: Transit Capital	LOCATION (Report): AREAWIDE	FUNDS FLEXED TO FTA: No	

**TRANSIT PROJECT DESCRIPTION**

PHASE FINANCIAL SYSTEM	DESCRIPTION OF OTHER FUNDING TYPE				
DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
5339 - CTF Bus and Bus Facilities					
Bus Purchase	\$121,053	\$30,263		\$151,316	SP1101 - <30 Foot replacement bus
<b>WORK DESCRIPTION</b> Up to Three (3) <30ft Replacement Buses. - This project is utilizing FY26 Federal Funding and is matched with FY27 State CTF Funds					
Bus Purchase	\$121,053	\$30,263		\$151,316	SP1101 - <30 Foot replacement bus
<b>WORK DESCRIPTION</b> Up to Three (3) <30ft Replacement Buses. - This project is utilizing FY27 Federal Funding and is matched with FY27 State CTF Funds					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
<b>GRAND TOTAL</b> <u>\$302,632</u>					

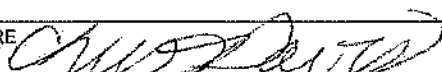
IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET.

Scheduled Obligation Date is ALWAYS the last day of September for the fiscal year of the job. Scheduled End Date is ALWAYS the last day of September for the fiscal year of the job plus three years for Capital (Rural agencies), plus four years for Capital (Urban agencies) jobs, or plus one year for Operating jobs.

TRANSIT FLEX CATEGORY (Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency) Select an Item	GPA TYPE Transit Capital
MDOT OBLIGATION <input checked="" type="checkbox"/> Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs. <input type="checkbox"/> No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.	

OPT PROJECT MANAGER NAME Alex Simonetti	ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)
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<b>BUDGET</b>	
1) FEDERAL: _____ \$242,106	SUBTOTAL: _____ \$302,632
2) STATE: _____ \$60,526	4) Other Local Funding (Not part of match): _____
3) LOCAL (Part of match): _____ \$0	TOTAL JOB COST: _____ \$302,632

SUBMITTED BY (Please print) Chris Davis	TITLE Interim Executive Director	DATE 08/05/2025
SIGNATURE 		PHONE NUMBER (231) 778-1036

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Michigan Department of Transportation  
1481 (03/2024)

### TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

<b>ALL ITEMS MUST BE COMPLETED.</b>		JOB NUMBER 221554	
		CHANGE TYPE <input checked="" type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> SUSPENDED <input type="checkbox"/> ABANDONED	
NEW PROJECT <input type="checkbox"/>	OR PROJECT CHANGE <input checked="" type="checkbox"/>	IF YES, INCLUDE JOB NUMBER 221554	
FISCAL YEAR 2026	COUNTY Grand Traverse	TRANSIT AGENCY - LEGAL NAME Bay Area Transportation Authority	
AGENCY ADDRESS 1340 Hammond Rd. W		CITY Traverse City	ZIP CODE 49686
JOB TYPE: MULTI-MODAL		TEMPLATE: TRANSIT	BOUNDARIES: STATEWIDE
MODE: TRANSIT		JOB PHASE: NON-INFRASTRUCTURE (NI)	
MAJOR ROUTE: Transit Capital	LOCATION (Report): AREA WIDE	FUNDS FLEXED TO FTA: Yes	

**TRANSIT PROJECT DESCRIPTION**

PHASE FINANCIAL SYSTEM Other	DESCRIPTION OF OTHER FUNDING TYPE CRSM - Carbon Reduction Program Project to Reduce PM 2.5 Emissions
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DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
Bus Purchase	\$126,151	\$31,538		\$157,689	SP1101 - <30 Foot replacement bus
<b>WORK DESCRIPTION</b>	Funds were flexed in FY25. This project is being put in a FY26 grant utilizing FY25 Federal Funding and matched with FY26 State CTF Funds.				
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
<b>GRAND TOTAL</b>				<b>\$157,689</b>	

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET.  
 Scheduled Obligation Date is ALWAYS the last day of September for the fiscal year of the job. Scheduled End Date is ALWAYS the last day of September for the fiscal year of the job plus three years for Capital (Rural agencies), plus four years for Capital (Urban agencies) jobs, or plus one year for Operating jobs.

TRANSIT FLEX CATEGORY (Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency) 5307	GPA TYPE Transit Capital
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**MDOT OBLIGATION**

Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs.

No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.

OPT PROJECT MANAGER NAME Alex Simonetti	ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)
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**BUDGET**

1) FEDERAL: _____	\$126,151	SUBTOTAL: _____	\$157,689
2) STATE: _____	\$31,538	4) Other Local Funding (Not part of match): _____	
3) LOCAL (Part of match): _____	\$0	<b>TOTAL JOB COST:</b> _____	<b>\$157,689</b>

SUBMITTED BY (Please print) Chris Davis	TITLE Interim Executive Director	DATE 8-5-25
SIGNATURE 		PHONE NUMBER (231) 778-1036

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Michigan Department of Transportation  
1797 (12/2024)

## RURAL TASK FORCE DATA SHEET TRANSIT JOB

INSTRUCTIONS: Submit completed form to the Rural Task Force and a copy to your OPT Project Manager for each job.

**ALL ITEMS MUST BE COMPLETED**

NEW JOB <input type="checkbox"/> OR JOB CHANGE <input checked="" type="checkbox"/>		JOB NUMBER 214835	CHANGE TYPE <input checked="" type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> MULTIPLE WORK DESCRIPTION <input type="checkbox"/> DELETE <input type="checkbox"/> MOVE TO ILLUSTRATIVE	
FISCAL YEAR 2026	COUNTY Leelanau	TRANSIT AGENCY - LEGAL NAME Bay Area Transportation Authority		
AGENCY ADDRESS 1340 Hammond Rd. W		CITY Traverse City	ZIP CODE 49686	

**REMINDERS FOR RPA JOB PROGRAMMING**

JOB TYPE MULTIMODAL	MODE TRANSIT	JOB PHASE NON-INFRASTRUCTURE (NI)
TEMPLATE TRANSIT - STIP - RURAL - FLEX	TEMPLATE BOUNDARY Benzie, Grand Traverse, Leelanau [10c]	
MAJOR ROUTE REPORT TRANSIT CAPITAL	PHASE FINANCIAL SYSTEM STL	LOCATION REPORT AREA WIDE

Scheduled obligation date is the last day in September of the fiscal year. Scheduled end date is obligation date plus three years. Choose Transit Capital GPA.

SCOPE CODE 1140 - Bus Support Equip / Facilities	TRANSIT FLEX CATEGORY <input type="checkbox"/> 5310 <input checked="" type="checkbox"/> 5311	MDOT OBLIGATION YES
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<b>JOB COST</b>  1) STBG                    \$                    47,768  2) STATE CTF            \$                    11,942  3) LOCAL FUNDING      \$ (Part of 20% match)  SUBTOTAL        \$                    59,710  4) OTHER LOCAL FUNDING \$ (Not part of 20% match)  <b>TOTAL JOB COST:</b> \$                    59,710	<b>JOB DESCRIPTION (REPORT)</b> Vehicle Equipment  <b>DETAILED SCOPE CODES AND/OR JOB DESCRIPTIONS</b> If multiple scope codes are used, select "Multiple Scope Codes" in the "Scope Code" drop-down box. If multiple types of items are being purchased/replaced, select "Multiple Work Descriptions" in the "Job Description (Report)" drop-down box. If multiple scope codes and/or job descriptions are used, the agency must specify the scope code, job description, detailed work description, and dollar amount for each listed project.  FY25 RTF Equipment (Bus Technology Purchase - Fare Collection Systems) SP1402  Funds were flexed in FY25. This project is being put in a FY26 grant utilizing FY25 Federal funding and matched with FY26 State CTF funds.
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OPT PROJECT MANAGER NAME Alex Simonetti		
SUBMITTED BY (Please print) Chris Davis	TITLE Interim Executive Director	DATE 8-5-25
SIGNATURE 		PHONE NUMBER (231) 778-1036

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at [www.Michigan.gov/MDOT-ADA](http://www.Michigan.gov/MDOT-ADA).

Michigan Department  
of Transportation  
1797 (12/2024)

## RURAL TASK FORCE DATA SHEET TRANSIT JOB

INSTRUCTIONS: Submit completed form to the Rural Task Force and a copy to your OPT Project Manager for each job.

**ALL ITEMS MUST BE COMPLETED**

NEW JOB <input type="checkbox"/> OR JOB CHANGE <input checked="" type="checkbox"/>		JOB NUMBER 214805	CHANGE TYPE <input checked="" type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> MULTIPLE WORK DESCRIPTION <input type="checkbox"/> DELETE <input type="checkbox"/> MOVE TO ILLUSTRATIVE	
FISCAL YEAR 2026	COUNTY Grand Traverse	TRANSIT AGENCY - LEGAL NAME Bay Area Transportation Authority		
AGENCY ADDRESS 1340 Hammond Rd. W		CITY Traverse City	ZIP CODE 49686	

REMINDEES FOR RPA JOB PROGRAMMING		
JOB TYPE MULTIMODAL	MODE TRANSIT	JOB PHASE NON-INFRASTRUCTURE (NI)
TEMPLATE TRANSIT - STIP - RURAL - FLEX	TEMPLATE BOUNDARY Benzie, Grand Traverse, Leelanau [10c]	
MAJOR ROUTE REPORT TRANSIT CAPITAL	PHASE FINANCIAL SYSTEM STL	LOCATION REPORT AREA WIDE

Scheduled obligation date is the last day in September of the fiscal year. Scheduled end date is obligation date plus three years. Choose Transit Capital GPA.

SCOPE CODE 1140 - Bus Support Equip / Facilities	TRANSIT FLEX CATEGORY <input type="checkbox"/> 5310 <input checked="" type="checkbox"/> 5311	MDOT OBLIGATION YES
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<b>JOB COST</b>  1) STBG                   \$                   74,100  2) STATE CTF           \$                   18,525  3) LOCAL FUNDING     \$ <i>(Part of 20% match)</i>  SUBTOTAL       \$                   92,625  4) OTHER LOCAL FUNDING \$ <i>(Not part of 20% match)</i>  <b>TOTAL JOB COST:</b> \$                   92,625	<b>JOB DESCRIPTION (REPORT)</b> Vehicle Equipment  <b>DETAILED SCOPE CODES AND/OR JOB DESCRIPTIONS</b> If multiple scope codes are used, select "Multiple Scope Codes" in the "Scope Code" drop-down box. If multiple types of items are being purchased/replaced, select "Multiple Work Descriptions" in the "Job Description (Report)" drop-down box. If multiple scope codes and/or job descriptions are used, the agency must specify the scope code, job description, detailed work description, and dollar amount for each listed project.  FY25 RTF Equipment (Bus Technology Purchase - Fare Collection Systems) SP1402  Funds were flexed in FY25. This project is being put in a FY26 grant utilizing FY25 Federal funding and matched with FY26 State CTF funds.
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OPT PROJECT MANAGER NAME Alex Simonetti		
SUBMITTED BY <i>(Please print)</i> Chris Davis	TITLE Interim Executive Director	DATE 8-5-25
SIGNATURE 		PHONE NUMBER (231) 778-1036

# 2026 TTCI Fiscal Year

## October '25

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## November '25

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## December '25

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## January '26

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## February '26

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

## March '26

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## April '26

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## May '26

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## June '26

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## July '26

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## August '26

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## September '26

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1:30 PM TTCI Policy Board Meeting

1:30 PM TTCI Technical Committee Meeting

1:30 PM TTCI Executive Committee Meeting

### Federal holidays fiscal year 2026

10/13 Columbus Day  
11/11 Veterans Day  
11/27 Thanksgiving

12/25 Christmas Day  
1/1 New Year's Day  
1/19 Martin Luther King Jr Day

2/16 President's Day  
5/25 Memorial Day  
6/19 Juneteenth

7/3 Independence Day\*  
9/7 Labor Day  
\*observed