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traversetransportation.org



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*The mission of the Traverse Transportation Coordinating Initiative (TTCI) is to provide coordinated leadership and direction for the development and conduct of the continuing, cooperative & comprehensive transportation planning process for the Traverse City urban area.*

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## **TTCI Policy Board Agenda**

### **Wednesday May 28<sup>th</sup>, 2025 at 3:00 PM**

In-Person at the MI Works! Conference Room  
1209 S Garfield Ave # C, Traverse City, MI 49686

Or via zoom at:

Join Zoom Meeting  
<https://us02web.zoom.us/j/89883563184>

Meeting ID: 898 8356 3184

- 1) Introductions and Roll Call of Voting Members (See **attached, Page 2**)
- 2) April 23<sup>rd</sup>, 2025 Policy Board Meeting Minutes (See **attached, Page 3-5**)
- 3) Public Comment
- 4) New Jobs/ Change Requests – BATA Transit Project Forms (See **attached, Pages 6-9**)
- 5) Continuing Business
  - a) FY 26 UWP – Consideration (see **attached, Page 10** and [visit TTCI Public Input page to download the DRAFT plan](#))
  - b) FY 26-29 TIP – Consideration (see **attached, Page 10** and [visit TTCI Public Input page to download the DRAFT plan](#))
  - c) FY 2025 MTP – Update (see **attached, Page 10** and [visit TTCI Public Input Page for updates](#))
- 6) New Business – FY 2026 Meeting Schedule DRAFT (See **attached, Page 11**)
- 7) Public comment
- 8) Member Comments/Discussion of future agenda items
- 9) Next Meeting: June 25<sup>th</sup>, 2025 at 3:00 PM
- 10) Adjourn

TTCI POLICY BOARD VOTING MEMBERS						
Name	Title	Organization	Email	Phone	Officers	Voting Member
Don Mayle	MDOT SPS Supervisor	MDOT	<a href="mailto:MayleD@michigan.gov">MayleD@michigan.gov</a>	517-243-8589		Yes
Dan Watkins	Manager	GTCRC	<a href="mailto:dwatkins@gtcrc.org">dwatkins@gtcrc.org</a>	231-929-4849		Yes
Brendan Mullane	Manager	LCRC	<a href="mailto:bmullane@leelanauroads.org">bmullane@leelanauroads.org</a>	231-271-3993	Secretary	Yes
Fern Spence	County Commissioner	Grand Traverse County	<a href="mailto:fspence@gtcountymi.gov">fspence@gtcountymi.gov</a>	231-409-4960		Yes
Rick Robbins	County Commissioner	Leelanau County	<a href="mailto:rrobbins@leelanau.gov">rrobbins@leelanau.gov</a>	231-409-1140		Yes
Doug White	Supervisor	Acme Township	<a href="mailto:dwhite@acmetownship.org">dwhite@acmetownship.org</a>	231-938-1350		Yes
Midge Werner	Supervisor	Bingham Township	<a href="mailto:jmw202@gmail.com">jmw202@gmail.com</a>			Yes
Nicole Blonshine	Supervisor	Blair Township	<a href="mailto:supervisor@blairtownshipmi.gov">supervisor@blairtownshipmi.gov</a>			Yes
Beth Friend	Supervisor	East Bay Township	<a href="mailto:bfriend@eastbaytwp.org">bfriend@eastbaytwp.org</a>	231-947-8719	Chair	Yes
Jeff Shaw	Supervisor	Elmwood Township	<a href="mailto:supervisor@elmwoodmi.gov">supervisor@elmwoodmi.gov</a>	231-946-0921		Yes
Chuck Korn	Trustee	Garfield Township	<a href="mailto:cbarsheff@garfield-twp.com">cbarsheff@garfield-twp.com</a>		Vice Chair	Yes
Andy Marek	Treasurer	Green Lake Township	<a href="mailto:treasurer@greenlaketownship.org">treasurer@greenlaketownship.org</a>			Yes
Ron Lemcool	Supervisor	Long Lake Township	<a href="mailto:Supervisor@LongLakeTownship.com">Supervisor@LongLakeTownship.com</a>	231-946-2249		Yes
Maura Sanders	Supervisor	Peninsula Township	<a href="mailto:supervisor@peninsulatownship.com">supervisor@peninsulatownship.com</a>	231-223-7323		Yes
Elizabeth Vogel	City Manager	Traverse City	<a href="mailto:evogel@traversecitymi.gov">evogel@traversecitymi.gov</a>			Yes
Shaughn Handley	Procurement & Grant Specailist	BATA	<a href="mailto:handleys@bata.net">handleys@bata.net</a>	231-941-2324	Treasurer	Yes
TTCI POLICY BOARD ALTERNATE VOTING MEMBERS						
Alternatives	Title	Organization	Email	Phone	Officers	Alternate Voting Member
Haider Kazim	Board Chair	GTCRC	<a href="mailto:hkazim@gtcrc.org">hkazim@gtcrc.org</a>	231-922-1888		Yes
Krista Phillips	MDOT TC TSC Operations Engineer	MDOT	<a href="mailto:phillipsK7@michigan.gov">phillipsK7@michigan.gov</a>	989-245-2173		Yes #2
Richard Bayus	Transportation Planning Manager	MDOT	<a href="mailto:BayusR@michigan.gov">BayusR@michigan.gov</a>			Yes
Craig Brown	Engineer	LCRC	<a href="mailto:cbrown@leelanauroads.org">cbrown@leelanauroads.org</a>	231-271-3993		Yes
Laurie Lapp	Trustee	Garfield Township	<a href="mailto:llapp@garfieldmi.gov">llapp@garfieldmi.gov</a>			Yes
Lauren Flynn	County Commissioner	Grand Traverse County	<a href="mailto:lflynn@gtcountymi.gov">lflynn@gtcountymi.gov</a>	231-922-4550		Yes #1
Nate Alger	County Administrator	Grand Traverse County	<a href="mailto:nalger@gtcountymi.gov">nalger@gtcountymi.gov</a>			Yes #2
Deborah Allen	Assistant City Manager	Traverse City	<a href="mailto:dallen@traversecitymi.gov">dallen@traversecitymi.gov</a>	231-922 4444		Yes #1
Mitchel Treadwell	City Commissioner	Traverse City	<a href="mailto:mtreadwell@traversecitymi.gov">mtreadwell@traversecitymi.gov</a>	231-492 6943		Yes #2
Steve Patmore	Zoning Administrator	Bingham Township	<a href="mailto:zoningadmin@suttonsbaytwp.com">zoningadmin@suttonsbaytwp.com</a>			Yes
Lynette Wolfgang	Clerk	Blair Township	<a href="mailto:clerk@blairtownship.org">clerk@blairtownship.org</a>	(231) 276-9263		Yes
Tracey Bartlett	Treasurer	East Bay Township	<a href="mailto:tbartlett@eastbaytwp.org">tbartlett@eastbaytwp.org</a>	231-947-8647 x 101		Yes
John Sych	Planning Director	Garfield Township	<a href="mailto:jsych@garfield-twp.com">jsych@garfield-twp.com</a>	231-225-3155		Yes
Justin Weston	Finance Director	BATA	<a href="mailto:westonj@bata.net">westonj@bata.net</a>	231-941-2324		Yes
TTCI POLICY BOARD COMMUNITY PARTNERS						
Alternatives	Title	Organization	Email	Phone	Officers	Voting Member
Bob Neleson	Airport Engineer	Cherry Capital Airport	<a href="mailto:bob.nelesen@tvcairport.com">bob.nelesen@tvcairport.com</a>			No
Mark Bishop	Chief Financial Officer	Cherry Capital Airport	<a href="mailto:mark.bishop@tvcairport.com">mark.bishop@tvcairport.com</a>			No
Andy Pickard	Transportation Planner	FHWA	<a href="mailto:Andy.Pickard@dot.gov">Andy.Pickard@dot.gov</a>			No

# Traverse Transportation Coordinating Initiative (TTCI)

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*The mission of the Traverse Transportation Coordinating Initiative (TTCI) is to provide coordinated leadership and direction for the development and conduct of the continuing, cooperative & comprehensive transportation planning process for the Traverse City urban area.*

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## TTCI Policy Board Meeting

Wednesday, April 23rd, 2025 at 3:00 pm

1209 S Garfield Avenue Suite C, Traverse City, MI or Via Zoom

**DRAFT - MEETING MINUTES - DRAFT**

### Call to Order

Chair Friend called the meeting to order at 3:03 pm on Wednesday, April 23rd, 2025.

### 1. Roll Call of Voting Members

**Roll Call:** Voice introduction of membership was accepted as roll call.

**Board Members Present:**

Beth Friend (East Bay Twp); Brendan Mullane (LCRC); Doug White (Acme Twp); Don Mayle (MDOT); Nicole Blonshine (Blair Twp.); Wayne Schoonover (Ohm Advisors); Midge Werner (Bingham Twp); Ron Lemcool (Long Lake Twp.); Andy Marek (Green Lake Twp.); Maura Sanders (Peninsula Twp.); Fern Spence (GT Co.); Laurie Lapp (Garfield Twp.); Dan Watkins (GTCRC); Dan Wagner (MDOT); Liz Vogel (City of TC); Jeff Shaw (Elmwood Twp.); Shaughn Handley (BATA);

**Staff Present:**

Barry Hicks (NN); Isha Pithwa (NN); Emma Kelly (NN);

**Others Present:**

Wayne Schoonover (OHM Advisors)

**Online:**

Chuck Korn (Garfield Twp.)

### 2. Approval of Agenda and Meeting Minutes

The agenda was reviewed and approved with minor corrections to member names and other details.

**Motion:** Lemcool moved, supported by Marek, to approve the March 26, 2025 Policy Board meeting minutes.

**Result:** Motion passed unanimously on a voice vote

### 3. Public comment was opened, but no comments were received, so the meeting moved forward.

#### 4. Presentation: Long-Range Planning – Travel Demand Modeling

The Video Presentation from Daniela was played - Daniela (MDOT) provided an overview of the TTCI Travel Demand Forecast Model (TDFM), emphasizing its role in estimating future travel patterns based on household characteristics. The model evaluates federally aided road systems using a base year of 2022 and projects to the horizon year 2050.

Application of the TDFM in long-range transportation planning  
Integration with the Metropolitan Transportation Plan (MTP)  
Future steps involving documentation, MTP chapter development, and congestion analysis

Barry Hicks noted that the model and its findings will directly contribute to the MTP update.

#### 5. New Business – BATA Transit Project Forms & Change Requests

Isha Pithwa (Networks Northwest) presented revisions to several BATA transit project forms.

- Handley (BATA) confirmed there were currently no cost changes
  - Any adjustments exceeding a 20% cost change will require reapproval
  - Job number 224053 may undergo updates and will be monitored
  - These are based on estimates – BATA receive more allocation when MDO sends them. Not expecting numbers until 2<sup>nd</sup> week of May.
- Mayle (MDOT) emphasized that significant changes in scope, work type, funding changes, etc. require formal committee amendments. There is a list of changes that affect fed-amendment. Any changes that affect federal amendment has to be approved by the committee. Under 25% is admin modification.
- Hicks recommended approving all proposed updates to avoid delays

***Motion:*** Sanders moved, supported by Mullane, to approve the BATA forms as presented and to allow for cost changes up to 25% without requiring a separate reapproval.

***Result:*** Motion passed unanimously on a voice vote.

#### 6. Continuing Business

##### A. Draft FY 26 UWP Review

Barry Hicks presented the draft FY26 UWP, highlighting:

- Updated maps and demographic analysis
- Shifts in budget allocations, particularly a significant increase in long-term planning efforts
- Clarifications:
  - Page 30 requires updated mapping (referenced in the TIP document)

- Page 37 contains the overall planning budget, showing a 2% increase in total expenditures
- Yellow highlights denote sections with modified funding or narrative edits
- Removed text reflects the completed establishment of the MPO; new content focuses on future planning goals and activities

Approval is expected at the May meeting.

#### **B. Draft FY 26-29 TIP Review**

- Demographic analysis adjustments (previously labeled "Environmental Justice") to better reflect vulnerable populations' needs
- Hicks confirmed that approval of the TIP can occur at the May or June meeting
- LCRC's Cherry Bend Road project will remain in the 2026 program year
- BATA projects scheduled for 2029 are structurally consistent with earlier years
- Ongoing work to finalize funding tables (page 107), which include capital needs and operational maintenance
- MDOT's public comment period (open through May 17) will be considered for the MTP
- Question/Suggestion made to include the Active transportation plan projects to be included in TIP or as an appendix to the TIP.
- Clarification from Mayle: TIP inclusion requires confirmed funding

**7. Public comment** was opened, but no comments were received, so the meeting moved forward.

#### **8. Update or discussion on future agenda items:**

Chair Friend suggested a future presentation by the Road Commission on east-west corridor studies and goal alignment.

**9. Reminder:** Next Meeting: May 28th, 2025 at 3:00 PM

The meeting was **adjourned at 4:43pm** with thanks to the participants.

Sincerely,

Emma Kelly  
Administrative Specialist

# Memorandum

**DATE:** May 21, 2025

**TO:** Traverse Transportation Coordinating Initiative Policy Board

**FROM:** Isha Pithwa, Transportation Planner

**SUBJECT:** Item 4 BATA New Jobs/Change Requests – BATA Transit Project Forms

BATA received additional guidance from the Federal Transit Administration, and needed to add/update 1481 forms for BATA's 5307 Operating for Fiscal Year 2025 and add a new Job for FY2026.

BATA will need to eventually update some of the Job numbers for Sections 5307 & 5339 in JobNet based on the apportionments sent from MDOT in an official Split letter. No dates specified.

Job Type	FY	Notes/Desc	Scheduled obligation date
New Job	FY25 5307 Operating	Leftover FY24 Section 5307	9/30/25
Change request	FY25 5307 Operating	Job #224053	9/30/25
New Job	FY26 5307 Operating	Leftover FY25 Section 5307	09/30/26

Attached: BATA new jobs and change requests

## Action Requested:

- Motion to approve new BATA jobs and change requests as presented.

**TRANSIT PROJECT DATA SHEET FOR TIP  
(TRANSPORTATION IMPROVEMENT PROGRAM)**

**INSTRUCTIONS:** Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

**ALL ITEMS MUST BE COMPLETED.**

<b>ALL ITEMS MUST BE COMPLETED.</b>		<b>JOB NUMBER</b>	
<b>NEW PROJECT</b> <input checked="" type="checkbox"/> <b>OR PROJECT CHANGE</b> <input type="checkbox"/>		<b>CHANGE TYPE</b> <input type="checkbox"/> <b>FY</b> <input type="checkbox"/> <b>COST</b> <input type="checkbox"/> <b>SCOPE</b> <input type="checkbox"/> <b>SUSPENDED</b> <input type="checkbox"/> <b>ABANDONED</b>	
<b>IF YES, INCLUDE JOB NUMBER</b>			
<b>FISCAL YEAR</b> 2025	<b>COUNTY</b> Grand Traverse	<b>TRANSIT AGENCY - LEGAL NAME</b> Bay Area Transportation Authority	
<b>AGENCY ADDRESS</b> 1340 Hammond Rd. W		<b>CITY</b> Traverse City	<b>ZIP CODE</b> 49686
<b>JOB TYPE: MULTI-MODAL</b>		<b>TEMPLATE: TRANSIT</b>	<b>BOUNDARIES: STATEWIDE</b>
<b>MODE: TRANSIT</b>		<b>JOB PHASE: NON-INFRASTRUCTURE (NI)</b>	
<b>MAJOR ROUTE:</b> Transit Operating		<b>LOCATION (Report):</b> AREAWIDE	<b>FUNDS FLEXED TO FTA:</b> No

## TRANSIT PROJECT DESCRIPTION

PHASE FINANCIAL SYSTEM 5307 - CTF Urbanized Formula					DESCRIPTION OF OTHER FUNDING TYPE
DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
Operating	\$52,137	\$52,137		\$104,274	3000 - Operating Assistance
<b>WORK DESCRIPTION</b> Leftover FY24 Section 5307 Funding					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
GRAND TOTAL				\$104,274	

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET.

Scheduled Obligation Date is **ALWAYS** the last day of September for the fiscal year of the job. Scheduled End Date is **ALWAYS** the last day of September for the fiscal year of the job plus three years for Capital (*Rural agencies*), plus four years for Capital (*Urban agencies*) jobs, or plus one year for Operating jobs.

TRANSIT FLEX CATEGORY (Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency) Select an Item	GPA TYPE Not applicable
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## MDOT OBLIGATION

- ☐ Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs.
- ☒ No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.

OPT PROJECT MANAGER NAME Alex Simonetti	ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)
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## BUDGET

1) FEDERAL:	\$52,137	SUBTOTAL:	\$104,274
2) STATE:	\$52,137	4) Other Local Funding (Not part of match):	
3) LOCAL (Part of match):	\$0	TOTAL JOB COST:	\$104,274

SUBMITTED BY (Please print) Chris Davis	TITLE Interim Executive Director	DATE 4-16-25
SIGNATURE 		PHONE NUMBER (231) 778-1036



## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.

ALL ITEMS MUST BE COMPLETED.

NEW PROJECT <input type="checkbox"/> OR PROJECT CHANGE <input checked="" type="checkbox"/>		IF YES, INCLUDE JOB NUMBER 224053	JOB NUMBER 224053
FISCAL YEAR 2025		COUNTY Grand Traverse	TRANSIT AGENCY - LEGAL NAME Bay Area Transportation Authority
AGENCY ADDRESS 1340 Hammond Rd. W		CITY Traverse City	ZIP CODE 49686
JOB TYPE: MULTI-MODAL		TEMPLATE: TRANSIT	BOUNDARIES: STATEWIDE
MODE: TRANSIT		JOB PHASE: NON-INFRASTRUCTURE (NI)	
MAJOR ROUTE: Transit Operating		LOCATION (Report): AREAWIDE	FUNDS FLEXED TO FTA: No

### TRANSIT PROJECT DESCRIPTION

PHASE FINANCIAL SYSTEM 5307 - CTF Urbanized Formula					DESCRIPTION OF OTHER FUNDING TYPE
DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
Operating	\$1,900,000	\$1,900,000	\$0	\$3,800,000	3000 - Operating Assistance
<b>WORK DESCRIPTION</b> 2025 Section 5307 Apportionment - Partial					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					
Select an Item				\$0	Select an Item
<b>WORK DESCRIPTION</b>					

GRAND TOTAL \$3,800,000

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET.

Scheduled Obligation Date is **ALWAYS** the last day of September for the fiscal year of the job. Scheduled End Date is **ALWAYS** the last day of September for the fiscal year of the job plus three years for Capital (*Rural agencies*), plus four years for Capital (*Urban agencies*) jobs, or plus one year for Operating jobs.

TRANSIT FLEX CATEGORY ( <i>Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency</i> ) Select an Item	GPA TYPE Not applicable
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#### MDOT OBLIGATION

- ☐ Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs.
- ☒ No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.

OPT PROJECT MANAGER NAME Alex Simonetti	ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)
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### BUDGET

1) FEDERAL: <u>\$1,900,000</u>	SUBTOTAL: <u>\$3,800,000</u>
2) STATE: <u>\$1,900,000</u>	4) Other Local Funding ( <i>Not part of match</i> ): _____
3) LOCAL ( <i>Part of match</i> ): <u>\$0</u>	TOTAL JOB COST: <u>\$3,800,000</u>

SUBMITTED BY ( <i>Please print</i> ) Chris Davis	TITLE Interim Executive Director	DATE 05/06/2025
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SIGNATURE  TTCI Policy Board Meeting 5/28/2025	PHONE NUMBER 231-778-1036
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**TRANSIT PROJECT DATA SHEET FOR TIP  
(TRANSPORTATION IMPROVEMENT PROGRAM)**

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

**ALL ITEMS MUST BE COMPLETED.**

NEW PROJECT <input checked="" type="checkbox"/> OR PROJECT CHANGE <input type="checkbox"/>		IF YES, INCLUDE JOB NUMBER	JOB NUMBER
FISCAL YEAR 2026		COUNTY Grand Traverse	TRANSIT AGENCY - LEGAL NAME Bay Area Transportation Authority
AGENCY ADDRESS 1340 Hammond Rd. W		CITY Traverse City	ZIP CODE 49686
JOB TYPE: MULTI-MODAL		TEMPLATE: TRANSIT	BOUNDARIES: STATEWIDE
MODE: TRANSIT		JOB PHASE: NON-INFRASTRUCTURE (NI)	
MAJOR ROUTE: Transit Operating		LOCATION (Report): AREAWIDE	FUNDS FLEXED TO FTA: No

**TRANSIT PROJECT DESCRIPTION**

DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
Operating	\$83,519	\$83,519		\$167,038	3000 - Operating Assistance
WORK DESCRIPTION Leftover FY25 Section 5307 Funding					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
GRAND TOTAL				\$167,038	

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET.

Scheduled Obligation Date is **ALWAYS** the last day of September for the fiscal year of the job. Scheduled End Date is **ALWAYS** the last day of September for the fiscal year of the job plus three years for Capital (Rural agencies), plus four years for Capital (Urban agencies) jobs, or plus one year for Operating jobs.

TRANSIT FLEX CATEGORY (Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency)	GPA TYPE
Select an Item	Not applicable


**MDOT OBLIGATION**

- ☐ Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs.
- ☒ No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.

OPT PROJECT MANAGER NAME Alex Simonetti	ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)
--	--

**BUDGET**

1) FEDERAL: \$83,519	SUBTOTAL: \$167,038
2) STATE: \$83,519	4) Other Local Funding (Not part of match):
3) LOCAL (Part of match): \$0	TOTAL JOB COST: \$167,038

SUBMITTED BY (Please print) Chris Davis	TITLE Interim Executive Director	DATE 4-16-25
SIGNATURE 	PHONE NUMBER (231) 778-1026	



# Memorandum

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**DATE:** May 23, 2025

**TO:** Traverse Transportation Coordinating Initiative Policy Board

**FROM:** Barry Hicks, AICP, MPO Program Manager

**SUBJECT:** Items 5a-c: Consideration of FY 26 UWP and FY 26-29 TIP; Update regarding 2025 MTP

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## Planning Documents and Processes

TTCI is developing its first set of plans to guide transportation projects in the years ahead. This is an ongoing process, with each document moving through review and adoption by the TTCI Policy Board before being submitted to the Federal Highway Administration (FHWA) and the Michigan Department of Transportation (MDOT) for final approval.

- The **Unified Work Program (UWP)** outlines the transportation planning tasks and activities that TTCI will undertake over the next year to support regional mobility and infrastructure planning (*Reviewed and revised every year*)
- The **Transportation Improvement Program (TIP)**, which outlines planned transportation projects for the next three to four years (*Reviewed and revised every three years*)
- The **Metropolitan Transportation Plan (MTP)**, a long-term vision for the region's transportation system (*Reviewed and revised every five years; looks at 20+ year horizon*)

To view or download the most recent drafts, updates, or final versions of these documents, please visit:

<https://www.networksnorthwest.org/community/transportation/ttci/ttci-transportation-planning-public-input.html>

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## **Action Requested:**

- Motion to **approve** the FY 2026 Unified Planning Work Program (UWP) as presented.
- Motion to **approve** the FY 2026–2029 Transportation Improvement Program (TIP), with the understanding that TTCI staff may make minor technical edits or corrections prior to submitting the document to the Policy Board for review and subsequent submission for consideration by MDOT and FHWA.

# 2026 TTCI Fiscal Year

October '25						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August '26						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September '26						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

3 PM TTCI Policy Board Meeting

1:30 PM TTCI Technical Committee Meeting

3 PM TTCI Executive Committee Meeting

## Federal holidays fiscal year 2026

10/13 Columbus Day

11/11 Veterans Day

11/27 Thanksgiving

12/25 Christmas Day

1/1 New Year's Day

1/19 Martin Luther King Jr Day

2/16 President's Day

5/25 Memorial Day

6/19 Juneteenth

7/3 Independence Day\*

9/7 Labor Day

\*observed