

NETWORKS NORTHWEST BOARD

MEETING MINUTES Monday, December 2, 2019

Present: Sean Adams; Eric Bachmann; Lee Ballard; Michael Cain; Chris Christensen; Linda Farrell; Gary Fedus; Mike Groleau; Bryce Hundley; Chip Johnston; Mike Groleau; Bill Kennis; Kristine Lagios; Pat Lamb; Charlie MacInnis; Douglas Mansfield; Tim Nelson; Steve Perdue; Sue Peters; Richard Schmidt; Dean Smallegan; Jim Smith; Nicole Sulak; Ben Townsend; Tom Vine; Kim Weckesser; Chuck Welch; Betty Workman.

Absent:

Jamie Al-Shamma; Diane Allington; Mike Ascione; Jim Barnard; Ed Boettcher; Ken Bollman; Stacie Bytwork; Alan Cooper; Elizabeth Dewey; Kohn Fisher; Andy Hayes; Caroline Kennedy; Jane Korthase; Scott LaDeur; Lisa Leedy; Chuck Lombardo; Josh Mills; Joe Moch; Leslie Nowlin; Kim Pontius; Doug Rath; Bob Scheele; Clint Steele; Kelli Stepka; Chris Warren; Ty Wessell; Kent Wood.

Staff present: Matt McCauley; Denise Culman; Darla Rowland; Terry Vandercook; Shelly VanderMeulen.

Guests present: Barb Termaat, Drea Weiner, Tom Slater (meeting videographer).

Call to Order and introductions

Gary Fedus, Chair, called the meeting to order at 5:33p.m. and welcomed everyone to the meeting. Introductions were made.

Awards

Tim Nelson and Lee Ballard were provided recognition of their service to the Networks Northwest Board.

Public Comment

None.

Networks Northwest Board Minutes of August 5, 2019

G. Fedus asked if there were any additions or corrections to the Networks Northwest Board meeting minutes of August 5, 2019. Hearing none, he asked for approval.

Motion by B. Kennis, supported by L. Ballard, to approve the Networks Northwest Board meeting minutes for August 5, 2019 as presented. Motion passed unanimously.

Consent Agenda

G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question.

- a. Executive Committee minutes of 9/18/19
- b. Executive Committee minutes of 10/14/19
- c. COG Board Minutes of 8/5/19
- d. Finance Committee minutes of 8/5/19
- e. Career & Educational Advisory Council minutes of 8/5/19
- f. Career & Educational Advisory Council minutes of 10/7/19

Motion by L. Ballard, supported by D. Smallegan, to accept the consent agenda as presented. Motion passed unanimously.

Item(s) pulled from the Consent Agenda

None.

CEO Report

M. McCauley provided a verbal report on the contents of the CEO Report included in the Board packet. He also provided details about the October Board retreat. Brief discussion ensued.

Finance Report

D. Rowland presented the Finance Committee reports.

- a. Networks Northwest budget reports of 9/30/19

Motion by R. Schmidt, supported by S. Peters, to accept the Networks Northwest budget report of 9/30/19 as presented. Motion passed unanimously.

- b. Northwest Michigan Works! Inc. budget report of 9/30/19

Motion by M. Cain, supported by B. Hundley, to accept the NW Michigan Works! Inc. budget report of 9/30/19 as presented. Motion passed unanimously.

- c. Networks Northwest/MI Works 2019 Auditor Proposal

Motion by M. Cain, supported by R. Schmidt, to approve the Networks Northwest/MI Works 2019 Auditor Proposal as presented. Motion passed unanimously.

- d. Networks Northwest Petty Cash Policy

Motion by L. Ballard, supported by S. Perdue, to approve the Petty Cash Policy as presented. Motion passed unanimously.

- e. Networks Northwest Investment Policy

Motion by L. Ballard, supported by S. Perdue, to approve the Networks Northwest Investment Policy as presented. Motion passed unanimously.

- f. Northwest Michigan Works! Investment Policy

Motion by T. Nelson, supported by C. Welch, to approve the Northwest Michigan Works ! Investment Policy as presented. Motion passed unanimously.

Regional STEM Education Resources

Representatives from Newton's Road and the MiSTEM Network provided an update on science, technology, engineering, and math educational opportunities in the region and in partnership with MI Works.

Networks Northwest Board Bylaws Revision

M. McCauley presented the proposed board bylaws revision focused on reducing the number of the Board's standing committees.

N. Sulak amended the proposal slightly to retain the role of the Finance Committee to select an auditor and to be the first reviewer of the annual audit. Motion by M. Cain, supported by D. Mansfield, to approve the changes to the Networks Northwest by-laws as presented.

2020 Networks Northwest Board Meeting Schedule

M. McCauley presented the proposed 2020 Networks Northwest Board Meeting Schedule.

Motion by J. Smith, supported by R. Schmidt, to approve the 2020 Networks Northwest Board Meeting Schedule.

Board member and staff comments & announcements

Brief discussion surrounding improvements to the meeting format to include more board interaction. M. McCauley stated that the February meeting will include time for board interaction and strategy making.

Correspondence

Various news releases, articles, and items of correspondence were included in the board packet.

Adjourn

The meeting was adjourned by consensus at 7:28 p.m.

Respectfully submitted,

Denise Culman

Recording Secretary

Check In Sheet

✓	#	First Name	Last Name	Title
✓	1	Sean	Adams	President, Bear Lake Hardware
	2	Diane	Allington	Owner, Master Craft Extrusion Tools, Inc
	3	Jamie	Al-Shamma - excused	Executive Vice President, Bay Construction
	4	Mike	Ascione	CEO, American Waste
✓	5	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
✓	6	Lee	Ballard	HR Director, Ebel's Family Center
	7	Jim	Barnard - excused	Owner, Barnard Engineering
	8	Ed	Boettcher	Antrim County Commissioner
	9	Kenneth	Bollman - excused	President, Saber Tool Company
	10	Stacie	Bytwork	Executive Director, Manistee Area Chamber of Commerce
✓	11	Michael	Cain	Manager, City of Boyne City
✓	12	Chris	Christensen	County Commissioner, Charlevoix
	13	Alan	Cooper - excused	Manager, Wexford County Road Commission
	14	Elizabeth	Dewey	Human Resources Manager, Kalkaska Screw Products, Inc
✓	15	Linda	Farrell	Commissioner, Benzie County - Alternate Art Jeannot attended
✓	16	Gary	Fedus	President, Mitchell Graphics
	17	Kohn	Fisher	Chair, Kalkaska County
✓	18	Mike	Groleau	Co-owner/Project Manager, RJG, Inc
	19	Andy	Hayes - excused	President, Northern Lakes Economic Alliance
✓	20	Bryce	Hundley	Commissioner, Grand Traverse County
✓	21	Chip	Johnston	Executive Director, Centra Wellness (Manistee/Benzie Community Mental Health)
	22	Caroline	Kennedy	Assistant Village Manager/Clerk, Village of Elk Rapids
✓	23	Bill	Kennis	Executive Director, Benzie Transportation Authority
	24	Jane	Korthase - excused	Human Resources Director, Grandvue Medical Care Facility
	25	Scott	LaDeur	Professor, North Central Michigan College
✓	26	Kristine	Lagios	DHS Director, DHS -Benzie & Manistee Counties
✓	27	Pat	Lamb	Principal, TBA ISD CTC
	28	Lisa	Leedy - excused	Owner, Sky Telecom
	29	Chuck	Lombardo	Director of Marketing & Communications, Northern MI Chamber Alliance
✓	30	Charlie	MacInnis	Commissioner, Emmet County
✓	31	Douglas	Mansfield	President, MI Township Association
	32	Josh	Mills	Manager, City of Frankfort
	33	Joe	Moch	CEO, ACAT Global
✓	34	Tim	Nelson	President, NMC
	35	Leslie	Nowlin	HR System Administrator, Groupe Beneteau
✓	36	Steve	Perdue	President & CEO, Grand Traverse Industries -GTI
✓	37	Sue	Peters	Vice President-Human Resources, Munson Medical Center
	38	Kim	Pontius - excused	CEO, Traverse Association of Realtors
	39	Doug	Rath	Graceland Fruit, Inc.
	40	Bob	Scheele	Vice President, Central Labor Council
✓	41	Richard	Schmidt	County Commissioner, Manistee

