

**Networks Northwest – Executive/Governance Committee**

**Monday, November 5, 2018 3:30pm – 5:00pm**

**Networks Northwest, 2<sup>nd</sup> Floor Conference room  
600 E. Front St., Traverse City, MI**

**DRAFT - MINUTES - DRAFT**

**Committee members present:** C. Carland (call-in); C. Christensen; G. Fedus; C. Kennedy (call-in); B. Kennis (call-in); M. McCauley; J. Mills (call-in); T. Nelson; Ken Osborne; S. Peters; B. Workman.

**Committee members absent:** M. Ascione; D. Parkes.

**Others present:** none

**Staff present:** Denise Culman.

**Call to order**

Committee Chair S. Peters called the committee meeting to order at 3:33 p.m. She welcomed those present and those on call-in.

**Minutes of September 10, 2018**

S. Peters asked if there needed to be any changes to the minutes presented. Hearing none, she asked for approval of the minutes of September 10, 2018.

Motion by G. Fedus, supported by C. Carland, to approve the September 10, 2018 committee minutes as presented. Motion passed unanimously.

**Minutes of September 17, 2018 - Special meeting**

S. Peters asked if there needed to be any changes to the special meeting minutes presented. Hearing none, she asked for approval of the minutes of September 17, 2018.

Motion by T. Nelson, supported by B. Workman, to approve the September 17, 2018 special committee minutes as presented. Motion passed unanimously.

**Beaver Island Lighthouse Property Sale Proposal**

M. McCauley provided an update to Committee on the Beaver Island Lighthouse School Property. He stated, per the full Board's Resolution in September and Executive Committee input, he continues to seek a final sale of the Beaver Island Lighthouse School Property to Networks Northwest and Charlevoix County. Matt stated that Charlevoix Public Schools has committed to selling the original, federally deeded property of approximately 60 acres, but details remain regarding potential environmental liability, easements to the remaining School property, and Charlevoix County's formal commitment to the sale.

**CEO Review Results/Next Steps**

S. Peters shared the results of the CEO Performance Review to the Committee. She stated that the results from both Board Members and Staff were positive. Per the Committee's discussion, S. Peters and M. McCauley will provide a synopsis of the performance reviews to the full board as part of the December Meeting Packet.

**December 2018 Board Meeting Topic/Format**

M. McCauley presented his printed proposal for the 2019 Meeting Schedule to the Committee. He stated that a change to first Mondays as opposed to second was needed to better ensure Emmet County Commissioner participation.

a. 2019 Meeting Schedule

Motion by T. Nelson, supported by B. Workman, to recommend approval of the 2019 Meeting Schedule with the change of meetings on the 1<sup>st</sup> Monday instead of the 2<sup>nd</sup> Monday of every other month. Motion passed unanimously.

**Board Member Comments**

None.

**Adjournment**

There being no further agenda items, the committee meeting was adjourned by consensus at 4:51 p.m.

Respectfully submitted by:

Denise Culman