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traversetransportation.org



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The mission of the Traverse Transportation Coordinating Initiative (TTCI) is to provide coordinated leadership and direction for the development and conduct of the continuing, cooperative & comprehensive transportation planning process for the Traverse City urban area.

TTCI Technical Committee Agenda

Thursday May 8th, 2025 at 1:30 PM

In-Person at the MI Works! Conference Room
1209 S Garfield Ave # C, Traverse City, MI 49686

Or via zoom at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81442290096>

Meeting ID: 814 4229 0096

- 1) Introductions and Roll Call of Voting Members (See **attached, Page 2**)
- 2) Review Draft Meeting Minutes from April 10th, 2025 (See **attached, Pages 3-6**)
- 3) Public comment
- 4) New Jobs/ Change Requests – BATA Transit Project Forms (See **attached, Pages 7-10**)
- 5) Continuing Business
 - a) FY 26 UWP – Consideration (see **attached, Page 11** and [visit TTCI Public Input page to download the DRAFT plan](#))
 - b) FY 26-29 TIP – Consideration (see **attached, Page 11** and [visit TTCI Public Input page to download the DRAFT plan](#))
 - c) FY 2025 MTP – Update (see **attached, Page 11** and [visit TTCI Public Input Page for updates](#))
- 6) New Business – FY 2026 Meeting Schedule DRAFT (See **attached, Page 12**)
- 7) Public comment
- 8) Member Comments/Discussion of future agenda items
- 9) Next Meeting: June 12th, 2025 at 1:30 PM
- 10) Adjourn

TTCI TECHNICAL COMMITTEE VOTING MEMBERS						
Name	Title	Organization	Email	Phone	Officers	Voting Member
Maxwell Gierman	Transportation Planner	MDOT	GiermanM@michigan.gov			Yes
Angelica Scott	Project Engineer	GTCRC	ascott@gtcrc.org	231-922-4848	Vice Chair	Yes
Craig Brown	Engineer	LCRC	cbrown@leelanauroads.org	231-271-3993		Yes
Maxwell Cameron	Community Development Coordinator	Grand Traverse County	mcameron@gtcountymi.gov	231-645-9336		Yes
Richard Lewis	Leelanau County Administrator	Leelanau County	rlewis@leelanau.gov	231-256-8100		Yes
Lindsey Wolf	Planning & Zoning Administrator	Acme Township	zoning@acmetownship.org	231-938-1350	Treasurer	Yes
Steve Patmore	Zoning Administrator	Bingham Township	zoningadmin@suttonsbaytwp.com			Yes
Nicole Blonshine	Supervisor	Blair Township	supervisor@blairtownshipmi.gov	231-276-9263		Yes
Claire Karner	Director of Planning & Zoning	East Bay Township	ckarner@eastbaytwp.org	231.947.8681 x2		Yes
Sarah Clarren	Planner/Zoning Administrator	Elmwood Township	planner@elmwoodmi.gov	231-946-0921		Yes
John Sych	Planning Director	Garfield Township	jsych@garfield-twp.com	231-225-3155	Chair	Yes
Andy Marek	Treasurer	Green Lake Township	treasurer@greenlaketownship.org			Yes
Cody Stricker	Township Planner	Long Lake Township	planner@longlaketownship.com	231-946-2249		Yes
Vacant		Peninsula Township	planner@peninsulatownship.com	231-223-7314		Yes
Bill Clark	Transportation Planner	BATA	clarkw@bata.net	231-933-5534		Yes
Shawn Winter	City Planner	Traverse City	swinter@traversecitymi.gov	231-922-4465	Secretary	Yes
TTCI TECHNICAL COMMITTEE ALTERNATE VOTING MEMBERS						
Name	Title	Organization	Email	Phone	Officers	Voting Member
Heidi Phaneuf	North Region Planner	MDOT	PhaneufH@michigan.gov	231-340-0326		Yes #1
Krista Phillips	MDOT TC TSC Operations Engineer	MDOT	phillipsk7@michigan.gov	989-245-2173		Yes #2
Luke Walters	MPO Program Manager	MDOT	WaltersL3@michigan.gov	517-331-2233		Yes
Gregg Bird	Emergency Management Coordinator	Grand Traverse County	gbird@gtcountymi.gov	231-590-2373		Yes
Chris Elliott	Project Manager	GTCRC	celliot@gtcrc.org	(231) 922-4848		Yes
Brendan Mullane	Managing Director	LCRC	bmullane@leelanauroads.org	231-271-3993		Yes
Lynette Wolfgang	Clerk	Blair Township	clerk@blairtownship.org	231-276-9263		Yes
Steve Hannon	Deputy Planning Director	Garfield Township	shannon@garfield-twp.com	231-225-3156		Yes
Bill Vandercook	Zoning Administrator	East Bay Township	zoning@eastbaytwp.org	231.947.8681 x3		Yes
Eric Lingaur	Communications and Business Develeopment Director	BATA	lingaure@bata.net	231-941-2324		Yes
Zach Cole	Civil Engineer 1	Traverse City	zcole@traversecitymi.gov	231-922 4492		Yes #1
Anne Pagano	Civil Engineer	Traverse City	apagano@traversecitymi.gov	231-922 4455		Yes #2
Tracey Bartlett	Treasurer	East Bay Township	tbartlett@eastbaytwp.org	231-947-8647		Yes
TTCI TECHNICAL COMMITTEE COMMUNITY PARTNERS						
Name	Title	Organization	Email	Phone	Officers	Voting Member
Kyle Kobylski	LAP Engineer	MDOT	KobylskiK@michigan.gov	231-340-3541		No
Daniela Khavajian	Statewide and Urban Travel Analysis Section (SUTA)- MDOT	MDOT	KhavajianD@michigan.gov	517-388-4060		No
Katie Beck	Supervisor, Urban Travel Analysis Unit	MDOT	beckk1@michigan.gov			No
Alex Simonetti	MDOT-Office of Passenger Transportation - Project Manager	MDOT	SimonettiA@michigan.gov			No
Dan Wagner	TC TSC Manager	MDOT	wagnerD2@michigan.gov	231-340-9295		No
James Johnson	TSC Construction Engineer	MDOT	johnsonJ114@michigan.gov			No
Valerie Shultz	RPM North Unit Manager	MDOT	ShultzV@michigan.gov			No
Christina Nicholaides	Planning and Environmental Specialist	FHWA	c.nicholaides@dot.gov			No
Troy Hinds	Manager	BCRC	brcrmanager@benzieraod.net	231-325-3051 X 207		No
Rob Kalbfleisch	Land & Roads Management Director	Grand Traverse Band of Ottawa and Chippewa	Rob.Kalbfleisch@gtb-nsn.gov	231-534-7716		No
Kevin Klein	Airport Manager	Cherry Capital Airport	admin@tvairport.com , kevin.klein@tvairport.com			No
Bob Nelesen	Airpor Engineer	Cherry Capital Airport	bob.nelesen@tvairport.com			No
Mark Bishop	Airport Finance Director	Cherry Capital Airport	mark.bishop@tvairport.com			No
Carolyn Ulstad	Transportation Program Manager	Groundwork	carolyn.ulstad@groundworkcenter.org	231-941-6584 x710		No
Troy Kierczynski	VP of Finance and Administration	Northwestern Michigan College	tkierczynski@nmc.edu	231-995-1147		No
Elizabeth Calcutt	TART Trails Representative	TART	elizabeth@traversetrails.org			No
Chris Kushman	TART Trails Representative	TART	ckushman@traversetrails.org			No
Christine Thomas	Assistant Superintendent of Finance and Operations	TCAPS	thomasch@tcaps.net	231-933-1730		No
Camille Hoisington	Director of Ecosystem Development	Traverse Connect	Camille.Hoisington@traverseconnect.com			No
Warren Call	Executive Director	Traverse Connect	warren.call@traverseconnect.com			No

Traverse Transportation Coordinating Initiative (TTCI)

The mission of the Traverse Transportation Coordinating Initiative (TTCI) is to provide coordinated leadership and direction for the development and conduct of the continuing, cooperative & comprehensive transportation planning process for the Traverse City urban area.

TTCI Technical Committee Meeting

Thursday, April 10th, 2025 at 1:30pm

1209 S Garfield Avenue Suite C, Traverse City, MI or Via Zoom

DRAFT – MEETING MINUTES - DRAFT

Call to Order

The Chair called the meeting to order at 1:32 pm on Thursday, April 10th, 2025.

1) Introduction/Roll Call of Voting Members

Roll Call: Voice introduction of membership was accepted as roll call.

Committee Members Present: Cody Stricker (Long Lake Twp.); John Sych (Garfield Twp.); Maxwell Cameron (GT County); Shawn Winter (Traverse City); Claire Karner (East Bay Twp.); Max Gierman (MDOT); Chris Elliott (GTCRC); Bill Clark (BATA)

Staff Present: Barry Hicks (NN); Isha Pithwa (NN); Emma Kelly (NN); Rob Carson (NN)

Others present: Ben DuBois (MDOT); Wayne Schoonover (OHM Advisors); Alisha Busutil (OHM Advisors)

Online: Lynette Wolfgang (Blair Twp.); Daniela Khavajian (MDOT); Alex Simonetti (MDOT); Michelle Z. (MDOT); Ben DuBois (MDOT)

2) Approval of Agenda and Meeting Minutes for March 13th, 2025 (action requested)

Chair J. Sych asked if there needed to be any changes to the agenda and/or meeting minutes for March 13th, 2025.

Motion: S. Winters moved, supported by C. Stricker, to approve the TTCI Technical Committee Meeting Minutes for March 13, 2025.

Outcome: The motion was approved unanimously by a voice vote.

3) Public Comment

The floor was open for public comment; no comments were made

4) Presentation - Travel Demand Modeling Results

Khavajian presented the TTCI Travel Demand Forecast Model (TDFM) results.

- The model estimates travel patterns based on household characteristics.
- The TDFM is used to evaluate the federal aid road system.
- The model development includes base year 2022 and horizon year 2050.
- Future steps include documentation, MTP chapters, and congestion analysis.

Questions:

Winters: With the 2050 map and more volume coming down from Leelanau, does the model take into account the round that will be put in this year? Khavajian: No, it does not change capacity.

5) New Jobs/Change Request - BATA Transit Project Forms

Pithwa presented new jobs being created, and ones being changed

Motion: A. Marek moved, supported by S. Winters, to move the approval of the BATA Transit Project Forms to the policy board.

Outcome: The motion was approved unanimously by a voice vote.

6) Continuing Business

a. Draft FY 26 UWP Review

Hicks presented the draft of the Unified Work Program (UWP) for Fiscal Year 2026, which outlines planning efforts for TTCI for the period of October 2025 through September 2026.

Major updates to the plan include:

- Introduction of Consolidated Planning Grants, outlining available resources for planning.
- A shift in focus toward data collection, process improvements, and long-term planning.
- A reduced emphasis on the Transportation Improvement Program (TIP) development for this cycle.

Review Status: The document has not yet been fully reviewed by MDOT; final approval is pending.

Marek inquired about concerns with federal funding projections.

Hicks noted no updates at this time and deferred to Gierman. Gierman responded that there is no concern at the moment. Hicks also noted that the Continuing Resolution passed by Congress includes support for the Highway Trust Fund, and funding assumptions have not changed.

Karner raised a question regarding Map 1, specifically confusion around the depiction of two urbanized boundaries.

Winters explained the boundaries were adjusted using local knowledge, noting that expansion had to be contiguous, even if that meant connecting through swamps or islands.

Hicks provided further detail on the Transportation Improvement Program (TIP) and related planning:

- The TIP document covers the next fiscal year (10/2025 – 9/2026).
- Section 6 was updated to reflect the completion of the Metropolitan Transportation Plan (MTP).
- The section remains flexible but may shift based on future priorities.
- Processes and deliverables were updated to align with the completed MTP and long-range planning initiatives.
- The team will continue work on sub-area plans and revisit the public transportation plan.

Winter asked about a map referenced on page 88, noting that Networks Northwest previously maintained an online map of all relevant projects. Hicks responded that they are working with new GIS licenses and aim to implement an interactive map on the TPCI website. MDOT currently maintains a map of projects that include TIP or STIP funding.

b. Draft FY 26-29 TIP Review

Hicks provided an overview of the TPCI TIP (Transportation Improvement Program) Development process, highlighting projects within the MPO boundary.

The goal of the TIP is to document approved and anticipated road and transit funding for a three-year period.

The project list also includes Rural Task Force projects that touch or overlap the MPO boundary.

Leelanau County requested to keep Cherry Bend Road in the FY26 in the TIP. Barry, MDOT, and the Road Commission discussed project timing, noting that it might be more feasible to move the project to 2027. If the project remains in 2026 and funds are obligated before the end of that fiscal year, construction could proceed in 2027 using 2026 funds. There is uncertainty due to the pending TAP grant.

Warner asked about the timing of the TAP grant. Hicks responded that the grant award will not be known until July, and funds wouldn't be available until the following year, making the timeline tight.

Cole suggested that TIP amendments allow flexibility to shift projects as needed. Hicks confirmed that the TIP can be amended accordingly.

Public participation efforts are ongoing, with policy meetings posted for public comment in the upcoming months.

Hicks noted that the Environmental Justice (EJ) section from the previous draft of the TIP was no removed due to new FHWA requirements. Moving forward, a demographic analysis section will be included to ensure compliance with federal guidelines and Title VI.

Pithwa presented block group maps that identify vulnerable populations for reference in project planning. A total of 23 projects are currently included in the TIP across 2026–2029.

Hicks shared the financial plan, which identifies:

- All relevant federal and state transportation funding programs
- Noted that some programs listed are discretionary grants and not guaranteed funding sources.
- Inclusion in the TIP does not confirm utilization, only that they are eligible funding avenues.

7) Public Comment

The floor was open for public comment;

DuBois: meeting is rescheduled due to travel issues, but does not have a rescheduled date.

DuBois thanked the Road Commission for helping out with storm damage.

8) Member Comments

Hicks: Michigan State University (MSU) sent an email offering services to local schools. The initiative involves engaging students in activities such as data analysis, creating concept drawings, attending local meetings, and supporting various aspects of project development.

9) Adjourn

Meeting Adjourned at 2:55 pm.

Sincerely,

Emma Kelly

Administrative Specialist



Memorandum

DATE: May 6, 2025

TO: Traverse Transportation Coordinating Initiative Technical Committee

FROM: Isha Pithwa, Transportation Planner

SUBJECT: BATA New Jobs/Change Requests – BATA Transit Project Forms

BATA received additional guidance from the Federal Transit Administration, and needed to add/update 1481 forms for BATA's 5307 Operating for Fiscal Year 2025 and add a new Job for FY2026.

BATA will need to eventually update some of the Job numbers for Sections 5307 & 5339 in JobNet based on the apportionments sent from MDOT in an official Split letter. No dates specified.

Job Type	FY	Notes/Desc	Scheduled obligation date
New Job	FY25 5307 Operating	Leftover FY24 Section 5307	9/30/25
Change request	FY25 5307 Operating	Job #224053	9/30/25
New Job	FY26 5307 Operating	Leftover FY25 Section 5307	09/30/26

Attached: BATA new jobs and change requests

Action Requested:

- Recommend that the Policy Board approve new BATA jobs and change requests as presented.

**TRANSIT PROJECT DATA SHEET FOR TIP
(TRANSPORTATION IMPROVEMENT PROGRAM)**

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.

ALL ITEMS MUST BE COMPLETED.

NEW PROJECT <input checked="" type="checkbox"/> OR PROJECT CHANGE <input type="checkbox"/>		IF YES, INCLUDE JOB NUMBER	JOB NUMBER
FISCAL YEAR 2025		COUNTY Grand Traverse	TRANSIT AGENCY - LEGAL NAME Bay Area Transportation Authority
AGENCY ADDRESS 1340 Hammond Rd. W		CITY Traverse City	ZIP CODE 49686
JOB TYPE: MULTI-MODAL		TEMPLATE: TRANSIT	BOUNDARIES: STATEWIDE
MODE: TRANSIT		JOB PHASE: NON-INFRASTRUCTURE (NI)	
MAJOR ROUTE: Transit Operating		LOCATION (Report): AREAWIDE	FUNDS FLEXED TO FTA: No

TRANSIT PROJECT DESCRIPTION					DESCRIPTION OF OTHER FUNDING TYPE
PHASE FINANCIAL SYSTEM 5307 - CTF Urbanized Formula					
DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
Operating	\$52,137	\$52,137		\$104,274	3000 - Operating Assistance
WORK DESCRIPTION Leftover FY24 Section 5307 Funding					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
GRAND TOTAL					\$104,274

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET.
Scheduled Obligation Date is **ALWAYS** the last day of September for the fiscal year of the job. Scheduled End Date is **ALWAYS** the last day of September for the fiscal year of the job plus three years for Capital (Rural agencies), plus four years for Capital (Urban agencies) jobs, or plus one year for Operating jobs.

TRANSIT FLEX CATEGORY (Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency)	GPA TYPE
Select an Item	Not applicable

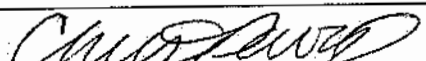
MDOT OBLIGATION

☐ Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs.

☒ No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.

OPT PROJECT MANAGER NAME Alex Simonetti	ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)
--	--

BUDGET		SUBTOTAL: \$104,274	
1) FEDERAL: \$52,137			
2) STATE: \$52,137		4) Other Local Funding (Not part of match):	
3) LOCAL (Part of match): \$0		TOTAL JOB COST: \$104,274	

SUBMITTED BY (Please print) Chris Davis	TITLE Interim Executive Director	DATE 4-16-25
SIGNATURE 	Page 8	PHONE NUMBER (231) 778-1036

TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.

ALL ITEMS MUST BE COMPLETED.

NEW PROJECT <input type="checkbox"/> OR PROJECT CHANGE <input checked="" type="checkbox"/>		IF YES, INCLUDE JOB NUMBER 224053	JOB NUMBER 224053
FISCAL YEAR 2025		COUNTY Grand Traverse	TRANSIT AGENCY - LEGAL NAME Bay Area Transportation Authority
AGENCY ADDRESS 1340 Hammond Rd. W		CITY Traverse City	ZIP CODE 49686
JOB TYPE: MULTI-MODAL		TEMPLATE: TRANSIT	BOUNDARIES: STATEWIDE
MODE: TRANSIT		JOB PHASE: NON-INFRASTRUCTURE (NI)	
MAJOR ROUTE: Transit Operating		LOCATION (Report): AREAWIDE	FUNDS FLEXED TO FTA: No

TRANSIT PROJECT DESCRIPTION

PHASE FINANCIAL SYSTEM 5307 - CTF Urbanized Formula					DESCRIPTION OF OTHER FUNDING TYPE
DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
Operating	\$1,900,000	\$1,900,000	\$0	\$3,800,000	3000 - Operating Assistance
WORK DESCRIPTION 2025 Section 5307 Apportionment - Partial					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					
Select an Item				\$0	Select an Item
WORK DESCRIPTION					

GRAND TOTAL \$3,800,000

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET.

Scheduled Obligation Date is **ALWAYS** the last day of September for the fiscal year of the job. Scheduled End Date is **ALWAYS** the last day of September for the fiscal year of the job plus three years for Capital (*Rural agencies*), plus four years for Capital (*Urban agencies*) jobs, or plus one year for Operating jobs.

TRANSIT FLEX CATEGORY (<i>Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency</i>) Select an Item	GPA TYPE Not applicable
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MDOT OBLIGATION

- ☐ Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs.
- ☒ No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.

OPT PROJECT MANAGER NAME Alex Simonetti	ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)
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BUDGET

1) FEDERAL: \$1,900,000	SUBTOTAL: \$3,800,000
2) STATE: \$1,900,000	4) Other Local Funding (<i>Not part of match</i>):
3) LOCAL (<i>Part of match</i>): \$0	TOTAL JOB COST: \$3,800,000


SUBMITTED BY (<i>Please print</i>) Chris Davis	TITLE Interim Executive Director	DATE 05/06/2025
SIGNATURE 		PHONE NUMBER 231-778-1036

**TRANSIT PROJECT DATA SHEET FOR TIP
(TRANSPORTATION IMPROVEMENT PROGRAM)**

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.

ALL ITEMS MUST BE COMPLETED.

ALL ITEMS MUST BE COMPLETED.				JOB NUMBER 	
NEW PROJECT <input checked="" type="checkbox"/> OR PROJECT CHANGE <input type="checkbox"/>				IF YES, INCLUDE JOB NUMBER 	
FISCAL YEAR 2026		COUNTY Grand Traverse	TRANSIT AGENCY - LEGAL NAME Bay Area Transportation Authority		
AGENCY ADDRESS 1340 Hammond Rd. W			CITY Traverse City	ZIP CODE 49686	
JOB TYPE: MULTI-MODAL			TEMPLATE: TRANSIT	BOUNDARIES: STATEWIDE	
MODE: TRANSIT			JOB PHASE: NON-INFRASTRUCTURE (NI)		
MAJOR ROUTE: Transit Operating		LOCATION (Report): AREAWIDE	FUNDS FLEXED TO FTA: No		
TRANSIT PROJECT DESCRIPTION					
PHASE FINANCIAL SYSTEM: 5307 - CTF Urbanized Formula				DESCRIPTION OF OTHER FUNDING TYPE 	
DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE CODE/SP CODE
Operating	\$83,519	\$83,519		\$167,038	3000 - Operating Assistance
WORK DESCRIPTION Leftover FY25 Section 5307 Funding					
Select an Item				\$0	Select an Item
WORK DESCRIPTION 					
Select an Item				\$0	Select an Item
WORK DESCRIPTION 					
Select an Item				\$0	Select an Item
WORK DESCRIPTION 					
Select an Item				\$0	Select an Item
WORK DESCRIPTION 					
GRAND TOTAL				\$167,038	
IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET. Scheduled Obligation Date is ALWAYS the last day of September for the fiscal year of the job. Scheduled End Date is ALWAYS the last day of September for the fiscal year of the job plus three years for Capital (Rural agencies), plus four years for Capital (Urban agencies) jobs, or plus one year for Operating jobs.					
TRANSIT FLEX CATEGORY (Only need to complete if funds are flexed to FTA and selection is based on the type of Transit Agency) Select an Item					GPA TYPE Not applicable
MDOT OBLIGATION <input type="checkbox"/> Yes - (1) If the agency applies for funds (Except for Urban Operating) directly to FTA, and if there is a state match or if OPT applies for the funds directly to FTA (2) 100% state jobs. <input checked="" type="checkbox"/> No - (1) Urban Operating jobs (2) If the agency applies directly to FTA for funding, and there is no state match.					
OPT PROJECT MANAGER NAME Alex Simonetti				ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Must attach MDOT Form 1481)	
BUDGET					
1) FEDERAL:	\$83,519	SUBTOTAL:		\$167,038	
2) STATE:	\$83,519	4) Other Local Funding (Not part of match):			
3) LOCAL (Part of match):	\$0	TOTAL JOB COST:		\$167,038	
SUBMITTED BY (Please print) Chris Davis	TITLE Interim Executive Director			DATE 4-16-25	
SIGNATURE 	Page 10			PHONE NUMBER (231) 778-1026	



Memorandum

DATE: May 6, 2025

TO: Traverse Transportation Coordinating Initiative Technical Committee

FROM: Barry Hicks, AICP, MPO Program Manager

SUBJECT: Items 5a-c: Consideration of FY 26 UWP and FY 26-29 TIP; Update regarding 2025 MTP

Planning Documents and Processes

TTCI is developing its first set of plans to guide transportation projects in the years ahead. This is an ongoing process, with each document moving through review and adoption by the TTCI Policy Board before being submitted to the Federal Highway Administration (FHWA) and the Michigan Department of Transportation (MDOT) for final approval.

- The **Unified Work Program (UWP)** outlines the transportation planning tasks and activities that TTCI will undertake over the next year to support regional mobility and infrastructure planning (*Reviewed and revised every year*)
- The **Transportation Improvement Program (TIP)**, which outlines planned transportation projects for the next three to four years (*Reviewed and revised every three years*)
- The **Metropolitan Transportation Plan (MTP)**, a long-term vision for the region's transportation system (*Reviewed and revised every five years; looks at 20+ year horizon*)

To view or download the most recent drafts, updates, or final versions of these documents, please visit:

<https://www.networksnorthwest.org/community/transportation/ttci/ttci-transportation-planning-public-input.html>

Action Requested:

- Motion to recommend that the TTCI Policy Board approve the FY 2026 Unified Planning Work Program (UWP) as presented.
- Motion to recommend that the TTCI Policy Board approve the FY 2026–2029 Transportation Improvement Program (TIP), with the understanding that TTCI staff may make minor technical edits or corrections prior to submitting the document to the Policy Board for review and subsequent submission for consideration by MDOT and FHWA.

DRAFT Proposed

2026 TTCI Fiscal Year

October '25						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July '26						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August '26						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September '26						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

3 PM TTCI Policy Board Meeting

1:30 PM TTCI Technical Committee Meeting

3 PM TTCI Executive Committee Meeting

Federal holidays fiscal year 2026

10/13 Columbus Day
11/11 Veterans Day
11/27 Thanksgiving

12/25 Christmas Day
1/1 New Year's Day
1/19 Martin Luther King Jr Day

2/16 President's Day
5/25 Memorial Day
6/19 Juneteenth

7/3 Independence Day*
9/7 Labor Day
*observed