

# NETWORKS NORTHWEST BOARD

## MEETING MINUTES

### Zoom Meeting

Monday, June 1, 2020

**Present:** Jamie Al-Shamma; Sean Adams; Eric Bachmann; Jim Barnard; Ken Bollman; Stacie Bytwork; Michael Cain; Chris Christensen; ; Alan Cooper; Gary Fedus; Kohn Fisher; Andy Hayes; Bryce Hundley; Chip Johnston; Bill Kennis; Jane Korthase; Kristine Lagios; Pat Lamb; Lisa Leedy; Steve Perdue; Richard Schmidt; Dean Smallegan; Clint Steele; Nicole Sulak; Chuck Welch; Ty Wessell.

**Absent:** Diane Allington; Mike Ascione; Ed Boettcher; Elizabeth Dewey; Scott LaDeur; Douglas Mansfield; Charlie MacInnis; Josh Mills; Leslie Nowlin; Sue Peters; Bob Scheele; Kelli Stepka; Jim Smith; Ben Townsend; Tom Vine; Chris Warren; Evan Warsecke; Kim Weckesser.

**Staff present:** Matt McCauley; Terry Vandercook; Denise Culman; Darla Rowland; Steve Shugart.

**Guests present:** David Finley, North Central Michigan College; Stuart McKinnon, Kalkaska County Planning; Bill Tucker, Maner Costerisan

### Call to Order and introductions

G. Fedus, Chair, called the meeting to order at 5:02 p.m. and welcomed everyone to the Zoom meeting.

### Public Comment

None.

### Networks Northwest Board Minutes of April 6, 2020

G. Fedus asked if there were any additions or corrections to the Networks Northwest Board meeting minutes of April 6, 2020. Hearing none, he asked for approval.

Motion by S. Peters, supported by B. Kennis, to approve the Networks Northwest Board meeting minutes for April 6, 2020 as presented. Motion passed unanimously.

### Consent Agenda

G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question.

- a. Executive Committee minutes of 5/4/20
- b. COG Board Minutes of 4/6/20
- c. Networks Northwest/NW Michigan Works! dashboard/budget report as of 3/31/20

Motion by A. Cooper, supported by T. Wessel, to accept the consent agenda as presented.  
Motion passed unanimously.

### Item(s) pulled from the Consent Agenda

None.

### CEO Report

M. McCauley reported on a number of items, with a focus on the agency's response to COVID-19 related matters including adjusting the way the agency delivers services. He discussed that demand for business services was extremely high and that he anticipates greater resources for such activities in the coming months.

### Finance Report

D. Rowland presented the Finance Committee reports.

- a. Networks Northwest/NW Michigan Works! dashboard as of 4/30/20

Motion by R. Schmidt, supported by S. Perdue, to accept the Networks Northwest/NW Michigan Works! Dashboard as of 4/30/20 as presented. Motion passed unanimously.

## b. Networks Northwest budget report of 4/30/20

Motion by S. Peters, supported by C. Christensen, to accept the Networks Northwest budget report as of 4/30/20 as presented. Motion passed unanimously.

## c. Northwest Michigan Works! Inc. budget report of 4/30/20

Motion by S. Perdue, supported by P. Lamb, to accept the Northwest Michigan Works! budget report as of 4/30/20 as presented. Motion passed unanimously.

## d. Networks Northwest FY19 Audit

D. Rowland presented the Networks Northwest FY19 Audit. Bill Tucker of Maner Costerisan, author of the audit, stated that it was a clean audit, with no findings or significant deficiencies.

Motion by B. Kennis, supported by S. Perdue, to accept the Networks Northwest FY19 Audit as of 4/30/20 as presented. Motion passed unanimously.

## e. Northwest Michigan Works! Inc. FY19 Audit

D. Rowland presented the Northwest Michigan Works! Inc. FY19 Audit. Bill Tucker of Maner Costerisan, author of the audit, stated that it was a clean audit, with no findings or significant deficiencies.

Motion by S. Perdue, supported by S. Peters, to accept the Northwest Michigan Works! FY19 Audit report as of 4/30/20 as presented. Motion passed unanimously.

**MI Works Sub-Lease Authorization**

M. McCauley presented information regarding how the State of Michigan requires MI Works sub-leases to occur.

Motion by R. Schmidt, supported by S. Adams, to approve the MI Works Sub-Lease Authorization as presented. Motion passed unanimously.

**Board member and staff comments & announcements**

Some discussion surrounding the pros and cons associated with remote meetings. Also a brief discussion surrounding the role of Networks Northwest in assisting counties with economic recovery planning.

**Correspondence**

Various news releases, articles, and items of correspondence were included in the board packet.

**Adjourn**

The meeting was adjourned by consensus at 5:47 p.m.

Respectfully submitted,

*Denise Culman*

Recording Secretary

## Check In Sheet

✓	#	First Name	Last Name	Title & Agency
✓	1	Sean	Adams	President, Bear Lake Hardware
	2	Diane	Allington	Owner, Master Craft Extrusion Tools, Inc
	3	Jamie	Al-Shamma	Executive Vice President, Bay Construction
	4	Mike	Ascione	CEO, American Waste
✓	5	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
	6	Jim	Barnard	Owner, Barnard Engineering
✓	7	Ed	Boettcher	Antrim County Commissioner
	8	Kenneth	Bollman	President, Saber Tool Company
✓	9	Stacie	Bytwork	Executive Director, Manistee Area Chamber of Commerce
✓	10	Michael	Cain	Manager, City of Boyne City
✓	11	Chris	Christensen	County Commissioner, Charlevoix
✓	12	Alan	Cooper	Manager, Wexford County Road Commission
	13	Elizabeth	Dewey	Human Resources Manager, Kalkaska Screw Products, Inc
✓	14	Gary	Fedus	President, Mitchell Graphics
	15	Kohn	Fisher	Chair, Kalkaska County
✓	16	Andy	Hayes	President, Northern Lakes Economic Alliance
✓	17	Bryce	Hundley	Commissioner, Grand Traverse County
✓	18	Chip	Johnston	Executive Director, Centra Wellness (Manistee/Benzie Community Mental Health)
✓	19	Bill	Kennis	Executive Director, Benzie Transportation Authority
✓	20	Jane	Korthase	Human Resources Director, Grandvue Medical Care Facility
	21	Scott	LaDeur	Professor, North Central Michigan College
	22	Kristine	Lagios	DHS Director, DHS -Benzie & Manistee Counties
✓	23	Pat	Lamb	Principal, TBA ISD CTC
✓	24	Lisa	Leedy	Owner, Sky Telecom
✓	25	Charlie	MacInnis	Commissioner, Emmet County
	26	Douglas	Mansfield	President, MI Township Association
	27	Josh	Mills	Manager, City of Frankfort
	28	Leslie	Nowlin	HR Manager, 9 & 10 News
✓	29	Steve	Perdue	President & CEO, Grand Traverse Industries -GTI
✓	30	Sue	Peters	Vice President-Human Resources, Munson Medical Center
	31	Bob	Scheele	Vice President, Central Labor Council
✓	32	Richard	Schmidt	County Commissioner, Manistee
	33	Dean	Smallegan	County Commissioner, Missaukee
	34	Jim	Smith - excused	Controls Designer, Tool North Inc
	35	Clint	Steele	Plumber & Pipefitter, UAW Local 85
	36	Kelli	Stepka	Human Resource Manager, Cherry Republic
✓	37	Nicole	Sulak	Director of Accounting, Munson Medical Center
✓	38	Ben	Townsend	Commissioner, Wexford County
	39	Tom	Vine	Plant Manager, Viking Energy
	40	Chris	Warren	General Manager, Midwest Broadcasting Company
✓	41	Kim	Weckesser	Director Human Resources, West Shore Medical Center
	42	Evan	Warsecke	Commissioner, Benzie County - Alternate Art Jeannot attended

