

**MEETING MINUTES**  
**RURAL TASK FORCE 10-A (Antrim, Charlevoix, Emmet, Kalkaska)**  
**June 7, 2018**  
**10:00am – Boyne City Hall**

- I. Introductions
  - meeting called to order by Chair, Brian Gutowski at 10:02am
  - see attached for attendance
- II. Approval of agenda/meeting minutes
  - Motion to approve as presented: Andy Kovoloski; Support: Alan Meacham – motion passes
- III. RTF process updates (Don Mayle, MDOT)
  - RPA training for inputting projects into JobNet began this month
  - There will be a date in October, 2018 for the annual RTF program overview to agencies
  - 2019 STL targets are expected to be available in October, 2018
  - RTFs should have all the up to date information and be able to start programming for the new TIP cycle by late November, early December, 2018.
- IV. 2018 – 2020 Revision/Update of TIP projects
  - See efile for details
    - o 2018 – ACRC's CR-65 project was let, by will not be constructed until next year
    - o 2018 – ACT changed scope on jn#127113 to include a van purchase and facility improvements (see attached data sheets)
    - o 2018 – CCRC reduced their local match
  - Motion to accept TIP as amended: Pat Harmon; Support: John Rogers – motion passes
- V. Public Comments
  - NA
- VI. Old/New items
  - Counties discussed possible dates for local RTF meetings
  - Next RTF 10A meeting – 11/29, 10:00am Boyne City Hall
- VII. Adjourn
  - 10:45am

RTF

IOA

6-7-18

Name	Representing	Email (optional)
Brian Gutowski	Emmet CRC	emmetcra@emmetcra.com
Burt Thompson	Antrim CRC	
Alan Meacham	ACT	
Andy Kowalski	C.B.C.	
Harry Shipp	KPTA	
Janet Cox	KPTA	KPTA@ATT.net
Jill Drury	CCT	
Hugh E Campbell	Ellsworth	
Lisa A. Hoig	Friendship Centers - Summit Transit	
Patrick Harmon	Charlevoix Co Road Comm.	Pharmon1962@yahoo.com
Troy Thomas	City of East Jordan	thomas@eastjordan-city.org
John Rogers	KCRC	JRogers@KalkaskaRoad.org

## RURAL TASK FORCE DATA SHEET TRANSIT PROJECT

**INSTRUCTIONS:** Submit completed form to the Rural Task Force and a copy to your  
OPT Project Manager for each project.

### ALL ITEMS MUST BE COMPLETED

#### PROJECT REQUEST

#### CHANGE TYPE:

☐ FY ☐ COST ☐ SCOPE  
☐ DELETE

NEW PROJECT  
☐ Yes ☐ No

AMEND EXISTING  
☒ Yes ☐ No

IF SO, JN

FISCAL YEAR  
2018

COUNTY  
Antrim

TRANSIT AGENCY - OFFICIAL NAME  
Antrim County Transportation

AGENCY ADDRESS  
4700 South M88

CITY  
Bellaire

ZIP CODE  
49615

TYPE OF AGENCY  
☐ Private non-profit ☒ Rural public

#### TRANSIT PROJECT DESCRIPTION

PROPOSED CAPITAL ITEM(S) AS LISTED IN PTMS  
Facility improvements

DESCRIPTION OF ITEM(S) REQUESTED  
Parking Lot Repaving

☒ REPLACEMENT ☐ EXPANSION (Please select one)

ESTIMATED LIFE OF INVESTMENT (Years)

#### PROJECT COST

1) STP \$ 12,000.00

2) FED-D \$

3) STATE \$ 3,000.00

4) LOCAL \$

5) OTHER (Please specify) \$

**TOTAL PROJECT COST:**  
**NOTE: Costs from 1-5 should \$ 15,000.00**  
**equal "Total Project Costs"**

SUBMITTED BY  
Alan Meacham

TITLE  
Executive Director

DATE

Please contact Brandon Wilcox at (517) 335-2948, wilcoxb1@michigan.gov or your OPT Project Manager

## RURAL TASK FORCE DATA SHEET TRANSIT PROJECT

INSTRUCTIONS: Submit completed form to the Rural Task Force and a copy to your  
OPT Project Manager for each project.

### ALL ITEMS MUST BE COMPLETED

#### PROJECT REQUEST

#### CHANGE TYPE:

NEW PROJECT <input type="checkbox"/> Yes <input type="checkbox"/> No	AMEND EXISTING <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	IF SO, JN	<input type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> DELETE
FISCAL YEAR 2018	COUNTY Antrim	TRANSIT AGENCY - OFFICIAL NAME Antrim County Transportation	
AGENCY ADDRESS 4700 South M88		CITY Bellaire	ZIP CODE 49615
TYPE OF AGENCY <input type="checkbox"/> Private non-profit <input checked="" type="checkbox"/> Rural public			

#### TRANSIT PROJECT DESCRIPTION

PROPOSED CAPITAL ITEM(S) AS LISTED IN PTMS

Van purchase

DESCRIPTION OF ITEM(S) REQUESTED

Van with Lift

☒ REPLACEMENT ☐ EXPANSION (Please select one)

ESTIMATED LIFE OF INVESTMENT (Years)

#### PROJECT COST

1) STP	\$	48,000.00	2) FED-D	\$	
3) STATE	\$	12,000.00	4) LOCAL	\$	
5) OTHER (Please specify)	\$				
			<b>TOTAL PROJECT COST:</b> <b>NOTE: Costs from 1-5 should equal "Total Project Costs"</b>		
			60,000.00		

SUBMITTED BY Alan Meacham	TITLE Executive Director	DATE
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Please contact Brandon Wilcox at (517) 335-2948, wilcoxb1@michigan.gov or your OPT Project Manager

## **PUBLIC MEETING NOTICE**

The Rural Task Force 10-A region of Antrim, Charlevoix, Emmet, and Kalkaska counties will have a public meeting at 10:00 AM Thursday, June 7, 2018 Boyne City Hall (319 North Lake Street, Boyne City, MI 49712) to review 2018 – 2020 federal aid eligible road and transit projects in accordance with the Fixing America's Surface Transportation (FAST) legislation.

If you wish to submit written comments prior to the meeting and/or are an individual with a disability and need special assistance to attend the meeting, please contact Networks Northwest (231-929-5000) at least two business days in advance.