

**NORTHWEST MICHIGAN REGIONAL  
RURAL TRANSPORTATION COMMITTEE NO. 10C**

**B Y - L A W S**

Adopted 10-29-92

*As Amended 10-20-97, 2-17-04, 2-2-12, 2-26-14, 4-28-15*

**ARTICLE I - NAME**

The name of this task force shall be the Northwest Michigan Regional Rural Transportation Committee No. 10C.

**ARTICLE II - PURPOSE**

The purpose of this committee shall be to select and establish priorities for the Transportation Improvement Program (TIP) projects within the rural area of Benzie, Grand Traverse and Leelanau Counties. The TIP will be submitted to the State Transportation Commission for funding under the Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21), State Transportation Improvement Program (STIP). Projects shall meet the following requirements:

- A. Projects shall be in accordance with MAP-21.
- B. Projects shall be selected in conformance to the current Michigan Transportation Policy Plan (MTPP) MAP-21 Program Principles.
- C. Matching funds of not less than 20% of the total eligible costs of a project shall be required for those projects authorized by the Committee.

This committee shall also be the Task Force to select routes and establish priorities for projects within Benzie, Grand Traverse and Leelanau County for submission to the State Transportation Commission for funding under subsection 2 of Act No. 233, Public Acts of 1987, commonly known as Transportation Economic Development Fund Category D (EDF - "D"). Projects shall meet the following requirements:

- A. Projects shall be on the Federal Aid System unless otherwise waived by the Task Force.
- B. Projects shall be on existing hard surface roads unless otherwise waived by the Task Force.

- C. Construction shall be to all season standards. Preventative Maintenance treatments will be allowed only on those roads previously accepted into the all season system and built to all season standards.
- D. The funding shall be used for physical construction only and shall not include costs of right-of-way acquisition and engineering.
- E. Matching funds of not less than 20% of the total eligible costs of a project shall be required for those projects authorized by the Task Force unless otherwise waived by the Task Force and set aside by the Commission.
- F. At least one priority route shall be selected by each county, and:
  - 1. Priority routes shall be approved by the Task Force.
  - 2. All work on an approved priority route will be to all season standards regardless of funding.
  - 3. Priority route for a county shall be totally completed before another one is approved for funding.
  - 4. Priority routes shall begin and end at existing all season roads or loading origin.
- G. Authorized projects shall be completed within the committed time.
- H. Transit projects are eligible for the federal portion of EDF - "D" funds for items which are eligible under the federal transit capital program.

### ARTICLE III - MEMBERSHIP AND OFFICERS

- A. The voting members of the committee shall be as follows with each member agency having one vote: Benzie County Road Commission, Grand Traverse County Road Commission, Leelanau County Road Commission, a designated representative from the incorporated villages in Benzie County; a designated representative from the incorporated villages in Grand Traverse County, a designated representative from the incorporated villages in Leelanau County, the Grand Traverse Band of Ottawa and Chippewa Indians, Benzie Transportation Authority, BATA of Leelanau County, BATA of Grand Traverse County and Michigan Department of Transportation.
- B. Non-voting members of the committee shall be each incorporated village within Benzie, Grand Traverse and Leelanau County and Northwest Council of Governments.

- D. The Committee Chairman is authorized to make adjustments to a project cost for a project that has been selected and established as a priority by the committee and has been included on the State TIP and programmed with MDOT. This adjustment may be made when requested by a voting member from the county of the project and when the county has adequate fund balances to cover a cost increase.

The accounting changes and fund balance updates shall be made at the next committee meeting.

#### ARTICLE IV - MEETINGS

- A. An annual meeting shall be held in January or February of each year to update the Transportation Improvement Program (TIP) priority list.
- B. The Chairman shall call for meetings as needed and/or when requested by a majority of the voting members to review and update the committee TIP.