

---

# NORTHWEST MICHIGAN WORKFORCE DEVELOPMENT BOARD

Monday, January 11, 2016

## MEETING MINUTES

### Roll Call

**Present:** Eric Bachmann; Gary Fedus; Paul Hresko; Art Jeannot; Gene Kaminski; Jane Korthase; Tim Nelson; Ken Osborne; Tracy Peal; Steve Perdue; Sue Peters; Bob Scheele; Patricia Simmons; Jim Smith; Clint Steele; Tom Vine; Chuck Welch.

**WDB Absent:** Jim Barnard; Ken Bollman; Amanda Hawthorn; Andy Hayes; Jeff Jennette; Joe Moch; Leslie Nowlin; Doug Parkes; Marsha Smith; John Stephenson; Joe Williams; Betty Workman.

**Staff present:** Elaine Wood, Matt McCauley, Darla Rowland, Janie McNabb, Denise Culman, Steve Shugart.

**Guest present:** none

### Call to Order and introductions

Gary Fedus, Chair, called the meeting to order at 5:30 pm and welcomed everyone. Gary asked for introductions around the room.

### Public Comment

No public comment.

### Election of Officers for 2016

The chair turned the meeting over to Elaine Wood to facilitate election of officers for 2016. She began by reviewing the current officers and said they are all interested in continuing. She reminded members that the Chair and Vice Chair of the Workforce Development Board also become the Chair and Vice Chair of the Networks Northwest combined board. There were several comments from board members about how well the officers did this year, especially with it being the first year of the consolidated public-private regional prosperity board.

Motion by T. Nelson, supported by A. Jeannot to elect the current slate of officers for 2016 as follows: Gary Fedus, Chair; Sue Peters, Vice Chair; Doug Parkes, Secretary/Treasurer.  
Motion passed unanimously.

### One Stop Operator

Janie McNabb, COO for Northwest Michigan Works, reviewed the status of the pending expectation that WIOA Regulations will require us to procure a One-Stop Operator. She discussed how this does not make sense for us since we deliver our career services with in-house staff and have integrated our various programs for transparent customer service; therefore we do not have multiple programs or service providers to coordinate within the one-stop centers, which is the defined role of the One-Stop Operator. In essence, our management staff provides that function on a daily basis. Staff's recommendation is to postpone the procurement of a One-Stop Operator until we know for sure that we have to do it, and the WIOA regulations should be coming out sometime between now and June 2016. Discussion took place and questions were answered.

Motion by T. Vine, supported by A. Jeannot that the Workforce Development Board continue to serve as the One-Stop Operator for the period January 1, 2016 – December 31, 2016, with the assumption that we will have final WIOA Regulations during that period and will procure a One-Stop Operator if so required. Motion passed unanimously.

### **TEC Scholarship report**

An interim report had been provided in the fall regarding the TEC Scholarships. J. McNabb reminded board members that these were the scholarships we gave to Career Tech students throughout the region for transition to post-secondary education and to make concrete connections for each student with a local employer. An updated, more specific report was now provided to show the career fields and schools that were used. Board members discussed that this was a model they would like to see across the state. E. Wood discussed the fundraising effort that will soon be underway to establish an endowment for such scholarships in the five-county TBAISD Career Tech Center area, and Michigan Works will continue to provide the services associated with providing the scholarships. J. McNabb reinforced that the two main goals of the scholarships are to help companies fill their jobs and to help young people remain in the region.

### **WDB vacancies in 3 counties**

E. Wood asked board members for suggestions in filling three board vacancies in some of our smallest counties where we have been having difficulty finding business people who are interested and able to participate. A number of helpful suggestions were made and staff will follow up.

### **NN board progress; possible board retreat in August**

Staff asked board members for feedback on how the first year of Networks Northwest board meetings went in terms of content, format, and logistics. Board members responded with a number of comments and some suggestions on which staff will follow up. Overall the feeling was that the meetings are going well, the committee work is good and appreciated, and the meetings are more dynamic because of the broader range of input.

### **Board member & staff comments**

None.

### **Adjourn**

The meeting was adjourned by consensus at 7:10 p.m.

Respectfully submitted,

*Denise Culman*

Denise Culman, Recording Secretary

# Please check off your name, Sign In Sheet

## Workforce Development Board

Roll Call Vote	Please Check	Name	Outside Affiliation	WDB Representation
	<input checked="" type="checkbox"/>	1. Bachmann, Eric	District Manager, MI Rehab. Services	Rehabilitation
	<input type="checkbox"/>	2. Barnard, Jim	Owner, Barnard Engineering	Business/Antrim
	<input type="checkbox"/>	3. Bollman, Ken- <i>excused</i>	President, Saber Tool Company	Business/Wexford
	<input checked="" type="checkbox"/>	4. Fedus, Gary	President, Mitchell Graphics	Business/Emmet
	<input type="checkbox"/>	5. Haworth, Amanda	HR Director, Boyne Resorts	Business/Charlevoix
	<input type="checkbox"/>	6. Hayes, Andy- <i>excused</i>	President, Northern Lakes Economic Alliance	Economic Development
	<input checked="" type="checkbox"/>	7. Hresko, Paul	HR Manager, Armor Express	Business/Antrim
	<input checked="" type="checkbox"/>	8. Jeannot, Art	Owner, jdc Jeannot Development Company	Business/Benzie
	<input type="checkbox"/>	9. Jennette, Jeff- <i>excused</i>	Superintendent, Wexford/Missaukee & Manistee ISD	K12 Education
	<input checked="" type="checkbox"/>	10. Kaminski, Gene	H.R. & V. P., Northern Michigan Hospital	Business/Emmet
	<input checked="" type="checkbox"/>	11. Korthase, Jane	Human Resource Dir. Grandvue Medical Care Facility	Business/Charlevoix
	<input type="checkbox"/>	12. Moch, Joe- <i>excused</i>	CEO, ACAT Global	Business/Charlevoix
	<input checked="" type="checkbox"/>	13. Nelson, Tim	President, NMC	Post-Secondary Educ.
	<input type="checkbox"/>	14. Nowlin, Leslie- <i>excused</i>	HR Coordinator, Piranha Hose Productions	Business/Cadillac
	<input checked="" type="checkbox"/>	15. Osborne, Ken	VP Manufacturing, Boride Engineered Abrasives	Business/Grand Traverse
	<input type="checkbox"/>	16. Parkes, Doug- <i>excused</i>	Manistee County School Board Member	Business/Manistee
	<input checked="" type="checkbox"/>	17. Peal, Tracy	Vice President-Hague Equipment Company of MI Inc	Business/ Kalkaska
	<input checked="" type="checkbox"/>	18. Perdue, Steve	Exec. Director GTP Industries Inc.	Community Based Org.
	<input checked="" type="checkbox"/>	19. Peters, Sue	VP/Human Resources, Munson Medical Center	Business/Grand Traverse
	<input checked="" type="checkbox"/>	20. Scheele, Bob	Vice President, Central Labor Council	Labor
	<input checked="" type="checkbox"/>	21. Simmons, Patricia	DHS Director, Antrim, Emmet, Charlevoix	Human Services
	<input checked="" type="checkbox"/>	22. Smith, Jim	Tool North, Inc.	Student
	<input type="checkbox"/>	23. Smith, Marsha- <i>excused</i>	Exec. Director, Rotary Charities & NorthSky Non-Profit Network	Community-Based Org.
	<input checked="" type="checkbox"/>	24. Steele, Clint	Pipe Fitter, Local 85	Labor
	<input type="checkbox"/>	25. Stephenson, John- <i>excused</i>	Executive Director, NW MI Community Action Agency	Community Based Org.
	<input checked="" type="checkbox"/>	26. Vine, Tom	Plant Manager, Viking Energy	Business/Missaukee
	<input checked="" type="checkbox"/>	27. Welch, Chuck	Deputy Warden, Pugsley Correctional Facility	Community Corrections
	<input type="checkbox"/>	28. Williams, Joe	Owner, President, Williams Pumping Service	Business/Leelanau
	<input type="checkbox"/>	29. Workman, Betty- <i>excused</i>	Owner, Vacation Trailer Park & Vacation Trailer Sales	Business/Benzie

**January 11, 2016**

# Others

Please Print Legibly

	Name	Organization
1.	Elaine Wood	Networks Northwest
2.	Matt McCauley	Networks Northwest
3.	Janie McNabb	Networks Northwest/NW MI Works!
4.	Darla Rowland	Networks Northwest
5.	Denise Culman	Networks Northwest
6.	Steve Shugart	Networks Northwest
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		
23.		
24.		
25.		

**January 11, 2016**