

Student Termination Form

Revised 07-26-13

Student Name:

Date of Termination:

Tutor's Name:

Reason for Termination

- | | |
|---|------------------------------------|
| 1. Met goal (s): ____ | 7. Tutor termination: ____ |
| 2. Attained employment/job conflict: ____ | 8. Lack of available tutors: ____ |
| 3. Moved / left area: ____ | 9. Scheduling problems: ____ |
| 4. Childcare problems: ____ | 10. Instruction not relevant: ____ |
| 5. Personal problems (health,family,etc.): ____ | 11. Lack of interest: ____ |
| 6. Transportation problems: ____ | |

Length of Stay

- | | |
|-------------------------------|----------------------------------|
| 0-3 months: ____ | 24-48 months (2-4 years): ____ |
| 4-6 months: ____ | 49-120 months (4-10 years): ____ |
| 7-12 months: ____ | 120+ months (10+ years): ____ |
| 13-24 months (1-2years): ____ | |

Hours of Instruction: _____ hrs.

Outcome and Achievement

- | | |
|---|--|
| 1. Entered employment: ____ | 9. Registered to vote/voted for the first time: ____ |
| 2. Retained Employment: ____ | 10. Obtained driver's license: ____ |
| 3. Improved employability skills: ____ | 11. Increase involvement in community activities: ____ |
| 4. Received GED or other secondary school diploma: ____ | 12. Increased involvement in children's educational activities: ____ |
| 5. Entered other education and/or training: ____ | 13. Attained consumer skills: ____ |
| 6. Advanced level(s) in curriculum series: ____ | 14. Attained wellness and healthy lifestyles: ____ |
| 7. Met work based student goal: ____ | 15. Other personal goal(s): ____ |
| 8. Obtained citizenship: ____ | |

Additional comments from tutor:

Instructions for completing this emailed form:

1. Download the Termination Form, save it to your Desktop or other file.
2. Please type in your responses and complete the appropriate information.
3. Save the completed form.
4. Attach the completed form to an email and send to: gtalc22@gmail.com

This information will become part of the student's confidential.