

NETWORKS NORTHWEST BOARD

MEETING MINUTES

Monday, April 13, 2015

Roll Call

Present: Jamie Al-Shamma; Jim Barnard; Tom Barrons; Jan Bassett; Kevin Benson; Ken Bollman; Coury Carland; Chris Christensen; Michael Crawford; Gary Fedus; Andy Hayes; Mike Hill; Beth Holmes-Bozung; Paul Hresko; Art Jeannot; Tom Johnson; Gene Kaminski; Bill Kennis; Jane Korthase; Doug Luciani; Christine Maxbauer; Joe Moch; Tim Nelson; Leslie Nowlin; Ken Osborne; Doug Parkes; Steve Perdue; Sue Peters; David Pratt; Bob Scheele; Richard Schmidt; Pat Simmons; Jim Smith; Marsha Smith; Clint Steele; John Stephenson; Nicole Sulak; James Tamlyn; Bill Tencza; Ty Wessell; Betty Workman.

Absent:

Mike Ascione; Eric Bachmann; Michael Cain; Alan Cooper; Deborah Fellows; Amanda Hawthorn; Les Housler; Jeff Jennette; Douglas Mansfield; Stuart McKinnon; Josh Mills; Tracy Peal; Mike Powers; Steve Rawlings; Susan Rogers; Tom Vine; Chris Warren; Joe Williams.

Staff present: Elaine Wood; Janie McNabb; Matt McCauley; Sarah Lucas; Darla Rowland; Denise Culman; Steve Shugart; Lisa Schut; Becky Maddox.

Guests present: Tom Slater; Sakura Raftery.

Call to Order and introductions

Gary Fedus, Board Chair, called the meeting to order at 5:30 pm and welcomed everyone to the meeting.

Public Comment

None.

Minutes of February 9, 2015

G. Fedus asked if there were any additions or corrections to the Networks Northwest minutes of February 9, 2015. Hearing none, he asked for approval.

Motion by D. Parkes, supported by S. Peters, to approve the Networks Northwest minutes for February 9, 2015 as presented. Motion passed unanimously.

NWMCOG Board Minutes of February 9, 2015

G. Fedus asked if there were any additions or corrections to the Northwest Michigan Council of Governments Board (COG) minutes of February 9, 2015. Hearing none, he asked for approval from the Networks Northwest members who are also COG members.

Motion by R. Schmidt, supported by M. Crawford, to approve the Northwest Michigan Council of Governments minutes of February 9, 2015 as presented. Motion passed unanimously.

Consent Agenda

- a. CEO report
- b. Michigan Works COO's report
- c. Finance Committee draft minutes of 2/9/15
- d. Prosperity Index Committee draft minutes of 2/9/15
- e. Executive Committee draft minutes of 3/9/15
- f. Quality Assurance Committee draft minutes of 3/9/15

There were no comments or questions relative to the items on the consent agenda.

Motion by M. Smith, supported by K. Osborne, to accept the consent agenda. Motion passed unanimously.

Item(s) pulled from the Consent Agenda

None

Executive Committee report & recommendations

a. WIOA One Stop Operator (OSO) resolution

S. Peters, Committee chair, made a brief explanation of this topic and asked Elaine Wood to discuss it further. E. Wood gave a presentation on the subject, indicating that since the committee had met, additional information has come forward in the form of draft federal regulations for WIOA. The role of the OSO is now more clearly defined as simply coordinating the subcontractor organizations that deliver services in the one stop centers. We have never had multiple subcontractors; even when we did contract out the programs, they were all rolled into one integrated contract, which is how we would do it again if we need to. However, the administration's strong preference is to continue having the Board be its own OSO so that it can deliver its career services in-house, thereby allowing a much higher percentage of the funds to be put into direct customer services as opposed to subcontractor overhead. WIOA clearly allows the Board to deliver its own career services if it is the OSO, as did WIA. Questions were answered. Wood recommended that the board now table this issue and the proposed resolution until June, and in the meantime the staff will issue a Request for Information (RFI) to determine if there are any organizations in the region that are interested in providing the One Stop Operator role.

Motion by D. Pratt, supported by P. Hresko, to table WIOA One Stop Operator resolution as recommended by staff. Motion passed unanimously.

b. WDB composition under WIOA

S. Peters presented the committee's discussion and recommendations relative to the new requirements for Workforce Board membership under WIOA. She explained how we can meet those requirements with some very simple movement of a few individuals from the Networks Northwest Board at-large seats into seats on the Workforce Development Board. This solution would simply alter some members' representation slots, but not add any more people to the overall board. The particulars were outlined in the board materials. Questions were answered.

Motion by S. Peters, supported by J. Stevenson, to approve the WDB composition for WIOA as presented. Motion passed unanimously.

Finance & Audit Committee report & recommendation

a. Networks Northwest budget report ending 2/28/15

Committee Chair Steve Perdue presented the Networks Northwest budget report for three months ending 2/28/15 and answered questions.

b. NW MI Works!, Inc. budget report ending 2/28/15

S. Perdue presented the Northwest Michigan Works!, Inc. budget report ending 2/28/15 and answered questions.

Motion by S. Perdue, supported by S. Peters, to accept both the Networks Northwest budget report ending 2/28/15, and Northwest Michigan Works! Inc. budget report ending 2/28/15, as recommended by the Finance Committee. Motion passed unanimously.

Quality Assurance Committee report & recommendations**a. Michigan Works Dashboard**

Committee Chair Gene Kaminski presented the Northwest Michigan Works! Dashboard for the period July 1, 2014 – February 28, 2015 and said there are no performance concerns.

Motion by G. Kaminski, supported by K. Osborne, to accept the Northwest Michigan Works! Dashboard as presented. Motion passed unanimously.

b. Monitoring & compliance reports

G. Kaminski provided a review of the various compliance and monitoring reports that had been discussed by the committee, and indicated that there were no issues or concerns.

Motion by G. Kaminski, supported by S. Peters, to accept the monitoring & compliance reports as presented. Motion passed unanimously.

c. Skilled Trades Training Fund (STTF) report for FY15

G. Kaminski provided a review of the STTF report for FY15 and noted that our region received a very good share of the statewide resources for training in 16 local companies.

Motion by G. Kaminski, supported by D. Parkes, to accept the STTF performance report as presented. Motion passed unanimously.

d. PATH program performance reports

G. Kaminski reviewed and explained the various PATH program performance reports that the committee had reviewed and discussed. There are no performance concerns with this program.

Motion by G. Kaminski, supported by D. Pratt, to accept the PATH performance reports as presented. Motion passed unanimously.

Regional Prosperity Initiative – EDA grant application

Sarah Lucas, Regional Planning Manager, presented a summary of an application to the federal Economic Development Administration (EDA) to support an industrial facility reuse study as part of the larger US-131 economic development strategy, which is our primary project this year for our Regional Prosperity Initiative. Questions were answered.

Motion by B. Kennis, supported by L. Nowlin, to approve the Regional Prosperity – EDA grant application as presented. Motion passed unanimously.

Strategic topic: Talent Issues from business roundtables

E. Wood gave a brief presentation on the various activities conducted in February-April around the topic of Talent Development relative to the Regional Prosperity Plan. J. McNabb reviewed the results from four talent round-table sessions held in different locations throughout March, at which 100 employers participated. She then asked board members to discuss in small groups the resulting recommendations and identify any additional ideas to address the current issues related to labor shortages. The small groups then reported on their discussions, and there were some excellent ideas that were added to the list from board input.

Board member comments; staff notices & announcements

M. Crawford complimented Matt McCauley on his presentation about the Regional Prosperity Initiative at the Michigan Association of Counties.

E. Wood welcomed back Jim Barnard and expressed relief that his recovery is going well and he's back at the board meetings. She also encouraged board members to take the handouts from the entrance table as they leave.

Correspondence

Correspondence was included with the packet.

Adjourn

The meeting was adjourned by consensus at 7:39 p.m.

Respectfully submitted,

Denise Culman

Denise Culman
Recording Secretary

Date: April 13, 2015

Check In Sheet

✓	#	First Name	Last Name	Title
✓	1	Jamie	Al-Shamma	Executive Vice President, Bay Construction
	2	Mike	Ascione	CEO, American Waste
	3	Eric	Bachmann-excused	Regional Manager, MI Rehabilitation Services
✓	4	Jim	Barnard	Owner, Barnard Engineering
✓	5	Tom	Barrons	Owner/Partner, Byte Productions
✓	6	Jan	Bassett	Director, DDA - Elk Rapids
✓	7	Kevin	Benson	Workforce Development Agency
✓	8	Kenneth	Bollman	President, Saber Tool Company
	9	Michael	Cain-excused	Manager, City of Boyne City
✓	10	Coury	Carland	County Commissioner, Benzie
✓	11	Chris	Christensen	County Commissioner, Charlevoix
	12	Alan	Cooper - excused	Manager, Wexford County Road Commission
✓	13	Michael	Crawford	County Commissioner, Antrim
✓	14	Gary	Fedus	President, Mitchell Graphics
	15	Deb	Fellows -excused	President & Editor in Chief, My North Media
	16	Amanda	Haworth	HR Director, Boyne Resorts
✓	17	Andy	Hayes	President, Northern Lakes Economic Alliance
✓	18	Mike	Hill	Superintendent, TBA ISD
✓	19	Beth	Holmes-Bozung	Co-Owner, SafetyNet Inc
	20	Leslie	Housler-excused	County Commissioner, Wexford
✓	21	Paul	Hresko	HR Manager, Armor Express
✓	22	Art	Jeannot	Owner, jdc Jeannot Development Company
	23	Jeff	Jennette -excused	Superintendent, Wexford-Missaukee & Manistee ISD
✓	24	Tom	Johnson	Partner, Landmark Development
✓	25	Gene	Kaminski	HR Director, McLaren Northern Michigan
✓	26	Bill	Kennis	Executive Director, Benzie Transportation Authority
✓	27	Jane	Korthase	Human Resources Director, Grandvue Medical Care Facility
✓	28	Doug	Luciani	President, TC Area Chamber; Northern MI Chamber Alliance
	29	Douglas	Mansfield-excused	President, MI Township Association
✓	30	Christine	Maxbauer	County Commissioner, Traverse City
	31	Stuart	McKinnon	County Commissioner, Kalkaska
	32	Josh	Mills-excused	Manager, City of Frankfort
✓	33	Joe	Moch	CEO, ACAT Global
✓	34	Tim	Nelson	President, NMC
✓	35	Leslie	Nowlin	HR System Administrator, Rec Boat Holdings LLC
✓	36	Ken	Osborne	Vice President of Manufacturing, Boride Engineered Abrasive
✓	37	Douglas	Parkes	Co-Owner, Kellie's Hallmark Shop
	38	Tracey	Peal-excused	Vice President, Hague Equipment company of MI Inc
✓	39	Steve	Perdue	President & CEO, Grand Traverse Industries -GTI
✓	40	Sue	Peters	Vice President-Human Resources, Munson Medical Center
	41	Mike	Powers -excused	Energy Solutions Consultant, Keene Technical Solutions
✓	42	David	Pratt	Deputy Warden, Pugsley Correctional Facility
	43	Steve	Rawlings -excused	Regional Manger, DTE

	44	Susan	Rogers -excused	County Commissioner, Missaukee
✓	45	Bob	Scheele	Vice President, Central Labor Council
✓	46	Richard	Schmidt	County Commissioner, Manistee
✓	47	Patricia	Simmons	DHS Director, DHS - Emmet, Charlevoix & Antrim Counties
✓	48	Jim	Smith	Controls Designer, Tool North Inc
✓	49	Marsha	Smith	Executive Director, Rotary Charities & NorthSky Non-Profit Network
✓	50	Clint	Steele	Pipefitter, UAW Local 85
✓	51	John	Stephenson	Executive Director, NW MI Community Action Agency
✓	52	Nicole	Sulak	CPA, Plante Moran
✓	53	James	Tamlyn	County Commissioner, Emmet
✓	54	Bill	Tencza	President, Cadillac Chamber; Northern MI Chamber Alliance
	55	Tom	Vine	Plant Manager, Viking Energy
	56	Chris	Warren-excused	General Manager, Midwest Broadcasting Company
✓	57	Ty	Wessell	County Commissioner, Leelanau
✓	58	Betty	Workman	Owner, Vacation Trailer Park & Sales Inc
	59	Joe	Williams	Owner/President, Williams Pumping Service

Others and Staff

✓	#	First Name	Last Name	Title
	1	Sakura	Raftery	Goodwill Industries
	2	Elaine	Wood	Networks Northwest
	3	Janie	McNabb	Networks Northwest
	4	Matt	McCauley	Networks Northwest
	5	Sarah	Lucas	Networks Northwest
	6	Darla	Rowland	Networks Northwest
	7	Denise	Culman	Networks Northwest
	8	Steve	Shugart	Networks Northwest
	9	Lisa	Schut	Networks Northwest
	10	Becky	Maddox	NW MI Works!
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