

NETWORKS NORTHWEST BOARD

MEETING MINUTES

Monday, June 3, 2019

Present: Sean Adams; Diane Allington; Eric Bachmann; Lee Ballard; Jim Barnard; Ken Bollman; Stacie Bytwork; Michael Cain; Chris Christensen; Alan Cooper; Gary Fedus; Mike Groleau; Jim Kargol (alternate for Charlie McInnis); Jane Korthase; Chuck Lombardo; Douglas Mansfield; Steve Perdue; Sue Peters; Kim Pontius; Doug Rath; Dean Smallegan; Jim Smith; Ben Townsend; Chuck Welch; Betty Workman.

Absent:

Jamie Al-Shamma; Mike Ascione; Ed Boettcher; Elizabeth Dewey; Linda Farrell; Kohn Fisher; Andy Hayes; Bryce Hundley; Caroline Kennedy; Bill Kennis; Kristine Lagios; Pat Lamb; Lisa Leedy; Josh Mills; Joe Moch; Tim Nelson; Leslie Nowlin; Bob Scheele; Richard Schmidt; Clint Steele; Kelli Stepka; Nicole Sulak; Tom Vine; Chris Warren; Kim Weckesser; Ty Wessell; Kent Wood.

Staff present: Matt McCauley; Denise Culman; Darla Rowland; Steve Shugart; Evelyn Szpliet; Rob Dickinson; Susan Ward; Anna Mouser.

Guests present: Senator Wayne Schmidt; Melanie Collinsworth; Bill Tucker; Woody Smith; Tom Slater (meeting videographer); Angela Crane; Timothy Betzold.

Northwest Michigan Apprenticeship Graduation Ceremony

Prior to the full board meeting there was a brief graduation ceremony for four individuals enrolled in the Northwest MI Works Apprenticeship Program.

Call to Order and introductions

Gary Fedus, Chair, called the meeting to order at 5:33p.m. and welcomed everyone to the meeting. Introductions were made.

Public Comment

None.

Networks Northwest Board Minutes of April 1, 2019

G. Fedus asked if there were any additions or corrections to the Networks Northwest Board meeting minutes of April 1, 2019. Hearing none, he asked for approval.

Motion by S. Peters, supported by D. Smallegan, to approve the Networks Northwest Board meeting minutes for April 1, 2019 as presented. Motion passed unanimously.

Consent Agenda

G. Fedus asked if there were any items requested for removal from the Consent Agenda for discussion beyond a simple question.

- a. Finance Committee minutes of 4/1/19
- b. Quality Assurance minutes of 4/1/19

Motion by M. Cain, supported by A. Cooper, to accept the consent agenda as presented.
Motion passed unanimously.

Item(s) pulled from the Consent Agenda

None.

CEO Report

M. McCauley provided a verbal report on the contents of the CEO Report and said the 2018 Annual Report was on the table. He will be presenting the report to all 10 counties in the next couple of months.

Finance Committee Report

D. Rowland presented the Finance Committee reports.

- a. Networks Northwest budget reports of 4/30/19

Motion by S. Perdue, supported by A. Cooper, to accept the Networks Northwest budget report of 4/30/19 as presented. Motion passed unanimously.

- b. NW Michigan Works! Inc. budget report of 4/30/19

Motion by S. Perdue, supported by K. Bollman, to accept the NW Michigan Works! Inc. budget report of 4/30/19 as presented. Motion passed unanimously.

- c. Networks Northwest FY18 Annual Audit

Motion by S. Perdue, supported by J. Barnard, to accept the Networks Northwest FY18 Annual Audit as presented. Motion passed unanimously.

- d. Northwest MI Works FY18 Annual Audit

Motion by K. Pontius, supported by J. Kargol, to accept the NW Michigan Works! Inc. FY18 Annual Audit as presented. Motion passed unanimously.

- e. Revised Networks Northwest Michigan Investment Policy
- f. Revised Northwest Michigan Works! Investment Policy

D. Rowland said there were some last minute changes to the Investment Policy suggested at the Finance Committee. There is a planned conference call with Finance Committee board members to go over the revisions, and these policies will be brought back to a future board meeting for consideration of approval.

Networks Northwest Branding Plan

W. Smith provided a presentation of the near final Networks Northwest marketing and branding plan. Brief discussion ensued.

Networks Northwest Board Development Update

M. McCauley stated that there will likely be some suggested changes to the bylaws intended to improve attendance and that planning has begun for a fall board retreat.

Board member and staff comments & announcements

Brief discussion surrounding improvements to the meeting format.

Correspondence

Various news releases, articles, and items of correspondence were included in the board packet.

Adjourn

The meeting was adjourned by consensus at 7:34 p.m.

Respectfully submitted,

Denise Culman

Recording Secretary

Check In Sheet

✓	#	First Name	Last Name	Title
✓	1	Sean	Adams	President, Bear Lake Hardware
✓	2	Diane	Allington	Owner, Master Craft Extrusion Tools, Inc
	3	Jamie	Al-Shamma - excused	Executive Vice President, Bay Construction
	4	Mike	Ascione	CEO, American Waste
✓	5	Eric	Bachmann	Regional Manager, MI Rehabilitation Services
✓	6	Lee	Ballard	HR Director, Ebel's Family Center
✓	7	Jim	Barnard	Owner, Barnard Engineering
	8	Ed	Boettcher	Antrim County Commissioner
✓	9	Kenneth	Bollman	President, Saber Tool Company
✓	10	Stacie	Bytwork	Executive Director, Manistee Area Chamber of Commerce
✓	11	Michael	Cain	Manager, City of Boyne City
✓	12	Chris	Christensen	County Commissioner, Charlevoix
✓	13	Alan	Cooper	Manager, Wexford County Road Commission
	14	Elizabeth	Dewey	Human Resources Manager, Kalkaska Screw Products, Inc
	15	Linda	Farrell - excused	Commissioner, Benzie County - Alternate Art Jeannot attended
✓	16	Gary	Fedus	President, Mitchell Graphics
	17	Kohn	Fisher	Chair, Kalkaska County
✓	18	Mike	Groleau	Co-owner/Project Manager, RJG, Inc
	19	Andy	Hayes - excused	President, Northern Lakes Economic Alliance
	20	Bryce	Hundley	Commissioner, Grand Traverse County
	21	Caroline	Kennedy	Assistant Village Manager/Clerk, Village of Elk Rapids
	22	Bill	Kennis	Executive Director, Benzie Transportation Authority
✓	23	Jane	Korthase	Human Resources Director, Grandvue Medical Care Facility
	24	Kristine	Lagios - excused	DHS Director, DHS -Benzie & Manistee Counties
	25	Pat	Lamb - excused	Principal, TBA ISD CTC
	26	Lisa	Leedy	Owner, Sky Telecom
✓	27	Chuck	Lombardo	Director of Marketing & Communications, Northern MI Chamber Alliance
✓	28	Charlie	MacInnis	Commissioner, Emmet County – alternate Jim Kargol attended
✓	29	Douglas	Mansfield	President, MI Township Association
	30	Josh	Mills	Manager, City of Frankfort
	31	Joe	Moch - excused	CEO, ACAT Global
	32	Tim	Nelson	President, NMC
	33	Leslie	Nowlin	HR System Administrator, Groupe Beneteau
✓	34	Steve	Perdue	President & CEO, Grand Traverse Industries -GTI
✓	35	Sue	Peters	Vice President-Human Resources, Munson Medical Center
✓	36	Kim	Pontius	CEO, Traverse Association of Realtors
✓	37	Doug	Rath	Graceland Fruit, Inc.
	38	Bob	Scheele - excused	Vice President, Central Labor Council
	39	Richard	Schmidt	County Commissioner, Manistee
✓	40	Dean	Smallegan	County Commissioner, Missaukee
✓	41	Jim	Smith	Controls Designer, Tool North Inc

	42	Clint	Steele - excused	Plumber & Pipefitter, UAW Local 85
	43	Kelli	Stepka	Human Resource Manager, Cherry Republic
	44	Nicole	Sulak - excused	Director of Accounting, Munson Medical Center
✓	45	Ben	Townsend	Commissioner, Wexford County
	46	Tom	Vine - excused	Plant Manager, Viking Energy
	47	Chris	Warren - excused	General Manager, Midwest Broadcasting Company
	48	Kim	Weckesser - excused	Director Human Resources, West Shore Medical Center
✓	49	Chuck	Welch	Parole Field Supervisor, State of MI Dept of Corrections
	50	Ty	Wessell - excused	County Commissioner, Leelanau
	51	Kent	Wood	Director of Gov. Relations & Community Development, TC Chamber
✓	52	Betty	Workman	Owner, Vacation Trailer Park & Sales Inc



#	First Name	Last Name	Title
1	Matt	McCauley	Networks Northwest
2	Denise	Culman	Networks Northwest
3	Darla	Rowland	Networks Northwest
4	Susan	Ward	NW MI Works!
5	Evelyn	Szpliet	NW MI Works!
6	Steve	Shugart	Networks Northwest
7	Rob	Dickinson	NW MI Works!
8	Anna	Mouser	NW MI Works!
9	Melanie	Collinsworth	Director of MI Operations, Congress Jack Bergman
10	Wayne	Schmidt	State Senator, 37 District
11	Bill	Tucker	Auditor
12	Woody	Smith	Avenue ISR
13	Angela	Crane	Carpenter, Apprenticeship Graduate
14	Timothy	Betzold	Carpenter, Apprenticeship Graduate
15	Tom	Slater	meeting videographer